


MACKENZIE COUNTY

REGULAR COUNCIL MEETING

JULY 24, 2019
10:00 AM

FORT VERMILION COUNCIL
CHAMBERS

 780.927.3718

 www.mackenziecounty.com

 4511-46 Avenue, Fort Vermilion

 office@mackenziecounty.com



Mackenzie County

**MACKENZIE COUNTY
REGULAR COUNCIL MEETING**

**Wednesday, July 24, 2019
10:00 a.m.**

**Fort Vermilion Council Chambers
Fort Vermilion, Alberta**

AGENDA

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CALL TO ORDER:	1.	a) Call to Order	
AGENDA:	2.	a) Adoption of Agenda	
ADOPTION OF PREVIOUS MINUTES:	3.	a) Minutes of the June 12, 2019 Regular Council Meeting	7
		b) Business Arising out of the Minutes	
DELEGATIONS:	4.	a) Elma Janzen, Community Member – Chuckegg Creek Wildfire Concerns (10:15 a.m.)	21
		b)	
TENDERS:	5.	a) None	
PUBLIC HEARINGS:	6.	a) None	
GENERAL REPORTS:	7.	a) Disaster Recovery Program (DRP) Updates (Standing Item)	
		b)	
AGRICULTURE SERVICES:	8.	a)	
COMMUNITY SERVICES:	9.	a) Bylaw 1144-19 Remuneration for Volunteer Fire Fighters	25

	b)	La Crete Recreation Board – Olympia Billing	39
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	d)		
FINANCE:	10.	a) Financial Reports – January 1, 2019 to June 30, 2019	53
		b)	
OPERATIONS:	11.	a) Bylaw 1143-19 – School Zones and Other Speed Zones	65
		b)	
UTILITIES:	12.	a)	
PLANNING & DEVELOPMENT:	13.	a) Bylaw 1145-19 Land Use Bylaw Amendment to Rezone Plan 162 0364, Block 24, Lots 18, 19, 20, 21 & 22 from Hamlet Residential 1A “H-R1A” to Hamlet Residential 1B “H-R1B” (La Crete)	77
		b) Bylaw 1146-19 to Repeal and Replace Bylaw 1121-18 Plan Cancellation & Consolidation	83
		c) Bylaw 1147-19 to Repeal and Replace Bylaw 1122-18 Plan Cancellation & Consolidation	91
		d) Bylaw 1148-19 Land Use Bylaw Amendment to Rezone Plan 892 2718, Lot 2, & NE 26-105-15-W5M from Agricultural “A” to Rural Industrial General “RIG” (La Crete Rural)	99
		e) Bylaw 1149-19 Water and Sewer Systems	107
		f) Bylaw 1150-19 Land Use Bylaw Amendment to Rezone SE 08-106-15-W5M from Urban Fringe “UF” to Hamlet Residential District 1B “H-R1B”(La Crete)	127
		g)	

- ADMINISTRATION:** 14. a) Caribou Update (Standing Item)
b)
c)
- COUNCIL COMMITTEE REPORTS:** 15. a) Council Committee Reports (verbal)
b) Municipal Planning Commission Meeting Minutes 133
c) Agricultural Service Board Meeting Minutes 145
- INFORMATION / CORRESPONDENCE:** 16. a) Information/Correspondence 151
- CLOSED MEETING:** *Freedom of Information and Protection of Privacy Act Division 2, Part 1 Exceptions to Disclosure*
17. a) Full Time Mackenzie County Fire Chief Proposal (s. 23)
b) Paramount Resources Ltd. Proposal (s. 24, 27)
c)
- NOTICE OF MOTION:** 18. a)
- NEXT MEETING DATES:** 19. a) Regular Council Meeting
August 13, 2019
10:00 a.m.
Fort Vermilion Council Chambers
b) Committee of the Whole Meeting
August 27, 2019
10:00 a.m.
Fort Vermilion Council Chambers
c) Regular Council Meeting
August 28, 2019
10:00 a.m.
- ADJOURNMENT:** 20. a) Adjournment



Mackenzie County

REQUEST FOR DECISION

Meeting:	Regular Council Meeting
Meeting Date:	July 24, 2019
Presented By:	Carol Gabriel, Director of Legislative & Support Services
Title:	Minutes of the June 12, 2019 Regular Council Meeting

BACKGROUND / PROPOSAL:

Minutes of the June 12, 2019, Regular Council Meeting are attached.

OPTIONS & BENEFITS:

COSTS & SOURCE OF FUNDING:

SUSTAINABILITY PLAN:

COMMUNICATION / PUBLIC PARTICIPATION:

Approved Council Meeting minutes are posted on the County website.

POLICY REFERENCES:

Author: C. Gabriel Reviewed by: CG CAO: _____

RECOMMENDED ACTION:

Simple Majority Requires 2/3 Requires Unanimous

That the minutes of the June 12, 2019 Regular Council Meeting be adopted as presented.

Author: _____ Reviewed by: _____ CAO: _____

**MACKENZIE COUNTY
REGULAR COUNCIL MEETING**

**June 12, 2019
10:00 a.m.**

**Fort Vermilion Council Chambers
Fort Vermilion, AB**

PRESENT:

Josh Knelsen	Reeve
Walter Sarapuk	Deputy Reeve
Jacque Bateman	Councillor
Peter F. Braun	Councillor
Cameron Cardinal	Councillor
David Driedger	Councillor
Eric Jorgensen	Councillor
Anthony Peters	Councillor
Ernest Peters	Councillor
Lisa Wardley	Councillor

REGRETS:

ADMINISTRATION:

Len Racher	Chief Administrative Officer
Byron Peters	Deputy CAO
Doug Munn	Director of Community Services
Fred Wiebe	Director of Utilities
Carol Gabriel	
Bill McKennan	Director of Finance
Grant Smith	Agricultural Fieldman

ALSO PRESENT: Members of the public and the media.

Minutes of the Regular Council meeting for Mackenzie County held on June 12, 2019 in the Council Chambers at the Fort Vermilion County Office.

CALL TO ORDER: 1. a) Call to Order

Reeve Knelsen called the meeting to order at 10:00 a.m.

AGENDA: 2. a) Adoption of Agenda

MOTION 19-06-332 MOVED by Councillor Braun

That the agenda be approved with the following additions and

deletions:

- 4. a) Delete
- 9. c) Fort Vermilion Playground Zone
- 10. e) ATCO – Waiving of Fees for Evacuees
- 12. a) Natural Gas
- 17. d) 2019 Bursary Applications
- 17. e) Wildfire
- 17. f) Stop Orders Concern

CARRIED

**MINUTES FROM
PREVIOUS
MEETING:**

- 3. a) Minutes of the May 7, 2019 Regular Council Meeting**

MOTION 19-06-333

MOVED by Deputy Reeve Sarapuk

That the minutes of the May 7, 2019 Regular Council Meeting be adopted as presented.

CARRIED

- 3. b) Business Arising out of the Minutes**

None.

DELEGATIONS:

- 4. a) RONA La Crete Building Center – Asphalt on 95th Street from 697 to 105 Avenue**

Item deleted from the agenda and rescheduled to a later date.

TENDERS:

- 5. a) Road Construction Supervisor / Quality Control**

MOTION 19-06-334

MOVED by Councillor Bateman

That the road construction supervisor/quality control be re-advertised and received for information.

CARRIED

PUBLIC HEARINGS:

- 6. a) None**

**GENERAL
REPORTS:**

- 7. a) Disaster Recovery Program (DRP) Updates (Standing Item)**

MOTION 19-06-335

That the disaster recovery program update be received for information.

CARRIED

**AGRICULTURE
SERVICES:**

8. a) None

**COMMUNITY
SERVICES:**

9. b) **Mackenzie County Emergency Advisory Committee Meeting**

MOTION 19-06-336

MOVED by Councillor Driedger

That the Mackenzie County Emergency Advisory Committee Meeting be scheduled for July 23, 2019 at 1:00 p.m.

CARRIED

**COMMUNITY
SERVICES:**

9. c) **Fort Vermilion Playground Zone (ADDITION)**

MOTION 19-06-337
Requires Unanimous

MOVED by Councillor Cardinal

That the School Zones and Other Speed Zones Bylaw be brought back to Council to include the following area as a playground zone:

- 52nd Street to 50th Street on 44th Avenue in the Hamlet of Fort Vermilion

CARRIED UNANIMOUSLY

FINANCE:

10. a) **Tax Penalty Date**

MOTION 19-06-338

MOVED by Councillor Bateman

That first reading be given to Bylaw 1142-19 being an amendment to the Tax Penalties Bylaw to amend the tax penalty date for 2019 to August 2, 2019 due to the impact of the wildfires.

CARRIED

MOTION 19-06-339

MOVED by Deputy Reeve Sarapuk

That second reading be given to Bylaw 1142-19 being an amendment to the Tax Penalties Bylaw.

CARRIED

MOTION 19-06-340
Requires Unanimous

MOVED by Councillor Wardley

That consideration be given to go to third reading of Bylaw 1142-19 being an amendment to the Tax Penalties Bylaw, at this meeting.

CARRIED UNANIMOUSLY

MOTION 19-06-341

MOVED by Councillor Braun

That third reading be given to Bylaw 1142-19 being an amendment to the Tax Penalties Bylaw.

CARRIED

FINANCE:

10. b) Financial Reports – January 1, 2019 to April 30, 2019

MOTION 19-06-342

MOVED by Councillor Wardley

That the financial reports for January – April 2019 be received for information.

CARRIED

FINANCE:

10. c) 2019 First Quarter reports of Honorariums and Related Expense Reimbursement for Councillors

MOTION 19-06-343

MOVED by Councillor Driedger

That the 2019 First Quarter reports of Honorariums and Related Expense Reimbursement for Councillors be received for information.

CARRIED

FINANCE:

10. d) Municipal Government Board – Designated Industrial Property Complaint

MOTION 19-06-344

MOVED by Councillor Braun

CARRIED

FINANCE: 10. e) **ATCO – Waiving of Fees for Evacuees (ADDITION)**

MOTION 19-06-345 **MOVED** by Deputy Reeve Sarapuk
Requires Unanimous

That the discussion regarding the waiving of power bill fees for evacuees be tabled to later in the meeting upon receipt of further information.

CARRIED

DELEGATIONS: 4. b) **Rodney Schmidt, Fire Chief, Town of High Level – High Level Wildland Urban Interface Engine**

COMMUNITY SERVICES: 9. a) **High Level Wildland Urban Interface Engine**

MOTION 19-06-346 **MOVED** by Councillor Jorgensen
Requires 2/3

That \$177,100 be preauthorized in the 2020 Budget for Mackenzie County's cost share portion for the purchase of a Wildland Urban Interface Engine for the Town of High Level with funding coming from the General Operating Reserve.

DEFEATED

Reeve Knelsen recessed the meeting at 10:51 a.m. and reconvened the meeting at 11:02 a.m.

OPERATIONS: 11. a) **None**

UTILITIES: 12. a) **Natural Gas (ADDITION)**

MOTION 19-06-347 **MOVED** by Councillor Bateman
Requires Unanimous

That the natural gas item be received for information.

CARRIED

PLANNING & DEVELOPMENT: 13. a) **Bylaw 1115-18 Municipal Reserve Closure Plan 052 2360, Block 2, 3MR (NW 3-106-15-W5M)**

MOTION 19-06-348 **MOVED** by Councillor Braun

That first reading be given to Bylaw 1115-18 being a Municipal

Reserve Closure to close Plan 052 2360, Block 2, 3MR (NW 3-106-15-W5M), subject to public hearing input.

CARRIED

**PLANNING &
DEVELOPMENT:**

**13. b) Bylaw 1116-18 Lane Closure Between Lots 1 & 3MR ,
Block 2, Plan 052 2360 (La Crete)**

MOTION 19-06-349

MOVED by Councillor Braun

That first reading be given to Bylaw 1116-18 being a Road Closure Bylaw to close a portion of lane between Lots 1 & 3MR, Block 2, Plan 052 2360 for the purpose of consolidation, subject to public hearing input.

CARRIED

**PLANNING &
DEVELOPMENT:**

**13. c) Inter-municipal Development Plan and Inter-municipal
Collaboration Framework Time Extension**

MOTION 19-06-350

MOVED by Councillor Driedger

That Mackenzie County requests that the Minister of Municipal Affairs grant a time extension for the completion of Inter-municipal Collaboration Frameworks and Inter-municipal Development Plans between Mackenzie County and the Town of High Level and the Town of Rainbow Lake until one (1) year after the conclusion of the process/review to consider a new municipality within Mackenzie County.

CARRIED

ADMINISTRATION:

**14. a) Canada's Fiddling Sensation Alberta Tour – Calvin
Vollrath Concert**

MOTION 19-06-351

MOVED by Councillor Cardinal

That the Canada's Fiddling Sensation Alberta Tour – Calvin Vollrath Concert be received for information.

CARRIED

ADMINISTRATION:

14. b) Caribou Update (Standing Item)

MOTION 19-06-352

MOVED by Councillor Jorgensen

That the caribou update be received for information.

CARRIED

ADMINISTRATION: 14. c) 2019 Ratepayer Meetings

MOTION 19-06-353 MOVED by Councillor Jorgensen

That the 2018 Annual Report be compiled and released to the public by the end of July and that Council reconsider public engagement in the fall of 2019.

CARRIED

COUNCIL COMMITTEE REPORTS: 15. a) Council Committee Reports (verbal)

MOTION 19-06-354 MOVED by Councillor A. Peters

That the Council Committee reports be received for information.

CARRIED

Reeve Knelsen recessed the meeting at 12:22 p.m. and reconvened the meeting at 1:17 p.m.

COUNCIL COMMITTEE REPORTS: 15. b) Municipal Planning Commission Meeting Minutes

MOTION 19-06-355 MOVED by Councillor Cardinal

That the Municipal Planning Commission meeting minutes of May 9, 2019 be received for information.

CARRIED

INFORMATION / CORRESPONDENCE: 16. a) Information/Correspondence

MOTION 19-06-356 MOVED by Councillor Wardley

That a letter be sent to the Minister of Transportation regarding the reclassification of service rigs, mirroring the concerns of Northern Sunrise County and the Rural Municipalities of Alberta.

CARRIED

MOTION 19-06-357

MOVED by Deputy Reeve Sarapuk

That the information/correspondence items be received for information.

CARRIED

FINANCE:

10. e) ATCO – Waiving of Fees for Evacuees (ADDITION)

MOTION 19-06-358

Requires Unanimous

MOVED by Councillor Bateman

That Mackenzie County waive the municipal tax charges on power bills for customers affected by the evacuation up to a total maximum cost of \$500.00.

CARRIED UNANIMOUSLY

Reeve Knelsen recessed the meeting at 1:51 p.m. and reconvened the meeting at 2:06 p.m. with all members present except Councillor Cardinal.

CLOSED MEETING:

17. Closed Meeting

MOTION 19-06-359

MOVED by Councillor Braun

That Council move into a closed meeting at 2:07 p.m. to discuss the following:

- 17. a) Union Negotiations (*FOIP, Div. 2, Part 1, s. 23, 24*)
- 17. b) CAO Vacation Time Approval (*FOIP, Div. 2, Part 1, s. 17*)
- 17. c) CAO Contract (*FOIP, Div. 2, Part 1, s. 17*)
- 17. d) 2019 Bursary Applications (*FOIP, Div. 2, Part 1, s. 17*)
- 17. e) Wildfire (ADDITION) (*FOIP, Div. 2, Part 1, s. 24*)
- 17. f) Stop Orders Concern (ADDITION) (*FOIP, Div. 2, Part 1, s. 17, 24*)

CARRIED

The following individuals were present during the closed meeting discussion. (*MGA Section 602.08(1)(6)*)

- All Councillors
- Len Racher, Chief Administrative Officer (left the closed

- meeting at 4:15 p.m.)
- Byron Peters, Deputy Chief Administrative Officer (left the closed meeting at 4:00 p.m.)
 - Carol Gabriel, Director of Legislative & Support Services (left the closed meeting at 4:00 p.m.)
 - Bill McKennan, Director of Finance (left the closed meeting at 2:20 p.m.)
 - Fred Wiebe, Director of Utilities (left the closed meeting at 4:00 p.m.)

Councillor Cardinal rejoined the meeting at 2:18 p.m.

Carol Gabriel rejoined the meeting at 4:41 p.m.

MOTION 19-06-360

MOVED by Councillor Braun

That Council move out of a closed meeting at 4:41 p.m.

CARRIED

17. a) Union Negotiations

MOTION 19-06-361

MOVED by Councillor Bateman

That the union negotiations be received for information.

CARRIED

17. b) CAO Vacation Time Approval

MOTION 19-06-362

MOVED by Councillor Braun

That the CAO vacation time for July 2019 be approved.

CARRIED

17. c) CAO Contract

MOTION 19-06-363

Requires 2/3

MOVED by Councillor E. Peters

That the CAO Contract be renewed for a two year term.

CARRIED

17. d) 2019 Bursary Applications (ADDITION)

MOTION 19-06-364
Requires Unanimous

MOVED by Deputy Reeve Sarapuk

That the 2019 Bursaries be awarded to 18 qualifying recipients for the total amount of \$19,000, and that administration be authorized to approve applications received prior to June 14, 2019, subject to qualification.

CARRIED UNANIMOUSLY

17. d) Wildfire (ADDITION)

MOTION 19-06-365
Requires Unanimous

MOVED by Councillor Wardley

That Mackenzie County work towards identifying gaps, improvements, and solutions for emergency events.

CARRIED UNANIMOUSLY

17. e) Stop Orders Concern (ADDITION)

MOTION 19-06-366
Requires Unanimous

MOVED by Councillor Bateman

That a three-week extension be granted to the Stop Orders issued on May 15, 2019 due to the impact on mail delivery because of the wildfires.

CARRIED UNANIMOUSLY

NOTICE OF MOTION: 18. a) None

NEXT MEETING DATE: 19. a) Next Meeting Dates

Committee of the Whole Meeting
June 25, 2019
10:00 a.m.
Fort Vermilion Council Chambers

Regular Council Meeting
June 26, 2019
10:00 a.m.
Fort Vermilion Council Chambers

Committee of the Whole Meeting
July 23, 2019
10:00 a.m.

Fort Vermilion Council Chambers

**COMMUNITY
SERVICES:**

9. a) High Level Wildland Urban Interface Engine

MOTION 19-06-367
Requires 2/3

MOVED by Councillor A. Peters

That Motion 19-06-346 be reconsidered at this meeting.

CARRIED

MOTION 19-06-368
Requires 2/3

MOVED by Deputy Reeve Sarapuk

That \$177,100 be preauthorized in the 2020 Budget for Mackenzie County's cost share portion for the purchase of a Wildland Urban Interface Engine for the Town of High Level with funding coming from the General Operating Reserve.

CARRIED

ADJOURNMENT:

20. a) Adjournment

MOTION 19-06-369

MOVED by Councillor E. Peters

That the Council meeting be adjourned at 4:51 p.m.

CARRIED

These minutes will be presented to Council for approval on June 26, 2019.

Joshua Knelsen
Reeve

Lenard Racher
Chief Administrative Officer



Mackenzie County

REQUEST FOR DECISION

Meeting:	Regular Council Meeting
Meeting Date:	July 24, 2019
Presented By:	Len Racher, Chief Administrative Officer
Title:	DELEGATION Elma Janzen, Community Member – Chuckegg Creek Wildfire Concerns

BACKGROUND / PROPOSAL:

See attached letter from Elma Janzen for consideration by Council.

OPTIONS & BENEFITS:

COSTS & SOURCE OF FUNDING:

SUSTAINABILITY PLAN:

COMMUNICATION / PUBLIC PARTICIPATION:

POLICY REFERENCES:

Author: C. Gabriel Reviewed by: _____ CAO: _____

RECOMMENDED ACTION:

Simple Majority

Requires 2/3

Requires Unanimous

For discussion.

Author: C. Gabriel Reviewed by: _____ CAO: _____

July 15, 2019

Mr. Chairman; Council Members, Staff, and Community Members.

Thank you for allowing me a few minutes of your time to express my concerns.

I want to present two requests. The first is a formal request for a full investigation into the Chuckegg Creek Fire, especially regarding management of the response and the financial cost. The second request is for the Council Members and staff to call a public forum where the people of Mackenzie County can express their concerns regarding how the Chuckegg Creek fire has impacted their lives, particularly the seniors who have been evacuated and removed from familiar surroundings (including language) and ways in which it could be managed differently in the future. I would ask that the invitation be extended to those in the attached list.

Is it possible that much of the damage caused by the fire and the huge amount of funds it has already cost to fight the fire could have been prevented? It is my understanding that initial reports of the fire were not taken seriously when it first started. I understood that several staff members of La Crete Transport actually made phone calls reporting the fire in its early stages, but no apparent action was taken. Rebel Media reported that the fire had been burning for a full day before fighting the fire began. I appreciated the photos from the air to keep an eye out for the many parts of Mackenzie County. It seems, however, that the people in charge had a different agenda. It is also my understanding that the pilot was grounded and not allowed to fly from the La Crete airport at one point, but pictures he already HAD taken confirmed that there was NO immediate threat to the town of La Crete, and further, there was no need to subject the seniors of our community to a second evacuation.

Throughout these two months, multiple workers, trucks and equipment have been put on stand-by, waiting for permission as needed to extinguish the fires. It appears to me that the attempt of putting out the fire was all a charade, given that it was being "farmed". Managed but not extinguished. It appears to be a make-work project, and a very costly one at that.

The detailed article "Regional Command", in the July 3rd issue of the Mackenzie Report increases my curiosity as to how the fire got started in the first place. I trust an investigation would address these concerns.

I'm thankful that to this point there have not been any casualties.

Sincerely

Elma Janzen,

cc: Peter Braun, La Crete Council member
Dan Williams, MLA Peace River

The following is a list of Government House Members, or their departments, and local representatives of each department to be invited to the Public Forum:

Premier Jason Kenney

Devin Dreeshen, Minister of Agriculture and Forestry

Jason Nixon, Minister of Environment and Parks

Tyler Shandro, Minister of Health

Kaycee Madu, Minister of Municipal Affairs

Josephine Pon, Minister of Seniors and Housing

Adriana LaGrange, Minister of Education

Travis Toews, Minister of Treasury Board and Finance

Grant Hunter, Associate Minister of Red Tape Reduction



Mackenzie County

REQUEST FOR DECISION

Meeting:	Regular Council Meeting
Meeting Date:	July 24, 2019
Presented By:	Doug Munn, Director of Community Services
Title:	Bylaw 1144-19 Remuneration for Volunteer Fire Fighters

BACKGROUND / PROPOSAL:

Currently Bylaw 1053-16 Remuneration for Volunteer Fire Fighters provides rates for local volunteer fire fighters that range from \$10 to \$25 per hour when on fire call outs. (See attached Appendix I - Bylaw 1053-16 Rate Schedule for details)

The Office of the Fire Commissioner has a program that pays municipalities \$41/hour when they deploy fire fighters to provide structural protection during a State of Local Emergency (SOLE). Although we are not part of this program it is reasonable to think that the province would pay us the same rate for our fire fighters during a state of local emergency. Attached (Appendix II) is an excerpt from this program that identifies this rate.

The Agreement we have with Forestry Division of Alberta Agriculture and Forestry provides that the County charge Forestry a rate of \$50/hour for municipal fire fighters. This rate is paid to the County when Municipal fire fighters work on wildfires in the Forest Protection Area. Appendix III shows the 2018 Annual Mutual Aid Fire Control Plan Reimbursement Rates.

Fire Fighters from La Crete and Fort Vermilion have worked hard and long since May 21st to provide wildfire suppression and structural protection for Mackenzie County residents. Many of the volunteer fire fighters leave their day jobs to work to provide these services. The current structure for reimbursement does not allow for payment of these fire fighters to be equal to their counterparts from other jurisdictions.

Author: D. Munn **Reviewed by:** C. Gabriel **CAO:** _____

OPTIONS & BENEFITS:

During normal operations fire fighters accept the rates and schedules that are assigned under Bylaw 1053-16, however during the exceptional times when a SOLE is in place it is proposed that Fire Fighters receive equal pay to their counterparts. Currently the rate identified for the Structural Protection Program for wildland and structural protection efforts is \$41/hour.

At the Mackenzie County Emergency Advisory Committee meeting held on July 8, 2019, the following motion was made:

That during a State of Local Emergency, fire fighters receive the same rate as the Office of the Fire Commissioner recommends for the Structural Protection Program for wildland and structural protection efforts.

Additionally, administration recommends that the same rate be applied for our municipal volunteer fire fighters when they are deployed outside of the municipality.

The Bylaw is being presented for approval to reflect these changes.

COSTS & SOURCE OF FUNDING:

Typically during a SOLE costs for the structural protection and wildland fire suppression are recovered through a Disaster Recovery Program application.

SUSTAINABILITY PLAN:

COMMUNICATION / PUBLIC PARTICIPATION:

POLICY REFERENCES:

N/A

RECOMMENDED ACTION:

Motion 1

- Simple Majority Requires 2/3 Requires Unanimous

That first reading be given to Bylaw 1144-19 being a bylaw for the remuneration of volunteer fire fighters within Mackenzie County.

Motion 2

- Simple Majority Requires 2/3 Requires Unanimous

That second reading be given to Bylaw 1144-19 being a bylaw for the remuneration of volunteer fire fighters within Mackenzie County.

Motion 3

- Simple Majority Requires 2/3 Requires Unanimous

That consideration be given to go to third reading of Bylaw 1144-19 being a bylaw for the remuneration of volunteer fire fighters within Mackenzie County at this meeting.

Motion 4

- Simple Majority Requires 2/3 Requires Unanimous

That third reading be given to Bylaw 1144-19 being a bylaw for the remuneration of volunteer fire fighters within Mackenzie County.

Author: D. Munn Reviewed by: C. Gabriel CAO: _____

BYLAW 1053-16 1144-19

**A BYLAW OF
MACKENZIE COUNTY IN THE PROVINCE OF ALBERTA**

**FOR THE PURPOSE OF
REMUNERATING VOLUNTEER FIRE FIGHTERS
WITHIN MACKENZIE COUNTY**

WHEREAS pursuant to the provisions of the Municipal Government Act, Revised Statutes of Alberta 2000, Chapter M-26, Section 7, and amendments thereto, the municipality may pass bylaws respecting the safety, health and welfare of people and the protection of people and property; and

WHEREAS, the Council of Mackenzie County is committed to supporting volunteer efforts to protect life and property of its residents; and

WHEREAS, the Council of Mackenzie County, wishes to establish remuneration for volunteer firefighters within the Municipality;

NOW THEREFORE, the Council of Mackenzie County, in the province of Alberta, duly assembled, enacts as follows:

1. To establish remuneration for volunteers of fire departments for attending fires, fire practices (includes meetings) and training.
2. To establish remuneration rates for volunteers of fire departments when deployed outside the municipality for extended duration responses, and within the municipality when completing work under a State of Local Emergency.
3. Remuneration rates in accordance with Schedule 'A'.
4. A vehicle or vehicle allowance will be provided to the Fire Chiefs. If the Hamlet/Rural Fire hall does not have a Fire Chief then the Deputy Fire Chief will receive a vehicle or vehicle allowance.
5. Volunteer fire fighters are allowed to participate in the County monthly cell phone program; however, they must adhere to the County's Electronic Access and Acceptable Use Policy.
6. Each year Mackenzie County will authorize volunteer fire fighters \$50 toward the purchase of wearing apparel that promotes the fire department. The volunteer must attend a minimum of 6 training events in the last 6 months to be eligible.
7. Volunteer members are responsible to supply their hourly information to their Fire Chief or designate as soon as practical after the attendance.

8. Upon receipt of documentation, Honorariums will be paid every 3 months to the Fire Chiefs and fire fighters. Fire fighter attendance records must be received by Mackenzie County administration quarterly (Jan-Mar, Apr-June, July-Sept, Oct-Dec).
9. No payment will be provided to any volunteer if they fail to provide the current year information after January 31st of the following year unless a Council resolution authorizes such payment.
10. Municipal employees shall not be paid remuneration when responding to a call during regular scheduled work hours.
11. If the Fire Chief is a municipal employee and engaging in normal Fire Chief duties during regularly scheduled municipal work hours the monthly flat-rate shall be reduced by 50%.
12. The remuneration rates shall be reviewed by Mackenzie County annually or by request. Such a review may result in an amendment to Schedule 'A'.
13. Bylaw ~~984-15~~ 1053-16 is hereby repealed.
14. This Bylaw shall come into effect upon receiving third and final reading.

READ a first time this _____ day of _____, 2019.

READ a second time this _____ day of _____, 2019.

READ a third time and finally passed this _____ day of _____, 2019.

Joshua Knelsen
Reeve

Lenard Racher
Chief Administrative Officer

Schedule 'A'

Volunteer Fire Fighter Remuneration Rates

Fire Chief	Monthly flat-rate	\$250.00
	Practice	\$ 8.50/hr
	Training	\$ 10.00/hr
	Fire call-out / Investigation / Inspection	\$ 25.00/hr
	Instructor	\$ 23.00/hr
Deputy Chief	Practice	\$ 8.50/hr
	Training	\$ 10.00/hr
	Fire call-out / Investigation / Inspection	\$ 18.00/hr
	Instructor	\$ 23.00/hr
Captains and Lieutenants	Practice	\$ 8.50/hr
	Training	\$ 10.00/hr
	Fire call-out	\$ 16.00/hr
	Instructor	\$ 23.00/hr
Fire Fighters	Practice	\$ 7.50/hr
	Training	\$ 10.00/hr
	Fire call-out	\$ 10.00/hr with increases of \$1 per course to a maximum of \$14.00/hr
	Instructor	\$ 23.00/hr
State of Local Emergency (SOLE) Rate	Structural Protection Program for Wildland & Structural Protection Efforts	Same rate as recommended by the Office of the Fire Commissioner
Deployment Outside of the Municipality	Structural Protection Program for Wildland & Structural Protection Efforts	Same rate as recommended by the Office of the Fire Commissioner

Alberta Structure Protection Program Operational Guidelines



ALBERTA MUNICIPAL AFFAIRS
OFFICE OF THE FIRE COMMISSIONER

2018

5. Reimbursement Guidelines

Fire departments and contractors providing resources requested by the Province will be reimbursed by the Office of the Fire Commissioner. The OFC will seek reimbursement from the responsible organization based on the wildfire point of origin as outlined below.

Point of Origin	Responsible Organization
Inside the Forest Protection Area	AB. Wildfire Management Branch
Outside the Forest Protection Area	Local Municipal Authority or Owner

Reimbursement will be for actual hours travelled and/or worked. Departments returning to their home jurisdiction daily will be reimbursed for actual hours worked and travelled each day.

The OFC does not reimburse for structure protection resource pre-positioning and/or standby that is not directly related to an interface wildfire.

The reimbursement rates contained within this section are for **fire department equipment and personnel and provincial, municipal, and contract staff performing the Structure Protection Specialist role** for response to an OFC request. Existing mutual-aid agreements are not affected by these guidelines.

Reimbursement rates for fire department apparatus, equipment, and personnel are listed in Sections 5.1 and 5.2 and are based on the following formula.

Apparatus / Equipment Rate (5.1)	+	Personnel Rate (5.2)	+	Expenses	=	Total Rate
---	----------	---------------------------------	----------	-----------------	----------	-----------------------

Contractor equipment and personnel responding to an OFC request will be reimbursed according to the current Alberta Road Builders and Heavy Construction Association Equipment Rental Rates Guide and the Alberta Wildfire Management Branch Equipment Rates or by contractual agreement where the equipment is not specified in the established rate guides.

NOTE:

- Reasonable and documented damage to apparatus as a result of a provincial deployment that is reported to the OFC representative prior to departure from the incident will be reimbursed for by the OFC.
- Costs for apparatus personnel above the numbers specified in this document **will not** be covered unless authorized in advance by the OFC.
- Special resources not included in these Operational Guidelines will be reimbursed at negotiated rates between the OFC and the provider.
- Consumables such as foam will be supplied or reimbursed by the OFC.

5.1 Apparatus and Equipment Rates

Apparatus has been typed according to the Canadian Interagency Forest Fire Centre (CIFFC) Mutual-Aid Resources Sharing Agreement. Minimum requirements for equipment and capabilities have been listed and all apparatus to be equipped with appropriate appliances, nozzles, spanners, and hand tools and to be operationally ready.

- Reimbursement rates include vehicle insurance, all minimum required equipment and appliances, fuel, and routine maintenance costs.
- All apparatus types shall meet federal, provincial, and agency requirements for motor vehicle safety standards including all gross vehicle weight ratings (GVWR) when fully loaded.
- Type 3 Engines and Tactical Water Tenders shall be equipped with a foam proportioner system.
- All Water Tenders and Type 3-6 Engines shall be able to prime and pump water from a 3 metre lift.

Additional items (add-ons) that may be requested by the Province include:

- Four-wheel drive.
- High pressure pump.
- Foam proportioner.
- Compressed air foam system (CAFS) – 40 cfm minimum.
- Additional personnel.

5.1.1 Engines

Minimum Requirements	Engine Type						
	Structure		Wildland				
	1	2	3	4	5	6	7
Tank capacity (Litres)	1100	1100	1900	2800	1500	570	190
Pump flow (Lpm)	4000	2000	550	200	200	200	40
@ Rated pressure (kPa)	1000	1000	1700	700	700	700	700
Hose 65mm (m)	360	300	-	-	-	-	-
Hose 38mm-45mm (m)	150	150	300	90	90	90	-
Hose 25mm (m)	-	-	150	90	90	90	60
Ladders as per NFPA 1901	Yes	Yes	-	-	-	-	-
Master Stream – 2000 Lpm	Yes	-	-	-	-	-	-
Pump & roll	-	-	Yes	Yes	Yes	Yes	Yes
Maximum GVWR (kg)	-	-	-	-	11,800	8850	6350
Personnel	4	3	3	2	2	2	2
Rate per Hour	\$300	\$300	\$200	\$200	\$150	\$100	\$75

5.1.2 Truck Company (Aerial, Platform, or Elevated Stream)

Minimum Requirements	Truck Company Type	
	1	2
Aerial (Metres)	20	15
Flow Rate (Lpm)	2000	2000
Ground Ladders (Metres)	35	35
Personnel	4	4
Rate per Hour	\$600	\$500

5.1.3 Water Tenders

Minimum Requirements	Water Tender Type				
	Support			Tactical	
	S1	S2	S3	T1	T2
Tank capacity (Litres)	15,000	9500	3800	7600	3800
Pump flow (Lpm)	1100	800	800	1000	1000
@ Rated pressure (kPa)	350	350	350	1050	1050
Pump & roll	-	-	-	Yes	Yes
Personnel	1	1	1	2	2
Rate per Hour	\$300	\$200	\$150	\$300	\$175

5.1.4 Structure Protection Units (SPU)

Minimum Requirements	Sprinkler Trailer Type		
	1	2	3
Number of Structures Protected	31+	21-30	10-20
Rate per Day			
Open with Equipment Deployed	\$1200	\$800	\$400
Closed with No Equipment Deployed	\$600	\$400	\$200

5.1.5 Other

Kind	Rate per Day
All-Terrain Vehicle (ATV)	\$100
Utility Task Vehicle (UTV)	\$125
Truck, ½ - ¾ ton, 4X4	\$200
Truck, 1 ton, 4X4	\$225
Van, 12-15-passenger	\$225

Note: ATV and UTV rates include transport trailer as required

5.2 Personnel Rates

Kind	Rate
Union Fire Fighters	As per Fire Fighter Collective Agreements (wages and benefits).
Non-Union Fire Fighters	\$41 per hour worked (includes wages, overtime, and benefits).
Fire Department Management Staff (Non-Union)	As per actual rates (salary and benefits).
Contractors	As per negotiated contract rates.
<ul style="list-style-type: none"> ▪ Hours for personnel must be supported with sufficient documentation (Appendix II - Daily Time Tickets) as per GOA policies. ▪ Expenses, not included in hourly rates, include vehicle, accommodation, meals, and miscellaneous as per these guidelines or GOA rates if not included here. 	

SCHEDULE G

Municipality Estimated Reimbursement Rates

Municipality:

<i>Resource</i>	<i>Rate</i>
Manpower:*	
Firefighter	\$50.00/hr
Specialized Equipment:	
Rescue Unit	\$400.00/hr
Municipal Fire Truck (Tender)	\$400.00/hr
Fire Pumper Fire Engine	\$400.00/hr
Command Vehicle	\$200.00/hr
Squad Truck	\$400.00/hr
Ladder Truck	\$400.00/hr
Consumables (ie Foam)	Cost + 10%

***Manpower costs do not include accommodations or meals.**



Mackenzie County

REQUEST FOR DECISION

Meeting:	Regular Council Meeting
Meeting Date:	July 24, 2019
Presented By:	Doug Munn, Director of Community Services
Title:	La Crete Recreation Board – Olympia Billing

BACKGROUND / PROPOSAL:

The 2019 TCA budget includes \$8,000 for the servicing of the Olympia Ice Resurfacing unit as a payment to the La Crete Recreation Board. The attached letter from the Board explains that the cost of this service has come back higher than expected at a cost of \$17,963.38 including G.S.T.

A letter from the Recreation Board and a copy of the invoice is attached.

In the 2019 Budget, Council approved a \$20,000 contingency fund, however there are insufficient funds available to fund this expenditure.

OPTIONS & BENEFITS:

Council has several options:

1. Administration to request that the La Crete Recreation Board provide 2019 year end estimates for both operating and capital projects. Administration to review and determine if additional funding allocations are required based on year end estimates.
2. Inform the La Crete Recreation Board that they are responsible for the additional costs of the Olympia Service.
3. Approve an additional \$9,963.38 (including G.S.T.) toward that cost of servicing the La Crete Olympia ice resurfacers with funding to come from the Recreation Reserve - La Crete.

Author: D. Munn **Reviewed by:** B. McKennan **CAO:** _____

COSTS & SOURCE OF FUNDING:

There is \$8,000 in the TCA budget for this project.

SUSTAINABILITY PLAN:

COMMUNICATION / PUBLIC PARTICIPATION:

POLICY REFERENCES:

RECOMMENDED ACTION:

Simple Majority Requires 2/3 Requires Unanimous

That Council provide direction to administration based on the options above.

Author: D. Munn Reviewed by: B. McKennan CAO: _____



**Box 29
La Crete Alberta
T0H 2H0
780-926-0503
arenam@telus.net
www.nlreccentre.com**

To Reeve and council:

The La Crete Recreation Society made a request to council for \$8,000.00 last October to send the Olympia to Big Hill Services in Cochrane A.B. To get it serviced. We sent the Olympia to Cochrane in April; after the Olympia arrived at Big Hill Services they did an inspection and came back with the price quote to get everything fix. The price quote came back double of what we had anticipated it would be. I brought the quote to our Rec Board meeting and it was decided that we would go ahead with the repairs. I realize we spent a lot more than we had thought, but part of the reason is that time got away from us and we didn't have the machine service thoroughly in over six years. The Olympia is a 2005 machine and in the 11 ½ years I've worked here we had is serviced at big Hill once. We bring it to the County shop for minor repairs and oil changes every spring.

The Rec Board made a motion to ask Council for additional Funding. I have attached the parts list and invoice.

Philip Doerksen

A handwritten signature in blue ink that appears to read "Philip Doerksen".

Arena Manager.

Big Hill Services Ltd.

41080 Cook Road, Box 1167
 Cochrane, AB T4C 1B2
 1-888-932-2728/(403) 932-3598

INVOICE

Invoice No.: 24840
 Date: Jun 26, 2019
 Ship Date:
 Page: 1
 Re: Order No. UNIT#2813

Sold to:

La Crete Recreation Society
 Philip Doerksen
 Box 29
 La Crete, AB T0H 2H0

Ship to:

La Crete Recreation Society
 Northern Lights Rec. Centre
 10201 - 99 Avenue
 La Crete, AB

Business No.: 870651015

Quantity	Unit	Description	Tax	Unit Price	Amount
		Date of Service: June 25, 2019 Olympia 2005 Millennium - RM050291105 - 325 Hours Emissions Test Performed			
6	ltrs	5/30 Oil	G	4.33	25.98
1	ea	1522 - Filter	G	10.08	10.08
3	ltrs	ATF	G	6.01	18.03
6	ltrs	80-90	G	8.01	48.06
33	ltrs	AFT	G	6.01	198.33
1	ea	40-4010 - Hydraulic Filter	G	174.23	174.23
8	ea	TR55IX - Spark Plugs	G	13.43	107.44
1	ea	2020 - Air Filter	G	9.76	9.76
1	ea	27873 - Wire Set	G	115.60	115.60
1	ea	38009 - Idler Pulley	G	34.91	34.91
1	ea	36299 - Idler Pulley	G	44.09	44.09
1	ea	41-717 - Serpentine Belt	G	62.06	62.06
1	ea	3725486A - Feed Back Solenoid	G	146.61	146.61
1	ea	25-24300 - Vertical Auger	G	628.40	628.40
1	ea	25-24250 - Stub Shaft	G	60.10	60.10
1	ea	25-695 - Bushing	G	109.58	109.58
2	ea	20-1250 - 4 Hole Flange Bearing	G	78.35	156.70
1	ea	20-1240 - 2 Hole Flange Bearing	G	63.05	63.05
1	ea	20-21302 - Blade Holder 84"	G	591.80	591.80
1	ea	20-21245 - Blade Adj.Screw Kit	G	183.24	183.24
2	ea	20-21271 - Arm Pivot Clamp Bracket	G	32.58	65.16
2	ea	49-21315 - Blade Holder Pivot Bolt	G	17.64	35.28
1	ea	20-1360 - Drive Chain 32"	G	60.44	60.44
2	ea	30-5255 - Water Tap	G	124.95	249.90
4	ea	40-11455 - Coupler Female	G	52.11	208.44
4	ea	40-11456 - Coupler Male	G	16.34	65.36
2	ea	20-9828 - Pivot Block Bushing	G	22.28	44.56
1	ea	20-18025 - Cond.Lift Arms & Shaft	G	832.28	832.28
2	ea	25-17010 - 1/2 Zinc Plated Shaft Collars	G	4.37	8.74
2	ea	20-11481 - Long Link Pin Greasable	G	18.99	37.98
2	ea	20-11470 - Short Link Pin	G	9.50	19.00
1	ea	27-1230 - Impeller W/W Pump	G	114.00	114.00
1	ea	27-1240 - Impeller W/W Cam	G	61.74	61.74
1	ea	20-9280 - Bumper Wheel Cond.Kit	G	119.61	119.61
1	ea	20-20065 - Replaceable Runner (Right)	G	209.07	209.07
1	ea	20-20055 - Replaceable Runner (Left)	G	209.07	209.07
8	ea	20-11495 - Linch Pin 1/4"	G	1.13	9.04
1	ea	20-1300 - 19 Tooth Motor Sprocket	G	17.51	17.51
1	ea	20-1281 - 25 Tooth Auger Sprocket	G	25.74	25.74
1	ea	20-21141 - Squeegee 84"	G	54.27	54.27

Terms: Net 30. Due Jul 26, 2019.

Comment: 2% Interest/Month on Accts over 30 Days. 3% Fee on Orders over \$1,000 Paid by Credit Card

Continue...

Big Hill Services Ltd.

41080 Cook Road, Box 1167
 Cochrane, AB T4C 1B2
 1-888-932-2728/(403) 932-3598

INVOICE

Invoice No.: 24840
 Date: Jun 26, 2019
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 Page: 2
 Re: Order No. UNIT#2813

Sold to:

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 Philip Doerksen
 Box 29
 La Crete, AB T0H 2H0

Ship to:

La Crete Recreation Society
 Northern Lights Rec. Centre
 10201 - 99 Avenue
 La Crete, AB

Business No.: 870651015

Quantity	Unit	Description	Tax	Unit Price	Amount
1	ea	Blade Crank Upgrade	G	50.00	50.00
4	ea	20-11482 - Weld on Pin Kit	G	7.56	30.24
1	ea	27-1360 - Wash Water Pick Up Hose	G	13.05	13.05
1	ea	35-17360 - Board Brush	G	78.10	78.10
1	ea	35-20055 - Board Brush cylinder	G	172.71	172.71
1	ea	35-23750 - Pivot Pin	G	10.80	10.80
2	ea	35-23740 - Shaft Pivot Sleeve	G	12.33	24.66
2	ea	35-17280 - Rod Ends	G	35.55	71.10
1	ea	46-12706 - Muffler 14-1/2	G	89.96	89.96
4	ea	225/75/16 Cooper Discoverer ST Max Studded Tires	G	315.00	1,260.00
1	ea	37-12100L - Snow Bin Light LED	G	46.16	46.16
1	ea	27-1356A - Hose to Sled 40mm x 26"	G	28.35	28.35
2	ea	30-3370 - Mikalor clamp 48*51 (40mm Hose)	G	9.81	19.62
1	ea	37-14015 - Dash Switch	G	41.54	41.54
2	ea	37-14005 - Dash Switch (Rocker)	G	50.13	100.26
1	ea	Tank Recertification	G	550.00	550.00
1	ea	Powder Coated Conditioner	G	1,600.00	1,600.00
2	ea	17005 - Axle Seals	G	23.61	47.22
2	ea	49-40019 - Front Dump Pins	G	25.25	50.50
1	ea	Bin Liner	G	250.00	250.00
1	ea	93253 - Catalytic Converter	G	211.58	211.58
1	ea	46-5110 - Flex Pipe	G	39.20	39.20
1	ea	46-5130 - Tail Pipe	G	94.01	94.01
2	ea	Exhaust Clamp	G	3.50	7.00
1	ea	46-9936 - Seat	G	767.69	767.69
1	ea	46-9410 - Grab Handle	G	27.54	27.54
2	ea	30-9630 - Tank Hold Downs	G	26.69	53.38
1	ea	40-3936K - Hydraulic Pump	G	933.44	933.44
1	ea	20-23150 - 24" Grease Hose	G	31.59	31.59
2	ea	15-888 - Geaseable Bin Pins	G	22.50	45.00
1	ea	37-60170 - High Pressure Regulator	G	618.03	618.03
		Light Covers - N/C			
		Materials / Supplies	G	100.00	100.00
31	hrs	Labour	G	110.00	3,410.00
		Trucking - Return Only	G	1,000.00	1,000.00
		G - GST 5.00%			
		GST			855.41

Big Hill Services Ltd. GST: #870651015

Shipped By: Tracking Number:

Terms: Net 30. Due Jul 26, 2019.

Comment: 2% Interest/Month on Accts over 30 Days. 3% Fee on Orders over \$1,000 Paid by Credit Card

Total Amount

17,963.38

Sold By:

ID: _____

DATE: 05/30/2019
TIME: 13:12:55

HC = 0 ppm

CO = 0.06 %

CO2 = 11.19 %

O2 = 1.19 %

NOX = 0 ppm

LAMBDA = 1.07

AFR = 15.71

TACH = 898 RPM

TEMP = 36.41 $\bar{7}$ C
= 97.54 $\bar{7}$ F

(-OL- means Over Limit)

ID: *LaCrete*

DATE: 05/30/2019
TIME: 13:13:55

HC = 0 ppm

CO = 0.05 %

CO2 = 11.42 %

O2 = 0.84 %

NOX = 145 ppm

LAMBDA = 1.05

AFR = 15.41

TACH = 1850 RPM

TEMP = 36.51 $\bar{7}$ C
= 97.72 $\bar{7}$ F

(-OL- means Over Limit)

MAINTENANCE CHECK LIST

SERVICE DATE: June 25/2019

CUSTOMER: LaCrete

SERIAL NUMBER: 2M050291105

COLOUR: Silver.

MAKE: Olympia

MODEL: Millennium

MACHINE HOURS: 325

FUEL TYPE: N.G.

YEAR: 2005

LABOUR HOURS:

FLUIDS	Part #	QTY	Fix	Checked	Done	Replaced	Each	Total Amount
Motor Oil	5-30	6				✓	433	2598
Filter	1522	1				✓	10 ⁰⁸	10 ⁰⁸
Transfer Case	ATF	3				✓	601	1803
Rear Axle	80-90	3.5				✓	801	4806
Front Axle	80-90	2.5				✓	801	
Trani Oil				✓				
Hydraulic Oil	ATF	33				✓	601	19833
Hydraulic Filter	70-4010	1				✓	17423	17423
Brake Fluid				✓				
Antifreeze				✓				
ENGINE	Part #	QTY	Fix	Checked	Done	Replaced	Each	Total Amount
Tune Up	TR55IX	8	Spark Plugs			✓	1343	10744
	2020	1	Air Filter			✓	976	976
	27873	1	Wire Set			✓	11560	11560
Belts	38009	1	Idler pulg			✓	3491	3491
	36299	1	Idler pulg			✓	4409	4409
	41-717	1	Serp. Belt			✓	6200	6200
Emissions	3725486A	1	TEST Complete Feed-back Solenoid		✓	✓	14601	14601
VERTICAL AUGER	Part #	QTY	Fix	Checked	Done	Replaced	Each	Total Amount
Vertical Auger (8"dia)	25-24300	1	S			✓	62840	62840
Elevator Tube	25-24150			✓				
Hydraulic Motor - Vertical W/W	25-4000A			✓				
Coupling Half 12 Auger	25-24355			✓				
Gear Ring Yellow/Orange	25-24400			✓				
Gear Ring Solid Core Y2K Red	25-24410							
Stub Shaft **	25-24250	1				✓	6010	6010
Bushing ** (must go together)	25-695	1				✓	10958	10958
Rod End VCW6	25-51855			✓				
Snow Breaker 3/8	25-24210			✓				
Rubber Snow Deflector - Auger	20-21585			✓				
Tube wings				✓				
CONDITIONER	Part #	QTY	Fix	Checked	Done	Replaced	Each	Total Amount
Bottom Auger 84" (12"dia)	20-21402		Sharpened		✓			
4 Hole Flange Bearing 1 1/2	20-1250	2				✓	7835	15670
2 Hole Flange Bearing 3/4	20-1240	1				✓	6305	6305
Blade Holder 80"	20-21301							
Blade Holder 84"	20-21302	1				✓	59180	59180
Blade Adj.Screw Kit Laser Brass Nut	20-21245	1				✓	18324	18324
Handle - Blade Adj.Wheel	20-25700			✓				
Blade Adjustment - Wheel	20-25750			✓				
Blade Level Adj. Arm 20	20-21282			✓				

Exhaust								
Miscellaneous	Part #		Fix	Checked	Done	Replaced	Each	Total Amount
Universal Joints				✓				
Tire Wash								
Snow Bin Light	37-12100							
Snow Bin Light LED	37-12100L	1				✓	46 ¹⁶	46 ¹⁶
Snow Bin Light	37-12105			✓				
Head Lights	37-12000			✓				
Hood Latch	46-9750							
Tool Box Latch	46-5010							
Hose to Sled 40mm X 26"	27-1356A	1				✓	28 ³⁵	28 ³⁵
Hose to Sled 40mm X 22	30-3250							
Mikalor Clamp 48-51 (40mm hose)	30-3370	2				✓	9 ⁸¹	19 ⁶²
Dash Switch	37-14005	1				✓	41 ⁵⁴	41 ⁵⁴
Dash Switch (Rocker)	37-14005	2				✓	50 ¹³	100 ²⁶
Hydraulic Fittings & Hoses	Part #		Fix	Checked	Done	Replaced	Each	Total Amount
Extras:				Checked	Done	Replaced	Each	Total Amount
Trucking - Both Ways	1 x 4	x 1	No No	Yes Yes	Return only		1,000	1,000.00
CAME WITH - Towel			No	Yes				
- Covers			No	Yes				
- Blade			No	Yes				
Blade Sharpening	Qty:		No	Yes				
Tank Recertification:			No	Yes				550-
Paint			No	Yes	Where:			
Bodywork			No	Yes	Where:			
Powder Coat			No	Yes	Where: KOTAN	✓	1,600	1,600.00
NOTES & COMMENTS								
front Dump pins	44-4009	2				✓	25 ²⁵	50 ⁵⁰
Bin liner		1				✓	250-	250-
Catalytic Converter	93253	1				✓	211 ⁹⁸	211 ⁹⁸
flex pipe	46-5110	1				✓	39 ²⁰	39 ²⁰
tail pipe	46-5130	1				✓	94 ⁰¹	94 ⁰¹
Exhaust Clamps		2				✓	3.50	7.00
Seal	46-9436	1				✓	767 ⁶⁹	767 ⁶⁹
Grab handle	46-9410	1				✓	27 ⁵⁴	27 ⁵⁴
Axle Seals	17005	2				✓	23 ⁶¹	47 ²²
lump hold downs	30-9630	2				✓	26 ⁶⁹	53 ³⁸
Hydraulic pump	40-3936k	1						
2 1/2" Grease hose	20-2350	1						
Greaseable pin pins	15-888	2	22 ⁵⁰					
High Pressure regulator	27-60170	1						
Light covers								
			NO Charge.					
				93344				
				31.59	Total Parts			\$12597.97
				45-	Shop Supplies			\$100-
				618 ⁰³	Labour	31 e# 110/hr		\$3410-
					Trucking			\$1000-
					Totals			\$17,107.97



Mackenzie County

REQUEST FOR DECISION

Meeting:	Regular Council Meeting
Meeting Date:	July 24, 2019
Presented By:	Doug Munn, Director of Community Services
Title:	La Crete County Office Generator

BACKGROUND / PROPOSAL:

Many of our facilities require an emergency power generator in order to maintain services during the many power outages that Mackenzie County experiences. The Fort Vermilion office, all of the utility facilities (lift stations, water plants and wells) and shops have emergency power generators. The La Crete Office has an emergency generator, however it must be started manually, which is less than ideal for many reasons that were brought to Council's attention during the budget discussions this year. These reasons include power for staff during power outages, power for emergency operations (ECC) and maintain building functions during power outages. Because the generator is manual it is only used when the power outage takes place over a period longer than 10 to 15 minutes.

The following comments were prepared by Julius Peters, IT Manager for Mackenzie County:

Automatic failover generator for the La Crete County Office

The prolonged power outage early in our local emergency resulted in several UPS battery backup issues. Most notably our server UPS batteries suffered too many deep discharge events. This resulted in them no longer able to take a charge, and set in motion a cascade of other issues causing work disruptions. This is the most recent event that highlights why a permanent automatic generator would bring reliable power.

The primary concern of a power loss event is that the La Crete office has several key roles that are directly impacted by an outage. These in turn can become rather serious problems if the office is left alone in the outage (for example: in the middle of the night and/or weekend). Once the server UPS battery backup fails

Author: D. Munn, J. Peters **Reviewed by:** _____ **CAO:** _____

*(which is within a few hours) then these roles also fail. The following are some **critical roles** provided by the La Crete office:*

- *Primary communication method over fiber optic for Grande Prairie 911 radio fire dispatch.*
- *Backup and/or alternate Emergency Command Center for Mackenzie County.*
- *Server functions including email for all La Crete based staff, County backup email delivery route, and primary internet provider for La Crete office, Shop, Water Treatment Plant and Fire Hall.*
- *Offsite data backup location for the Fort Vermilion server infrastructure.*

Every time there is a prolonged outage there is a risk for one or more of these roles to fail. The risk can be compounded by other factors along with the outage, such as: extreme cold temperature, mechanic or IT away on vacation (no support for generator startup or server/network problems on startup), and the fact that there is no direct alarming or notification that the office has lost power.

A quote for a Generac unit confirms that it would cost \$39,500 (plus a contingency for miscellaneous costs for a cost of \$45,000) to replace the existing system with the same style system that was installed in Fort Vermilion.

OPTIONS & BENEFITS:

Mitigate risk for the critical areas identified and improve IT functions with the installation of a permanent emergency generator or continue to run the risk of battery backup failures which affect the critical infrastructure required to perform critical functions.

COSTS & SOURCE OF FUNDING:

Funding is available through the General Capital Reserve.

SUSTAINABILITY PLAN:

This generator will assist with the protection and maintenance of the computer server and network equipment in the La Crete office.

COMMUNICATION / PUBLIC PARTICIPATION:

POLICY REFERENCES:

RECOMMENDED ACTION:

- Simple Majority Requires 2/3 Requires Unanimous

That funds in the amount of \$45,000 be provided from the General Capital Reserve for the installation of a permanent emergency generator at the La Crete County Office Building.

Author: D. Munn Reviewed by: _____ CAO: _____



Mackenzie County

REQUEST FOR DECISION

Meeting:	Regular Council Meeting
Meeting Date:	July 24, 2019
Presented By:	Bill McKennan, Director of Finance
Title:	Financial Reports – January 1, 2019 to June 30, 2019

BACKGROUND / PROPOSAL:

The Finance Department provides financial reports to Council as per policy.

Chuckegg fire response costs are not included in the financial reports:

Invoices to date (July 3, 2019) total \$3,370,399.27, and payroll in the approximate amount of \$411,000. We have received confirmation of an advance to be received in the amount of \$1,462,500 based on the above figures.

Fire fighter Honorariums and revenue from firefighting services has not been included in the above costs.

Weekly updates are being provided to the Disaster Recovery program lead, to ensure reimbursement of costs are timely. Council will be provided updates along with the monthly financial reports.

OPTIONS & BENEFITS:

Financial Reports to Council

Council shall receive the following reports monthly:

- Statement comparing actual operating revenues and expenditures to budget for the year-to-date (January – June 30, 2019)
- A report of funds invested in term deposits and other securities (January – June 2019)
- Project progress reports including expenditures to budget for the year-to-date

Author: J. Batt/B. McKennan **Reviewed by:** _____ **CAO:** _____

COSTS & SOURCE OF FUNDING:

N/A

SUSTAINABILITY PLAN:

N/A

COMMUNICATION / PUBLIC PARTICIPATION:

N/A

POLICY REFERENCES:

Policy FIN010 – Financial Reports

RECOMMENDED ACTION:

Simple Majority Requires 2/3 Requires Unanimous

That the financial reports for January – June 2019 be received for information.

Mackenzie County Statement of All Units January 1 - June 30, 2019

	2017 Actual	2018 Budget	2019	2019 Actual	\$ Variance
	Total	Total	Budget	Total	(Remaining)

OPERATING REVENUES

100-Municipal Taxes	\$ 23,443,283	\$ 24,555,603	\$ 25,673,767	\$ 25,729,028	-\$ 55,261
101-Lodge Requisition	\$ 455,825	\$ 581,584	\$ 608,794	\$ 607,775	\$ 1,019
102-School Requisition	\$ 6,521,520	\$ 6,172,537	\$ 6,193,455	\$ 6,211,813	-\$ 18,358
Designated Industrial Properties	\$ -	\$ 42,379	\$ 96,741	\$ 97,630	-\$ 889
124-Frontage	\$ 103,557	\$ 103,250	\$ 99,450	\$ 73,576	\$ 25,874
261-Ice Bridge	\$ 130,000	\$ 140,000	\$ 140,000	\$ 120,000	\$ 20,000
420-Sales of goods and services	\$ 577,825	\$ 498,400	\$ 490,916	\$ 305,811	\$ 185,105
421-Sale of water - metered	\$ 3,075,611	\$ 3,122,750	\$ 3,076,120	\$ 1,688,512	\$ 1,387,608
422-Sale of water - bulk	\$ 998,789	\$ 952,050	\$ 980,682	\$ 510,206	\$ 470,476
424-Sale of land	\$ 8,000	\$ -	\$ 10,000	\$ -	\$ 10,000
510-Penalties on taxes	\$ 1,030,335	\$ 1,300,000	\$ 700,000	\$ 314,817	\$ 385,183
511-Penalties of AR and utilities	\$ 59,519	\$ 65,750	\$ 29,000	\$ 15,224	\$ 13,776
520-Licenses and permits	\$ 46,704	\$ 39,000	\$ 41,000	\$ 35,951	\$ 5,049
521-Offsite levy	\$ 21,851	\$ -	\$ 20,000	\$ 9,826	\$ 10,174
522-Municipal reserve revenue	\$ 70,980	\$ 60,000	\$ 60,000	\$ 23,145	\$ 36,855
526-Safety code permits	\$ 241,453	\$ 225,000	\$ 225,000	\$ 81,284	\$ 143,716
525-Subdivision fees	\$ 30,350	\$ 35,000	\$ 35,000	\$ 34,180	\$ 820
530-Fines	\$ 22,685	\$ 50,000	\$ 30,000	\$ 4,558	\$ 25,442
531-Safety code fees	\$ 9,764	\$ 9,000	\$ 9,000	\$ 3,265	\$ 5,735
550-Interest revenue	\$ 452,659	\$ 500,000	\$ 500,000	\$ 133,805	\$ 366,195
551-Market value changes	-\$ 2,319	\$ 125,500	\$ -	\$ -	\$ -
560-Rental and lease revenue	\$ 127,969	\$ -	\$ 136,455	\$ 40,435	\$ 96,020
570-Insurance proceeds	\$ 3,234	\$ -	\$ -	\$ -	\$ -
592-Well drilling revenue	\$ -	\$ -	\$ 25,000	\$ -	\$ 25,000
597-Other revenue	\$ 124,614	\$ 91,500	\$ 56,000	\$ 30,894	\$ 25,106
598-Community aggregate levy	\$ 118,216	\$ 80,000	\$ 50,000	\$ -	\$ 50,000
630-Sale of non-TCA equipment	\$ 16,146	\$ -	\$ -	\$ -	\$ -
790-Tradeshaw Revenues	\$ 23,248	\$ 30,000	\$ -	\$ 10	-\$ 10
840-Provincial grants	\$ 788,122	\$ 1,475,400	\$ -	\$ -	\$ -
909-Other Sources -Grants	\$ -	\$ -	\$ 42,000	\$ 16,110	\$ 25,890
Reserves	\$ -	\$ 3,090,983	\$ -	\$ -	\$ -
911-MSI Grant	\$ -	\$ -	\$ 112,630	\$ -	\$ 112,630
912-FRIAA Grant	\$ -	\$ -	\$ 301,520	\$ -	\$ 301,520
913-ACP Grant	\$ -	\$ -	\$ 108,306	\$ -	\$ 108,306
915-FCSS Grant	\$ -	\$ -	\$ 298,682	\$ 169,612	\$ 129,070
919-Other Grants	\$ -	\$ -	\$ 267,414	\$ 57,000	\$ 210,414
920-ML	\$ 2,500	\$ -	\$ -	\$ -	\$ -
930-Sale of Asset	\$ 552,560	\$ -	\$ -	\$ 64,319	-\$ 64,319
949-RB-ZA Reserve	\$ -	\$ -	\$ 3,482	\$ -	\$ 3,482
951-RB-LC Reserve	\$ -	\$ -	\$ 2,393	\$ -	\$ 2,393
957-GCR Reserve	\$ -	\$ -	\$ 15,000	\$ -	\$ 15,000
972-GOR Reserve	\$ -	\$ -	\$ 2,048,820	\$ -	\$ 2,048,820
976-GOO Reserve	\$ -	\$ -	\$ 1,417	\$ -	\$ 1,417
TOTAL REVENUE	\$ 39,055,001	\$ 43,345,686	\$ 42,488,044	\$ 36,378,785	\$ 6,109,259
Excluding Requisitions	\$ 31,522,596	\$ 36,549,236	\$ 35,589,054	\$ 29,559,197	\$ -

Mackenzie County Statement of All Units January 1 - June 30, 2019

	2017 Actual		2018 Budget		2019		2019 Actual		\$ Variance	
	Total		Total		Budget		Total		(Remaining)	
OPERATING EXPENSES										
110-Wages and salaries	\$	7,108,121	\$	7,449,750	\$	7,564,332	\$	3,775,723	\$	3,788,609
132-Benefits	\$	1,377,797	\$	1,530,550	\$	1,574,472	\$	764,310	\$	810,162
136-WCB contributions	\$	78,085	\$	115,500	\$	120,191	\$	57,981	\$	62,210
142-Recruiting	\$	19,227	\$	15,000	\$	15,000	\$	1,239	\$	13,761
150-Isolation cost	\$	92,184	\$	100,900	\$	100,800	\$	44,400	\$	56,400
151-Honoraria	\$	579,179	\$	684,200	\$	705,300	\$	263,863	\$	441,437
211-Travel and subsistence	\$	343,183	\$	419,900	\$	512,586	\$	194,925	\$	317,661
212-Promotional expense	\$	71,341	\$	84,000	\$	50,500	-\$	813	\$	51,313
214-Memberships & conference fees	\$	130,382	\$	157,550	\$	165,345	\$	77,683	\$	87,662
215-Freight	\$	93,365	\$	116,000	\$	138,450	\$	45,535	\$	92,915
216-Postage	\$	53,504	\$	46,550	\$	56,050	\$	25,057	\$	30,993
217-Telephone	\$	123,156	\$	144,010	\$	139,970	\$	48,296	\$	91,674
221-Advertising	\$	72,961	\$	72,850	\$	79,500	\$	58,980	\$	20,520
223-Subscriptions and publications	\$	7,630	\$	11,650	\$	11,150	\$	5,646	\$	5,504
231-Audit fee	\$	75,600	\$	90,000	\$	90,000	\$	103,600	-\$	13,600
232-Legal fee	\$	109,152	\$	85,000	\$	85,000	\$	29,959	\$	55,041
233-Engineering consulting	\$	56,742	\$	169,000	\$	213,000	\$	31,498	\$	181,502
235-Professional fee	\$	1,582,817	\$	1,655,900	\$	505,040	\$	272,249	\$	232,791
236-Enhanced policing fee	\$	150,067	\$	312,600	\$	320,600	\$	40,000	\$	280,600
239-Training and education	\$	84,345	\$	151,200	\$	119,254	\$	39,946	\$	79,308
242-Computer programming	\$	89,701	\$	122,100	\$	207,500	\$	123,251	\$	84,249
243-Waste Management			\$	-	\$	589,200	\$	137,190	\$	452,010
251-Repair & maintenance - bridges	\$	75,406	\$	42,000		44,500			\$	44,500
252-Repair & maintenance - buildings	\$	153,643	\$	206,250	\$	139,315	\$	53,766	\$	85,549
253-Repair & maintenance - equipment	\$	344,519	\$	363,200	\$	416,985	\$	146,619	\$	270,366
255-Repair & maintenance - vehicles	\$	119,764	\$	129,800	\$	104,500	\$	31,445	\$	73,055
258-Contract graders	\$	110,488	\$	150,850	\$	656,736	\$	120,067	\$	536,669
259-Repair & maintenance - structural	\$	1,643,522	\$	1,888,050	\$	1,586,350	\$	227,727	\$	1,358,623
260-Roadside Mowing & Spraying			\$	-	\$	407,800			\$	407,800
261-Ice bridge construction	\$	131,094	\$	130,000	\$	120,000	\$	89,730	\$	30,270
262-Rental - building and land	\$	28,746	\$	65,800	\$	66,200	\$	47,250	\$	18,950
263-Rental - vehicle and equipment	\$	73,965	\$	89,350	\$	145,234	\$	40,921	\$	104,313
266-Communications	\$	103,920	\$	119,100	\$	151,605	\$	84,129	\$	67,476
271-Licenses and permits	\$	9,850	\$	12,900	\$	25,875	\$	5,838	\$	20,037
272-Damage claims	\$	3,560	\$	5,000	\$	5,000	\$	5,000	\$	-
274-Insurance	\$	398,646	\$	322,800	\$	397,800	\$	333,205	\$	64,595
342-Assessor fees	\$	286,581	\$	260,000	\$	280,000	\$	50,145	\$	229,856
290-Election cost	\$	12,372	\$	5,000	\$	3,000			\$	3,000
511-Goods and supplies	\$	1,107,408	\$	881,700	\$	919,209	\$	319,309	\$	599,900
515-Lab Testing			\$	-	\$	45,250	\$	12,300	\$	32,950
521-Fuel and oil	\$	817,731			\$	1,009,274	\$	301,370	\$	707,904
531-Chemicals and salt	\$	321,301	\$	341,800	\$	407,800	\$	195,498	\$	212,302
532-Dust control	\$	545,077	\$	1,065,000	\$	802,000	\$	360,371	\$	441,629
533-Grader blades (apply)	\$	214,340	\$	144,000	\$	152,000	\$	5,560	\$	146,440
543-Natural gas	\$	1,611,653	\$	3,961,000	\$	2,135,000	\$	93,037	\$	2,041,963
544-Electrical power	\$	88,256	\$	92,750	\$	122,175	\$	69,878	\$	52,297
550-Carbon Tax	\$	668,089	\$	672,350	\$	706,545	\$	289,399	\$	417,146
710-Grants to local governments	\$	73,658	\$	112,500	\$	122,000	\$	44,884	\$	77,116
735-Grants to other organizations	\$	1,336,499	\$	1,721,400	\$	2,330,249	\$	48,528	\$	2,281,721
	\$	2,063,041	\$	2,222,819	\$	2,406,054	\$	1,292,907	\$	1,113,147

Mackenzie County Statement of All Units January 1 - June 30, 2019

	2017 Actual		2018 Budget		2019		2019 Actual		\$ Variance	
	Total		Total		Budget		Total		(Remaining)	
747-School requisition	\$	6,512,618	\$	6,193,622	\$	6,193,455	\$	1,546,755	\$	4,646,700
750-Lodge requisition	\$	461,788	\$	581,534	\$	608,794			\$	608,794
Designated Industrial Properties	\$	-	\$	42,379	\$	96,741			\$	96,741
810-Interest and service charges	\$	24,104	\$	25,000	\$	23,000	\$	12,881	\$	10,119
831-Interest - long term debt	\$	510,030	\$	472,500	\$	623,034	\$	17,952	\$	605,082
832-Principle - Long term debt	\$	1,691,602	\$	1,926,300	\$	1,632,479	\$	224,987	\$	1,407,492
763-Contributed to Capital Reserve	\$	13,350	\$	148,400	\$	499,977			\$	499,977
764-Contributed to Capital Reserve	\$	171,250	\$	1,267,781	\$	1,649,727			\$	1,649,727
921-Bad Debt	\$	49,552	\$	646,000	\$	250,000	\$	19,475	\$	230,525
Non-TCA projects	\$	1,316,224	\$	2,708,576	\$	1,839,141	\$	373,665	\$	46,922
TOTAL EXPENSES	\$	35,392,186	\$	43,366,771	\$	42,488,044	\$	12,605,115	\$	21,565,386
Excluding Requisitions	\$	28,417,779	\$	36,549,236	\$	35,589,054	\$	11,058,360		

MACKENZIE COUNTY

TCA Projects 2019 INCLUDING CARRY FORWARDS

Project Description	TOTAL PROJECT BUDGET	2019 BUDGET	TOTAL COSTS	2019 COSTS	2019 REMAINING BUDGET	External Funding				Internal Funding				Notes
						FGIF Grant	MSI Grant	Other Grant	Other Sources (non-grant)	Municipal levy	RS-type	Restricted Surplus (previous years)	Debtenture	
(12) - Administration Department														
ZC - Admin Building Tree Planting (CF 2017)	15,000	10,489	4,511	-	10,489						GCR	10,489		
Land Purchase (South of High Level) (CF 2015)	13,000	12,895	105	-	12,895						GCR	12,895		
FV Office HVAC Photocopy Room/Meeting Room 1/Council Chambers (2018)	30,000	30,000	10,614	10,614	19,386						GOR	30,000		
Information Technology Budget	45,000	45,000	-	-	45,000						GOR	45,000		
FV Office Rear Gate	8,500	8,500	4,672	4,672	3,828						GOR	8,500		
Total department 12	111,500	106,884	19,901	15,286	91,599	-	-	-	-	-	-	106,884	-	
(23) - Fire Department														
FV - Training Facility (CF 2017)	20,000	11,350	8,650	-	11,350				10,000		GCR	1,350		Other Sources - FVFD 50%
LC - Deck Gun (Tompkins) (2018)	15,000	15,000	-	-	15,000		15,000							
LC - Pison Intake Valve and Booster Reel (Tompkins) (2018)	18,500	18,500	-	-	18,500		8,600				V&E	9,900		Motion 18-03-243
LC - Fire Truck (2018)	500,000	450,006	210,628	160,634	289,372		450,006							Motion #18-02-146 - Switched to MSI June 27 18-06-483
Total department 23	553,500	494,856	219,278	160,634	334,222	-	473,606	-	10,000	-	-	11,250	-	
(32) - Transportation Department														
FV - Rebuild Eagles Nest Road (2 miles) 2018)	800,000	785,985	14,015	-	785,985	602,111					RDR	183,874		
LC - Chipseal North & South Access (2018)	275,000	275,000	-	-	275,000		275,000							
LC - Rebuild Airport Road (2 miles) (2018)	800,000	776,011	316,887	292,899	483,113						GCR	776,011		
LC - Rebuild Blue Hills Road (2 miles) (2018)											GCR	774,252		
LC - Rebuild Range Road 180 N (2 miles) (2018)	800,000	774,252	27,062	1,314	772,938									
LC - Engineering & Design for 113 Street and 109 Ave (CF 2015)	100,000	40,687	59,313	-	40,687						RDR	40,687		
LC - Overlay River Road (2018)	880,000	843,125	36,875	-	843,125		843,125							Motion 18-06-483
Gravel Reserve (CF 2014)	150,000	92,357	57,643	-	92,357						RDR	92,357		
LC - Teachers Loop Asphalt & Sidewalk (CF 2017)	416,428	404,903	274,699	263,173	141,729		254,475				RDR/GCR	150,428		
LC - Bridges to New Lands - Township Rd1020. (CF 2017)	1,000,000	585,612	415,295	907	584,705			168,476					417,136	
11 mile Culvert Replacement	150,000	150,000	-	-	150,000		150,000							
88 Connector Overlay	3,530,670	3,530,670	-	-	3,530,670								3,530,670	
AWD Graders x 3	1,684,668	1,684,668	-	-	1,684,668			620,544			V&E	1,064,124		
FV - Loader	350,000	350,000	295,857	295,857	54,143			25,000			V&E	325,000		
FV - Rebuild Lambert Point Road (1 1/4 miles)	385,000	385,000	2,729	2,729	382,271		385,000							
LC - Overhead Shop Crane	100,000	100,000	-	-	100,000						GCR	100,000		
LC - Sidewalk Sweeper	160,000	160,000	-	-	160,000			5,000			V&E	155,000		
LC - Truck Replacement	45,000	45,000	41,596	41,596	3,404			1,500			V&E	43,500		
LC- 98 Ave Micro Surfacing (1200 meters)	220,000	220,000	-	-	220,000			220,000						
Overlays	350,000	350,000	283,569	283,569	66,431									
Rebuild Blumenort Road East	440,000	440,000	-	-	440,000									
Rebuild Machesis Lake Road	440,000	440,000	-	-	440,000									
Rebuild Range Rd 175 (2 miles)	650,000	650,000	3,398	3,398	646,602									
Oil Rocky Lane Road (5.5 km) - School to Store Road	215,250	215,250	-	-	215,250									
ZA - Truck Replacement	45,000	45,000	41,596	41,596	3,404			1,500			V&E	43,500		
LC - 9 Street Lights - 94 Ave 106 St to Pioneer Drive (See Note 1)	75,000	75,000	-	-	75,000						GCR	75,000		
FV - Rebuild Butter town Road (See Note 2)	300,000	300,000	-	-	300,000		300,000							
FV - 49 Ave-54 St Asphalt	51,000	51,000	45,375	45,375	5,625									
FV - 49 Street Asphalt	81,500	81,500	62,300	62,300	19,200									
Total department 32	14,494,516	13,851,019	1,978,210	1,334,713	12,516,306	602,111	4,655,350	168,476	653,544	-	-	3,823,733	3,947,806	
(33) - Airport														
FV - Parking Lot Drainage Improvements (CF 2017)	20,000	20,000	-	-	20,000						IC-AIR	20,000		
Total department 33	20,000	20,000	-	-	20,000	-	-	-	-	-	-	20,000	-	
(41) - Water Treatment & Distribution Department														
LC - Well Number 4 (CF 2016)	1,072,500	900,095	173,182	777	899,318			611,560			RWTR/GCR	900,095		
ZA - Water Treatment Plant Upgrading (CF 2017)	933,569	784,047	149,522	-	784,047						RWTR	172,487		
FV - Frozen Water Services Repairs (River Road) (CF 2015)	280,700	98,238	182,462	-	98,238						RWTR	98,238		
LC - Waterline Bluehills (CF 2015)	833,250	691,042	142,528	320	690,722						RWTR	691,042		

MACKENZIE COUNTY

TCA Projects 2019 INCLUDING CARRY FORWARDS

Project Description	TOTAL PROJECT BUDGET	2019 BUDGET	TOTAL COSTS	2019 COSTS	2019 REMAINING BUDGET	External Funding				Internal Funding				Notes	
						FGIF Grant	MSI Grant	Other Grant	Other Sources (non-grant)	Municipal levy	RS-type	Restricted Surplus (previous years)	Debtenture		
LC - Rural Potable Water Infrastructure (CF 2015)	6,322,882	101,024	6,319,071	97,213	3,811						GCR/RWTR	101,024		Motion 18-05-398 & 18-10-763	
FV - Rural Water Supply North of the Peace River (2018)	420,000	179,763	245,147	4,909	174,854						GOR	179,763		\$20,000 from 2017 Non TCA Project - HL Rural Comprehensive Water Study, \$400,000	
Total department 41	9,862,901	2,754,207	7,211,913	103,219	2,650,988	-	-	611,560	-	-	-	2,142,649	-		
(42) - Sewer Disposal Department															
ZA - Lift Station Upgrade (CF 2013-2017)	1,964,606	1,691,609	273,971	975	1,690,635			1,034,250			WTRSWR/DR	657,359			
LC - Sanitary Sewer Expansion (CF 2016)	148,000	10,289	137,711	-	10,289						GCR	10,289			
Total department 42	2,112,606	1,701,899	411,682	975	1,700,924	-	-	1,034,250	-	-	-	667,648	-		
(43) - Waste															
Build Up Berm - Blumenort WTS (CF 2017)	9,000	9,000	-	-	9,000						IC-WST	9,000			
Waste Bin Replacement Program	20,000	20,000	-	-	20,000				8,000		GCR	12,000			
Total department 43	29,000	29,000	-	-	29,000	-	-	-	8,000	-	-	21,000	-		
(61) - Planning & Development															
FV - Streetscape (CF 2017)	100,394	79,416	22,355	1,376	78,039						IC-DV /GCR/GOR	79,416		CM 19-04-274	
LC - Streetscape (CF 2017)	93,227	34,368	73,764	14,904	19,463						GCR/GOR	34,368		CM 19-04-275	
Total department 61	193,621	113,783	96,118	16,281	97,503	-	-	-	-	-	-	113,784	-		
(63) - Agriculture															
HL - Rural Drainage - Phase II & Phase III (CF 2014/2015)	1,181,000	77,808	1,103,192	-	77,808						DR	77,808			
LC - Buffalo Head/Steep Hill Water Management (Phase I) (CF	7,458,569	122,484	7,339,927	3,843	118,642						GCR	122,484		Motion 18-11-885	
Aq Fieldman Truck	45,000	45,000	41,596	41,596	3,404				1,500		V&E	43,500			
Total department 63	8,684,569	245,293	8,484,715	45,439	199,854	-	-	-	1,500	-	-	243,792	-		
(71) - Recreation															
FV - Rodeo Grounds (CF 2016)	30,000	17,933	12,067	-	17,933						RB-FV	17,933			
FV - Skate Shack (CF 2015)	30,000	30,000	-	-	30,000						RB-FV	30,000			
LC - Dressing Room Expansion including Gym/Weight Room (CF 2017)	482,500	1,653	480,847	-	1,653						GCR	1,653			
ZA - Water Repair in Furnace Room (CF 2017)	10,000	8,338	1,662	-	8,338						GOO	8,338			
ZA - Re-shingling Hall (CF 2017)	35,000	35,000	-	-	35,000						GOO	35,000			
FV - Facility Door Upgrades (2018)	30,000	1,525	28,475	-	1,525						GOR	1,525			
LC - Renovate Old Dressing Rooms (2018)	30,000	30,000	-	-	30,000				15,000		GOR	15,000			
FV - Arena Header Replacement	80,000	80,000	-	-	80,000		80,000								
FV - Volleyball Court Equipment	9,000	9,000	-	-	9,000							9,000			
FV - Facility Downspout Replacement/Landings	8,000	8,000	-	-	8,000							8,000			
LC - Rebuild One Compressor	22,000	22,000	11,000	11,000	11,000							22,000			
LC - Olympia Conditioner Maintenance	8,000	8,000	4,000	4,000	4,000							8,000			
LC - Upgrade VFD Electrical Panel	4,000	4,000	2,000	2,000	2,000							4,000			
LC - Blumenort Skate Shack	100,000	100,000	50,000	50,000	50,000							100,000			
LC - Two Portable Washrooms	3,000	3,000	1,500	1,500	1,500							3,000			
LC - One Window for the Board Room	5,000	5,000	5,000	5,000	-							5,000			
ZA - Paint Exterior of Hall	30,000	30,000	-	-	30,000							30,000			
Total department 71	916,500	393,449	596,551	73,500	319,949	-	269,000	-	15,000	-	-	109,449	-		
(72) - Parks & Playgrounds Department															
Hutch Lake Campground Improvements (CF 2017)	112,000	68,933	43,067	-	68,933						IC-REC/MR	68,933			
LC - Slide & Swings Big Back Yard (CF 2017)	32,866	2,987	29,879	-	2,987						MR	2,987			
FV - Processor / Splitter (2018)	33,200	33,200	-	-	33,200						V&E	33,200			
River Search & Rescue Access Plan - Atlas & Tompkins Landing Boat Launch	30,000	30,000	-	-	30,000						GCR	30,000			
Vanguard Subdivision Playground Equipment	30,000	30,000	-	-	30,000						MR	30,000			
DA Thomas Stairs	20,000	20,000	-	-	20,000						GCR	20,000			
Wadlin Lake Dock Piling Improvements - Firewood Compound	13,000	13,000	2,955	2,955	10,045						GCR	13,000			
Total department 72	271,066	198,120	75,901	2,955	195,165	-	-	-	-	-	-	198,120	-		
TOTAL 2019 Capital Projects	37,249,779	19,908,510	19,094,270	1,753,002	18,155,509	602,111	5,397,956	1,814,286	688,044	-	-	7,458,309	3,947,806		
Contingent on Grant Funding															
FV - Rebuild Rocky Lane Road (2018)	1,000,000	1,000,000	-	-	1,000,000			500,000	495,000		RDR	5,000	3,000,000	contingent on grant funding	
LC - Access Pave (PH V) (CF 2014)	6,000,000	6,000,000	-	-	6,000,000			3,000,000							
ZA - Sewage Forcemain (2018)	1,085,000	1,085,000	-	-	1,085,000		542,500	542,500							

MACKENZIE COUNTY

TCA Projects 2019 INCLUDING CARRY FORWARDS

Project Description	TOTAL PROJECT BUDGET	2019 BUDGET	TOTAL COSTS	2019 COSTS	2019 REMAINING BUDGET	External Funding				Internal Funding				Notes
						FGIF Grant	MSI Grant	Other Grant	Other Sources (non-grant)	Municipal levy	RS-type	Restricted Surplus (previous years)	Debenture	
	8,085,000	8,085,000	-	-	8,085,000	-	542,500	4,042,500	495,000	-		5,000	3,000,000	

Funding Sources for the 2019 Approved Capital projects is as follows:

Administration to seek grant funding for below projects prior to proceeding
 Note 1 - LC - 9 Street Lights - 94 Ave 106 St to Pioneer Drive Note 1
 Note 2 - FV - Rebuild Butter town Road

FGIF & MSI	\$ 6,000,067
Other Grants/Sources	\$ 2,502,330
General Operating Reserve	\$ 279,788
General Capital Reserve	\$ 3,003,245
Municipal Reserve	\$ 95,987
Road Reserve	\$ 396,918
Vehicle & Equipment Reserve	\$ 1,717,724
Rural Water Reserve	\$ 1,048,862
Waste/Sewer Infrastructure Reserve	\$ 71,753
Drainage Reserve	\$ 663,414
Incomp. Cap - Airport Reserve	\$ 20,000
Incomp. Cap - Waste Reserve	\$ 9,000
Incomp. Cap - Develop. Reserve	\$ 29,416
Incomp. Cap - Recreation	\$ 5,933
Recreation Board Fort Vermilion	\$ 47,933
Grants to Other Organizations	\$ 43,338
Debenture	\$ 3,947,806
TOTAL	19,883,514

MACKENZIE COUNTY

Non-TCA Projects 2019 INCLUDING CARRY FORWARDS

CODE	Project Description	TOTAL PROJECT BUDGET	2019 BUDGET	TOTAL COSTS	2019 COSTS	2019 REMAINING BUDGET	External Funding				Internal Funding			Notes
							FGIF Grant	MSI Grant	Other Grant	Other Sources (non grant)	Municipal levy	Restricted Surplus (previous years)	RS-type	
(12) - Administration Department														
7.12.30.15	Wolf Bounty (CF 2016)	125,000	40,817	\$101,095	16,912.49	\$23,905						40,817	GOR	
7.12.30.16	Caribou/Industry Protection Strategy (CF 2016)	405,356	50,000	\$405,378	50,022.56	\$22						50,000	GOR	
7.12.30.18	Cumulative Effects Assessment Study (CF 2017)	270,000	178,306	91,694.17	-	\$178,306				108,306		70,000	GOR	
7.12.30.22	FV - Asset Management (2018)	45,000	45,000	-	-	\$45,000						45,000	GOR	
7.12.30.24	FRIAA Firesmart Program(Hutch Lake & Zama)	301,520	301,520	249,012	249,012	\$52,508				301,520				FRIAA Funding
Total department 12		845,356	615,643	847,180	315,947	299,696	-	-	409,826	-	-	205,817		-
(23) - Fire Department														
7.23.30.01	FV - Fire Dept Training Props (2018)	30,000	30,000	-	-	30,000				15,000		15,000	GOR	50/50 FVFD
7.23.30.04	LC - Fire Dept Training Props	20,000	20,000	-	-	20,000				10,000	10,000			50/50 LCFD
Total department 23		50,000	50,000	-	-	50,000	-	-	-	25,000	10,000	15,000		-
(26) - Enforcement														
Total department 26		-	-	-	-	-	-	-	-	-	-	-	-	-
(32) - Public Works														
7.32.30.04	ZA - Aspen Drive Ditch Repair (CF 2016)	60,000	54,600	5,400	-	54,600						54,600	GOR	
7.32.30.12	LC & FV - Road Disposition - Survey Work (CF 2014)	50,000	40,679	9,321	-	40,679						40,679	GOR	
7.32.30.13	Assumption Hill Improvement (ditching) (CF 2014)	20,000	17,290	2,710	-	17,290						17,290	GOR	
7.32.30.22	Zama Road Frost Heaves	300,000	300,000	-	-	300,000						300,000	GOR	Repair frost heaves in road
Total department 32		430,000	412,569	17,431	-	412,569	-	-	-	-	-	412,569		-
(33) - Airport														
7.33.30.01	Airport Master Plan (CF 2016)	75,000	66,496	8,504	-	66,496						66,496	GOR	
7.33.30.03	FV Airport Development (CF 2016)	16,382	9,169	7,213	-	9,169						9,169	GOR	
7.33.30.04	Airport Operations/Safety Manuals	30,000	30,000	-	-	30,000						30,000	GOR	Required by Nav Canada and Transport Canada
Total department 33		121,382	105,666	15,716	-	105,666	-	-	-	-	-	105,665		-
(41) - Water														
7.41.30.08	LC - La Crete Future Water Supply Concept (2018)	200,000	190,910	9,090	-	190,910						190,910	GOR	
7.41.30.09	Water Diversion License Review	35,000	18,342	18,114	1,457	16,886						18,342	GOR	
Total department 43		235,000	209,252	27,204	1,457	207,796	-	-	-	-	-	209,252		-
(42) - Sewer														
7.42.30.01	LC - Future Utility Servicing Plan (2018)	85,000	23,771	61,229	-	23,771						23,771	GOR	
Total department 43		85,000	23,771	61,229	-	23,771	-	-	-	-	-	23,771		-
(43) - Solid Waste Disposal														
Total department 43		-	-	-	-	-	-	-	-	-	-	-	-	-

MACKENZIE COUNTY

Non-TCA Projects 2019 INCLUDING CARRY FORWARDS

CODE	Project Description	TOTAL PROJECT BUDGET	2019 BUDGET	TOTAL COSTS	2019 COSTS	2019 REMAINING BUDGET	External Funding				Internal Funding				Notes
							FGTF Grant	MSI Grant	Other Grant	Other Sources (non grant)	Municipal levy	Restricted Surplus (previous years)	RS-type	Debtenture	
(61) - Planning & Development Department															
7.61.30.02	Infrastructure Master Plans (CF 2016)	240,800	12,559	228,241	-	12,559						12,559		GOR	
7.61.30.10	Natural Disaster Mitigation Program (CF 2017)	105,000	42,064	90,655	27,719	14,345						15,000		GCR	
7.61.30.13	Seven (7) Intermunicipal Development Plan and Intermunicipal Collaborative Framework (2018)	150,000	143,266	6,734	-	143,266		27,064				143,266		GOR	Alberta Partnership grant
7.61.30.14	Economic Development Investment Attraction Marketing Packages	114,000	114,000	-	-	114,000			57,000		57,000				CARES Grant
	Total department 61	609,800	311,889	325,630	27,719	284,170	-	-	84,064	-	57,000	170,825	-	-	-
(63) - Agricultural Services Department															
7.63.30.01	Deil Tough Book and software (2018)	20,500	8,075	21,425	9,000	(925)						8,075		GOR	
7.63.30.03	Irrigation District Feasibility Study	30,000	30,000	-	-	30,000						30,000		GOR	Motion 18-08-589
	Total department 63	50,500	38,075	21,425	9,000	29,075	-	-	-	-	-	38,075		-	-
(71) - Recreation															
7.71.30.01	ZA - Hall Electrical Upgrades (CF 2015/2016)	31,887	3,482	28,405	-	3,482						3,482		RB-ZA	
7.71.30.03	LC - 2 Sets of Mini Nets & Portable Boards (2018)	8,500	8,500	7,745	7,745	755						8,500		GOR	
7.71.30.16	LC - Operational Over Spends	13,895	13,895	11,797	11,797	2,098						13,895		RB-ZA/MSI/GOR	
	Total department 71	54,282	25,877	47,947	19,542	6,335	-	-	-	-	-	25,877		-	-
(72) - Parks															
7.72.30.03	LC Walking Trail	6,000	6,000	-	-	6,000						6,000		GOR	
7.72.30.11	La Crete Walking Trail LOC	2,400	2,400	-	-	2,400				2,400					This may require potential expenditures in 2020
7.72.30.12	Wadlin lake Phase 2 Campground Expansion Development Plan	3,000	3,000	-	-	3,000				3,000					This may require potential expenditures in 2020+
	Total department 72	11,400	11,400	-	-	11,400	-	-	-	5,400		6,000		-	-
TOTAL 2019 Non-Capital Projects		2,492,720	1,804,143	1,363,761	373,664	1,430,479	-	-	493,890	25,000	72,400	1,212,851	-	-	1,804,141



Mackenzie County

REQUEST FOR DECISION

Meeting:	Regular Council Meeting
Meeting Date:	July 24, 2019
Presented By:	David Fehr, Director of Operations
Title:	Bylaw 1143-19 – School Zones and Other Speed Zones

BACKGROUND / PROPOSAL:

At the June 12, 2019 Council meeting the following motion was made for the purposes of adding a playground zone on 44 Avenue, west of 50 Street, east of 52 Street. The playground is located on the Fort Vermilion Community & Cultural Complex property.

MOTION 19-06-337
Requires Unanimous

MOVED by Councillor Cardinal

That the School Zones and Other Speed Zones Bylaw be brought back to Council to include the following area as a playground zone:

- 52nd Street to 50th Street on 44th Avenue in the Hamlet of Fort Vermilion

CARRIED UNANIMOUSLY

Making the location of the playground specific in the School Zones and Other Speed Zones bylaw allows Mackenzie County to erect playground zone signs and 30km/h maximum signs.

A copy of the amended Bylaw is attached.

OPTIONS & BENEFITS:

Option 1:

That Bylaw 1148-19 be approved as attached.

Option 2:

That Council receives this report for information.

Author: S Wheeler **Reviewed by:** D Fehr **CAO:** _____

COSTS & SOURCE OF FUNDING:

Purchase of playground and 30km/h max signs, coming out of operating budget.

SUSTAINABILITY PLAN:

SOCIAL AND CULTURAL SUSTAINABILITY

A socially sustainable community is one that is characterized by:

- A sense of community identity and belonging
- Social inclusiveness where all citizens have similar life opportunities
- Respectful engagement with people from different backgrounds
- Friendly, helpful behaviour in neighborhoods
- Opportunities for leisure, recreation, sport and social support activities
- Low levels of crime and anti-social behaviour
- Diversity and affordability of housing
- The availability of opportunities for artistic expression
- A strong sense of community heritage
- Community pride

COMMUNICATION / PUBLIC PARTICIPATION:

Bylaws are available on the Mackenzie County website.

POLICY REFERENCES:

RECOMMENDED ACTION:

Motion 1:

- Simple Majority Requires 2/3 Requires Unanimous

That the first reading be given to Bylaw 1143-19, being the School Zones and Other Speed Zones Bylaw.

Motion 2:

- Simple Majority Requires 2/3 Requires Unanimous

That the second reading be given to Bylaw 1143-19, being the School Zones and Other Speed Zones Bylaw.

Motion 3:

Simple Majority Requires 2/3 Requires Unanimous

That consideration be given to proceed to the third reading of Bylaw 1143-19, being the School Zones and Speed Zones Bylaw at this meeting.

Motion 4:

Simple Majority Requires 2/3 Requires Unanimous

That the third reading be given to Bylaw 1143-19, being the School Zones and Other Speed Zones Bylaw.

Author: S Wheeler **Reviewed by:** D Fehr **CAO:** _____

BYLAW NO. ~~1100-18~~ 1143-19

**BEING A BYLAW OF
MACKENZIE COUNTY
IN THE PROVINCE OF ALBERTA**

**FOR THE PURPOSE OF DECLARING SPECIFIC PORTIONS OF ROADS
AS SCHOOL ZONES AND OTHER SPEED ZONES
AND AUTHORIZING THE ERECTION OF SCHOOL ZONE SIGNS
TO DESIGNATE THE AREAS SO DECLARED**

WHEREAS the Council of Mackenzie County deem it advisable that specific portions of roadways herein referred to be declared as playground zones, school zones, and children playing zones for the protection of children attending the schools and playing at the specified locations,

WHEREAS the Council has designated that certain roadway speeds be reduced due to congested residential development.

WHEREAS, provisions of the Traffic Safety Act, the Council to establish maximum speed limits of less than eighty (80) kilometers per hour for highways under its control; and to establish a maximum speed limit in excess of eighty (80) kilometers per hour for all or any highway under its control.

WHEREAS, provisions of the Traffic Safety Act, the Council of Mackenzie County may prescribe a maximum of not more than one hundred (100) kilometers per hour for a highway that is not a primary highway.

THEREFORE by virtue of the powers vested in it under the Traffic Safety Act, and the Municipal Government Act, the Council of Mackenzie County enacts as follows:

- a) **“Hamlet(s)”** shall be the unincorporated communities of Fort Vermilion, La Crete, and Zama as established and designated boundaries as approved by Mackenzie County.
- b) **“Rural Area”** shall be all other areas within the municipality with the exception of the communities noted above.

2. PLAYGROUND ZONES

- a) That the portion of 101st Avenue from the east boundary of Lot 4MR, Block 17, Plan 792-1881 to the west boundary of the same, within the boundaries of the Hamlet of La Crete be declared a playground zone.

- b) That the portion of River Road from the east boundary of Lot 1, Plan 3279 KS to the west boundary of the same, within the boundaries of the Hamlet of Fort Vermilion be declared a playground zone.
- c) That the portion of Aspen Drive from the north boundary of Lot 1MR, Block 15, Plan 892-2794 to the south boundary of same, within the boundaries of the Hamlet of Zama be declared a playground zone.
- d) That the portion of Aspen Drive from the north boundary of Lot 4, Block 11, Plan 882 1687 to the south boundary of Lot 4, Block 11, Plan 882 1687, within the boundaries of the Hamlet of Zama be declared a playground zone. This playground zone shall be for the Zama City School.
- e) That the portion of 44th Avenue from the west boundary of 50th Street to the east boundary of 52nd Street, within the Hamlet of Fort Vermilion be declared a playground zone.

3. PLAYGROUND ZONE HOURS AND SIGNAGE

- a) That on any day no driver shall drive within the playground zone, so declared, at a rate of speed greater than 30 kilometers per hour at any time between the hours of 8:30 a.m. and one hour after sunset.
- b) That 30 kilometers per hour playground zone speed signs be erected to designate those portions of the roadways within the hamlets in the Mackenzie County herein before referred to as playground zones for the guidance of any person or driver of any vehicle travelling on the said roadways.

4. SCHOOL ZONES

- a) That the portion of 94th Avenue from the east boundary of Lot 12, Plan 782 0147 to the west boundary of Lot 14 Plan 782 0147, within the boundaries of the Hamlet of La Crete be declared a school zone. This school zone shall be for the Ridgeview Central School and the Sandhills Elementary School.
- b) That the portion of 100th Street from the south boundary of Lot C, Plan 962 4008 to the north boundary of Lot C Plan 962 4008 and that the portion of 99 Avenue from the NE corner of Lot C Plan 962 4008 to 101st Street, within the boundaries of the Hamlet of La Crete be declared a school zone. This school zone shall be for the La Crete Public School.
- c) That the portion of 50th Street from the north boundary of Lot 4, Block A, Plan 762 1591 to the south boundary of Lot 4, Block A, Plan 762 1591,

within the boundaries of the Hamlet of Fort Vermilion be declared a school zone. This school zone shall be for the Fort Vermilion Public School.

- d) That the portion of local road, locally known as Bluehills Road, for 300 meters north and south of the Bluehills Community School located on SE 1-104-18-W5M, within the boundaries of Mackenzie County be declared a school zone. This school zone shall be for the Bluehills Community School.
- e) That the portion of local road, locally known as Rocky Lane Road, for 300 meters north and south of the Rocky Lane School located on S½ 16-109-14-W5M, subdivided as Lot 5, Block 1, Plan 962 1175, within the boundaries of Mackenzie County be declared a school zone. This school zone shall be for the Rocky Lane School.
- f) That the portion of local road, for 300 meters north and south of the Private School located NE 11-108-13-W5M and 300 meters from the south boundary of the same, within the boundaries of Mackenzie County be declared a school zone. This school zone shall be for the Fort Vermilion Peace Private School.
- g) That the portion of local roads, for 300 meters north and south and 300 meters east and west of the Private School located on NE 33-105-14-W5M, within the boundaries of Mackenzie County be declared a school zone. This school zone shall be for the Peace Mennonite Private School.
- h) That the portion of local road, for 300 meters north and south of the Private School located NW 8-107-13-W5M within the boundaries of Mackenzie County be declared a school zone. This school zone shall be for the W.P. Mennonite School Society.
- i) That the portion of local road, for 300 meters north and south of the Private School located SE 15-104-17-W5M within the boundaries of Mackenzie County be declared a school zone. This school zone shall be for the Buffalo Head Mennonite School.
- j) That the portion of local road, for 300 meters north and south of the Private School located on SW 17-104-17-W5M within the boundaries of Mackenzie County be declared a school zone. This school zone shall be for the W.P. Mennonite School Society.
- k) That the portion of local road, for 300 meters north and south of the Private School located on SW 30-104-14-W5M within the boundaries of Mackenzie County be declared a school zone. This school zone shall be for the Buffalo Head Mennonite School.

- l) That the portion of local road, for 300 meters north and south of the Private School located on SW 14-105-15-W5M within the boundaries of Mackenzie County be declared a school zone. This school zone shall be for the W.P. Mennonite School Society.
- m) That the portion of 94 Avenue, for 200 meters east and west of the Private School located on NW 04-106-15-W5M within the Boundaries of the Hamlet of La Crete be declared a school zone. This school zone shall be for Reinland Christian Academy.

5. SCHOOL ZONE HOURS AND SIGNAGE

- a) That on any day on which school is held, no driver shall drive within the school zone so declared, at a rate of speed greater than 30 kilometers per hour, at any time between:
 - i) 8:00 a.m. and 9:30 a.m., and
 - ii) 11:30 a.m. and 1:30 p.m., and
 - iii) 3:00 p.m. and 4:30 p.m.
- b) That 30 kilometers per hour school zone speed signs be erected to designate those portions of the roadways within Mackenzie County herein to be referred to as school zones for the guidance of any person or driver of any vehicle travelling on the said roadways.
- c) That 30 kilometers per hour ahead signs be erected 150 meters in advance of the 30 kilometer per hour school zone signs on all streets in the hamlets where school zones are located.
- d) That 30 kilometers per hour ahead signs be erected 300 meters in advance of the 30 kilometers per hour school zone signs on all rural roads where school zones are located.

6. CHILDREN PLAYING ZONES

- a) That the portion of the Hamlet of Fort Vermilion known as Mackenzie Housing specifically, 52nd Avenue, 43rd Street, 51st Street cul-de-sac, 44th Street cul-de-sac and 50th Avenue from the east boundary of 45th Street be declared a children playing zone.

7. CHILDREN PLAYING ZONE HOURS AND SIGNAGE

- a) That on any day no driver shall drive within the children playing zone, so declared, at a rate of speed greater than 30 kilometers per hour at any time.

- b) That 30 kilometers per hour children playing zone speed signs be erected to designate those portions of the roadways within the hamlets in Mackenzie County herein before referred to as children playing zones for the guidance of any person or driver of any vehicle travelling on the said roadways.

8. BUFFALO LAKE ESTATES

That a maximum speed limit of sixty (60) kilometers per hour be established for the sections of road known as “Buffalo Lake Estates” or legally known as shown on attached Schedule “A”:

- b) Range Road 15-1A from Township Road 105-5 to Township Road 106-6.

9. HUTCH LAKE

That a maximum speed limit of thirty (30) kilometers per hour be established for the sections of road known as “Hutch Lake Cottage Area” or legally known as shown on attached Schedule “B”:

- a) Tugate Drive on Part of SW 33-112-20-W5M, Part of SE 32-112-20-W5M, Part of NW 28-112-20-W5M, and Part of NE 29-112-20-W5M.

10. HAMLET SPEED LIMITS

- a) That a maximum speed limit of fifty (50) kilometers per hour be established in the hamlets of Fort Vermilion, La Crete and Zama, except in designated school and playground zones.
- b) Notwithstanding clause 10. a) that a maximum of seventy (70) kilometers per hour transition zone that connects a fifty (50) kilometers an hour zone within a hamlet increasing to a seventy (70) kilometer an hour zone to the hamlet boundary before proceeding to either an eighty (80) kilometers per hour zone on a gravel road or a one hundred (100) kilometer an hour zone on a paved highway, may be established on the outskirts of the hamlets as designated by the Director of Operations.
- c) That proper speed limit signs be placed at the boundaries of those hamlets mentioned in Section 1.

11. RURAL SPEED LIMITS

- a) That a maximum speed limit of eighty (80) kilometers per hour be established for all rural gravel roads within municipal boundaries.

- b) That a maximum speed limit of one hundred (100) kilometers per hour be established for the La Crete North and South Access Roads up to the Hamlet of La Crete boundary, Highway 88 Connector and Zama Access Road (paved portion).
- c) That a maximum speed limit of sixty (60) kilometers per hour be established for all roads within Country Residential zoned subdivisions.
- d) That a maximum speed limit of sixty (60) kilometers per hour be established, at the discretion of Council, for all roads that are adjacent to or front onto a Country Residential zoned subdivision.
- e) That a maximum speed limit of fifty (50) kilometers per hour be established 100 meters on each side of the east and west side of the intersection located on Township Road 1060 at Range Road 154.
- f) Notwithstanding clause 11. a) that the speed limits may be reduced where determined by the Chief Administrative Officer or designate.

12. PENALTIES AND RESCINDING BYLAWS

- a) That any person found guilty of violating the speed as indicated by the erected signs is subject to the penalties described in the Traffic Safety Act and Amendments thereto.
- b) That Bylaw ~~1085-17~~ 1100-18 hereby be rescinded.

READ a first time this ____ day of _____, 2019.

READ a second time this ____ day of _____, 2019.

READ a third time and finally passed this ____ day of _____, 2019.

Joshua Knelsen
Reeve

Lenard Racher
Chief Administrative Officer

BYLAW 1100-18
SCHEDULE "A"



BYLAW 1100-18
SCHEDULE "B"





Mackenzie County

REQUEST FOR DECISION

Meeting:	Regular Council Meeting
Meeting Date:	July 24, 2019
Presented By:	Byron Peters, Deputy Chief Administrative Officer
Title:	Bylaw 1145-19 Land Use Bylaw Amendment to Rezone Plan 162 0364, Block 24, Lots 18, 19, 20, 21 & 22 from Hamlet Residential 1A “H-R1A” to Hamlet Residential 1B “H-R1B” (La Crete)

BACKGROUND / PROPOSAL:

Mackenzie County has received a request to rezone the following lots 18,19, 20, 21 and 22 within Block 24, Plan 162 0364 from Hamlet Residential 1A “H-R1A” to Hamlet Residential 1B “H-R1B” to allow for houses without attached garages. In H-R1A Single Family Dwellings must have attached garages.

The applicant would like to rezone these lots, because he feels that they would sell quicker if the buyers had the option of whether or not to build a garage. These lots have been for sale for 3 years and haven’t sold.

The area is quite mixed with dwelling single family homes requiring garages, manufactured homes, and multi-family buildings.

Bylaw 11xx-19 was presented to the Municipal Planning Commission on June 13, 2019 where the following motion was made:

MPC-19-06-080 **MOVED** by *Jacquie Bateman*

That the Municipal Planning Commission recommend to Council to approve Bylaw 11__-19 being a Land Use Bylaw Amendment to Rezone Plan 162 0364, Block 24, Lots 18, 19, 20, 21 & 22 from Hamlet Residential 1A “H-R1A” to Hamlet Residential 1B “H-R1B”.

CARRIED

Author: L Washkevich **Reviewed by:** C Smith **CAO** _____

OPTIONS & BENEFITS:

The Planning and Development Department is in support of this rezoning request as the lots are in an area with like built form.

Options are to pass, defeat, or table first reading of the bylaw.

COSTS & SOURCE OF FUNDING:

All costs will be borne by the applicant.

SUSTAINABILITY PLAN:

Strategy E25.2 Identify and promote each hamlet’s strengths in relation to fostering family-friendly environments.

Goal E26 That Mackenzie County is prepared with infrastructure and services for continually growing population.

COMMUNICATION / PUBLIC PARTICIPATION:

The bylaw amendment will be advertised as per MGA requirements, this includes all adjacent landowners. The applicant will also be required to display a rezoning notification sign on their property as per Mackenzie County Land Use Bylaw regulation.

POLICY REFERENCES:

RECOMMENDED ACTION:

Simple Majority Requires 2/3 Requires Unanimous

That first reading be given to Bylaw 1145-19 being a Land Use Bylaw Amendment to rezone Plan 162 0364, Block 24, Lots 18, 19, 20, 21 & 22 from Hamlet Residential 1A “H-R1A” to Hamlet Residential 1B “H-R1B”, subject to public hearing input.

Author: L Washkevich **Reviewed by:** C Smith **CAO** _____

BYLAW NO. 1145-19
BEING A BYLAW OF
MACKENZIE COUNTY
IN THE PROVINCE OF ALBERTA

TO AMEND THE
MACKENZIE COUNTY LAND USE BYLAW

WHEREAS, Mackenzie County has a Municipal Development Plan adopted in 2009, and

WHEREAS, Mackenzie County has adopted the Mackenzie County Land Use Bylaw in 2011, and

WHEREAS, the Council of Mackenzie County, in the Province of Alberta, has deemed it desirable to amend the Mackenzie County Land Use Bylaw to accommodate Dwelling – Single Family with or without Garage-Attached.

NOW THEREFORE, THE COUNCIL OF THE MACKENZIE COUNTY, IN THE PROVINCE OF ALBERTA, DULY ASSEMBLED, HEREBY ENACTS AS FOLLOWS:

1. That the land use designation of the subject parcel known as:

Plan 162 0364, Block 24, Lots 18, 19, 20, 21 & 22

within the Hamlet of La Crete, be rezoned from Hamlet Residential 1A “H-R1A” to Hamlet Residential 1B “H-R1B” as outlined in Schedule “A” hereto attached.

READ a first time this ___ day of _____, 2019.

PUBLIC HEARING held this ___ day of _____, 2019

READ a second time this ___ day of _____, 2019.

READ a third time and finally passed this ___ day of _____, 2019.

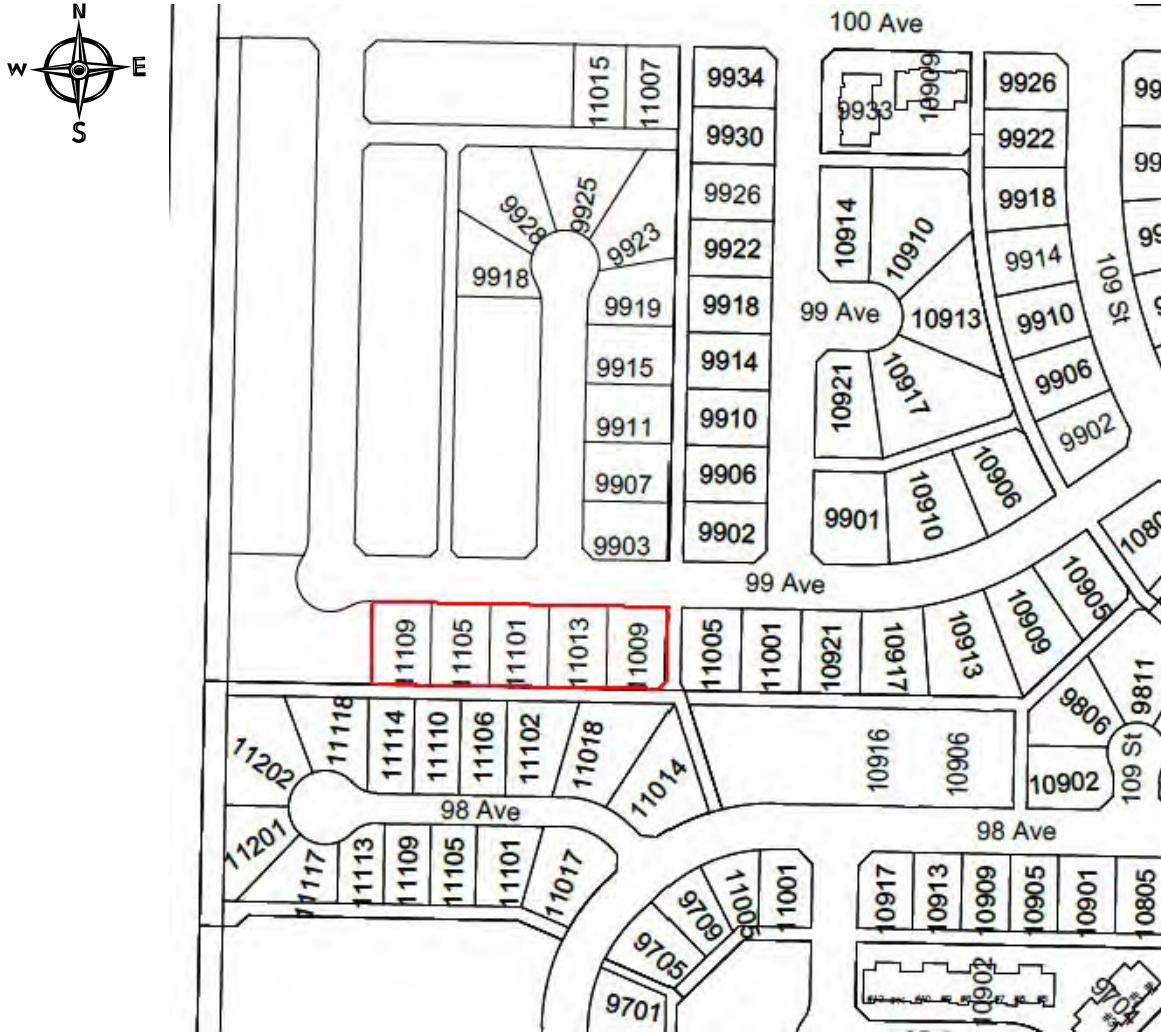
Joshua Knelsen
Reeve

Lenard Racher
Chief Administrative Officer

SCHEDULE "A"

1. That the land use designation of the following property known as:

Plan 162 0364, Block 24, Lots 18, 19, 20, 21 & 22 within the Hamlet of La Crete, be rezoned from Hamlet Residential 1A "H-R1A" to Hamlet Residential 1B "H-R1B"



FROM: Hamlet Residential 1A "H-R1A"

TO: Hamlet Residential 1B "H-R1B"

BYLAW APPLICATION



File No. Bylaw 1145-19

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Mackenzie County

NOT TO SCALE





Mackenzie County

REQUEST FOR DECISION

Meeting:	Regular Council Meeting
Meeting Date:	July 24, 2019
Presented By:	Byron Peters, Deputy Chief Administrative Officer
Title:	Bylaw 1146-19 to Repeal and Replace Bylaw 1121-18 Plan Cancellation & Consolidation

BACKGROUND / PROPOSAL:

In 1999, a development permit was issued to the La Crete Municipal Nursing Association for the first phase of construction for a Seniors Lodge. Each phase of construction required a development permit. The last development permits issued were 43-DP-06 & 157-DP-07 in 2006 and 2007 respectively.

Condition 10 of Development Permit 43-DP-06 states:

All the lots that the Lodge have constructed on were to be consolidated into a single large lot.

Development Permit 157-DP-07 granted several setback variances for the purpose of obtaining a Compliance Certificate. The County approved the setback variances and the Compliance Certificate with the understanding that the La Crete Municipal Nursing association would complete the consolidation.

There have been six (6) letters sent to the La Crete Municipal Nursing Association throughout the years requesting the consolidation be completed. Mackenzie County sent a letter, November 10, 2010 informing the La Crete Municipal Nursing Association of the necessary steps to start the consolidation process. The last letter was sent on February 2, 2016 asking La Crete Municipal Nursing Association to come into compliance with condition 10 of their development permit.

Through a review of County records, it has come to the attention of the Planning Department that the consolidation of these lots has not been completed. This makes the Heimstead lodge a non-compliant development. The County has begun the process to bring the lodge into compliance.

Author: K. Racine **Reviewed by:** C. Smith **CAO:**

This item was taken to Council on November 13, 2018, for first, second and third reading where it was passed with the following motions:

MOTION 18-11-899 **MOVED** by Councillor E. Peters

That first reading be given to Bylaw 1121-18, being a Plan Cancellation and Consolidation Bylaw to cancel and consolidate Plan 952 3371, Block 11, Lots 10, 11, 12 & 13 into one lot.

CARRIED

MOTION 18-11-900 **MOVED** by Deputy Reeve Sarapuk

That second reading be given to Bylaw 1121-18, being a Plan Cancellation and Consolidation Bylaw to cancel and consolidate Plan 952 3371, Block 11, Lots 10, 11, 12 & 13 into one lot.

CARRIED

MOTION 18-11-901 **MOVED** by Councillor Wardley

That consideration be given to go to third reading of Bylaw 1121-18, being a Plan Cancellation and Consolidation Bylaw to cancel and consolidate Plan 952 3371, Block 11, Lots 10, 11, 12 & 13 into one lot.

CARRIED UNANIMOUSLY

MOTION 18-11-902 **MOVED** by Councillor Jorgensen

That third reading be given to Bylaw 1121-18, being a Plan Cancellation and Consolidation Bylaw to cancel and consolidate Plan 952 3371, Block 11, Lots 10, 11, 12 & 13 into one lot.

CARRIED

Due to a typographical error the bylaw was rejected while trying to be registered at Alberta Land Titles Office. The original bylaw did not have "THE LACRETE MUNICIPAL NURSING ASSOCIATION" but instead had "The La Crete Nursing Association" as shown below. With this change, the bylaw will register at the Land Titles Office.

962 141 855	06/06/1996	TRANSFER OF LAND	SEE INSTRUMENT
OWNERS			
THE LACRETE MUNICIPAL NURSING ASSOCIATION.			

Author: K. Racine Reviewed by: C. Smith CAO:

OPTIONS & BENEFITS:

The Planning Department has no issues or concerns with this proposal to consolidate the lots.

Consolidation of lots can be completed by Bylaw or by registration of a consolidation plan. The applicant chose the Bylaw option as it is less costly and time consuming.

COSTS & SOURCE OF FUNDING:

All cost is the responsibility of the applicant.

SUSTAINABILITY PLAN:

The Sustainability Plan does not address plan cancellations and consolidations in the Municipality. As such, the proposed consolidation neither supports nor contradicts the Sustainability Plan.

COMMUNICATION / PUBLIC PARTICIPATION:

The Municipal Government Act no longer requires that Council hold a public hearing for subdivision plan consolidations. Section 658 (Cancellation of plan of subdivision) has been revised to remove the requirement of having a public hearing during plan cancellation. The use of old templates impeded the change when the requirement was removed. According to the most recent Municipal Government Act there is no requirement for cancellation of plan of subdivision to be advertised nor to have a public hearing. This allows for all three readings of the Bylaw to be held in succession.

The bylaw can still be advertised after first reading if Council determines that it is necessary and adjacent landowners can be sent notification letters.

POLICY REFERENCES:

Not applicable at this time.

Author: K. Racine Reviewed by: C. Smith CAO:

RECOMMENDED ACTION:

Motion 1

Simple Majority Requires 2/3 Requires Unanimous

Motion 2

Simple Majority Requires 2/3 Requires Unanimous

That second reading be given to Bylaw 1146-19 to repeal and replace Bylaw 1121-18 being a Plan Cancellation and Consolidation Bylaw to cancel and consolidate Plan 952 3371, Block 11, Lots 10, 11, 12 & 13 into one lot.

Motion 3

Simple Majority Requires 2/3 Requires Unanimous

That consideration be given to go to third reading of Bylaw 1146-19 to repeal and replace Bylaw 1121-18 being a Plan Cancellation and Consolidation Bylaw to cancel and consolidate Plan 952 3371, Block 11, Lots 10, 11, 12 & 13 into one lot.

Motion 4

Simple Majority Requires 2/3 Requires Unanimous

That third reading be given to Bylaw 1146-19 to repeal and replace Bylaw 1121-18 being a Plan Cancellation and Consolidation Bylaw to cancel and consolidate Plan 952 3371, Block 11, Lots 10, 11, 12 & 13 into one lot.

Author: K. Racine **Reviewed by:** C. Smith **CAO:** _____

BYLAW NO. 1146-19
BEING A BYLAW OF
MACKENZIE COUNTY
IN THE PROVINCE OF ALBERTA

TO REPEAL AND REPLACE BYLAW 1121-18 FOR THE PURPOSE OF A PLAN CANCELLATION AND CONSOLIDATION IN ACCORDANCE WITH SECTION 658 OF THE MUNICIPAL GOVERNMENT ACT, CHAPTER M-26, REVISED STATUTES OF ALBERTA 2000

WHEREAS, under the authority and pursuant to the provisions of the Municipal Government Act, Revised Statutes of Alberta 2000, Chapter M-26, Mackenzie County may pass a bylaw authorizing revision and consolidation of bylaws; and

WHEREAS, Mackenzie County passed Bylaw 1121-18 on February 22, 2018 for the purpose of cancelling and consolidating in accordance with Sections 658 of the Municipal Government Act, Chapter M-26, Revised Statutes of Alberta 2000; and

WHEREAS, the Council of Mackenzie County in the Province of Alberta has deemed it desirable to repeal Bylaw 1121-18 and replace with Bylaw 1146-19 with the correct registered landowner name.

WHEREAS, Council of Mackenzie County has determined that a portion of a subdivision, as outlined in Schedule "A" hereto attached, be subject to cancellation, and

WHEREAS, THE LACRETE MUNICIPAL NURSING ASSOCIATION being the registered owner of Plan 952 3371, Block 11, Lots 10, 11, 12 & 13, has requested that the lands be consolidated; and

NOW THEREFORE, THE COUNCIL OF MACKENZIE COUNTY, IN THE PROVINCE OF ALBERTA, DULY ASSEMBLED, HEREBY ENACTS AS FOLLOWS:

1. That Subdivision Plan 952 3371, Block 11, Lots 10, 11, 12 & 13 as outlined in Schedule "A" hereto attached, are hereby cancelled in full and shall be consolidated as Lot 24.

READ a first time this _____ day of _____, 2019.

READ a second time this _____ day of _____, 2019.

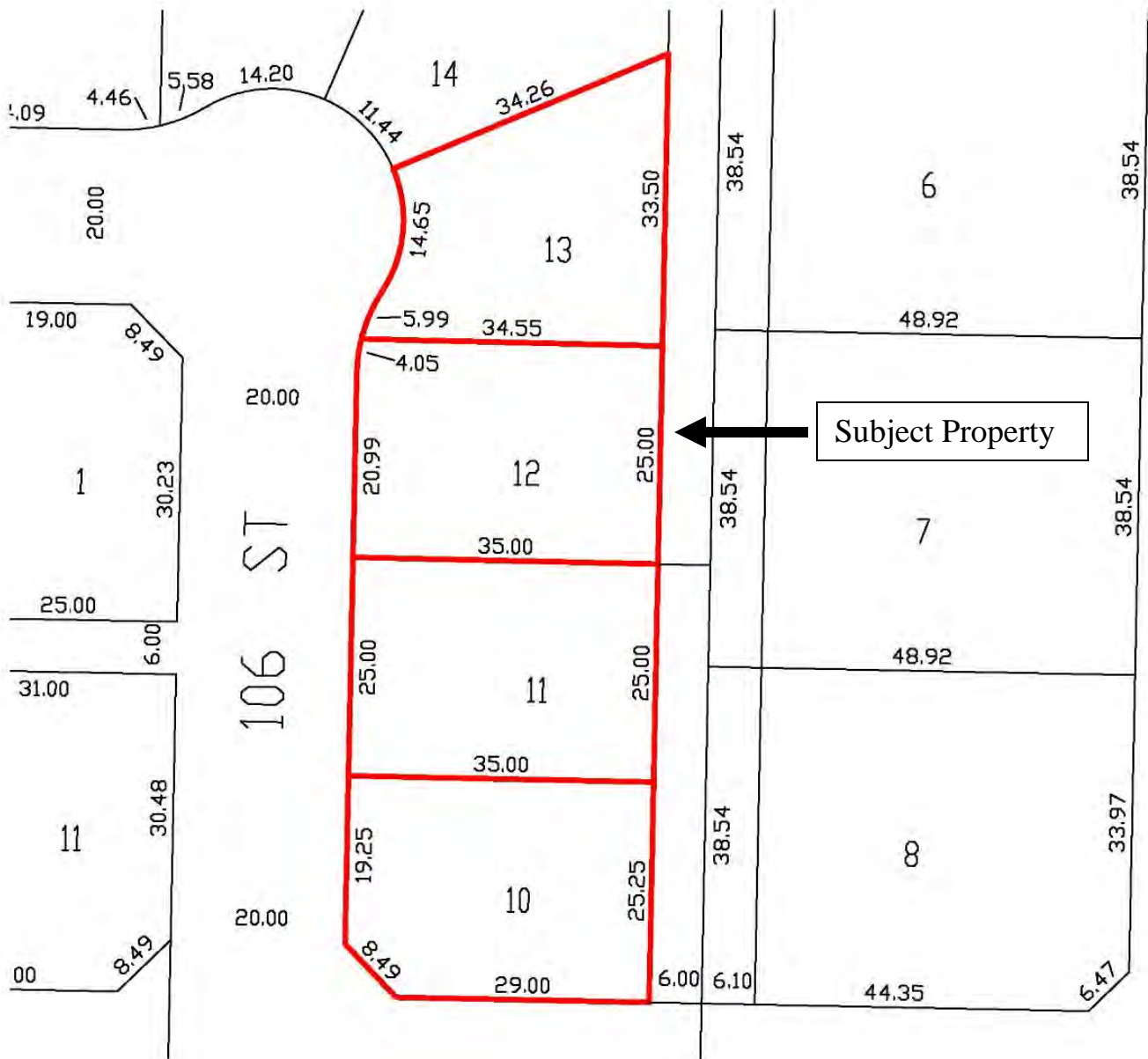
READ a third time and finally passed this _____ day of _____, 2019.

Joshua Knelsen
Reeve

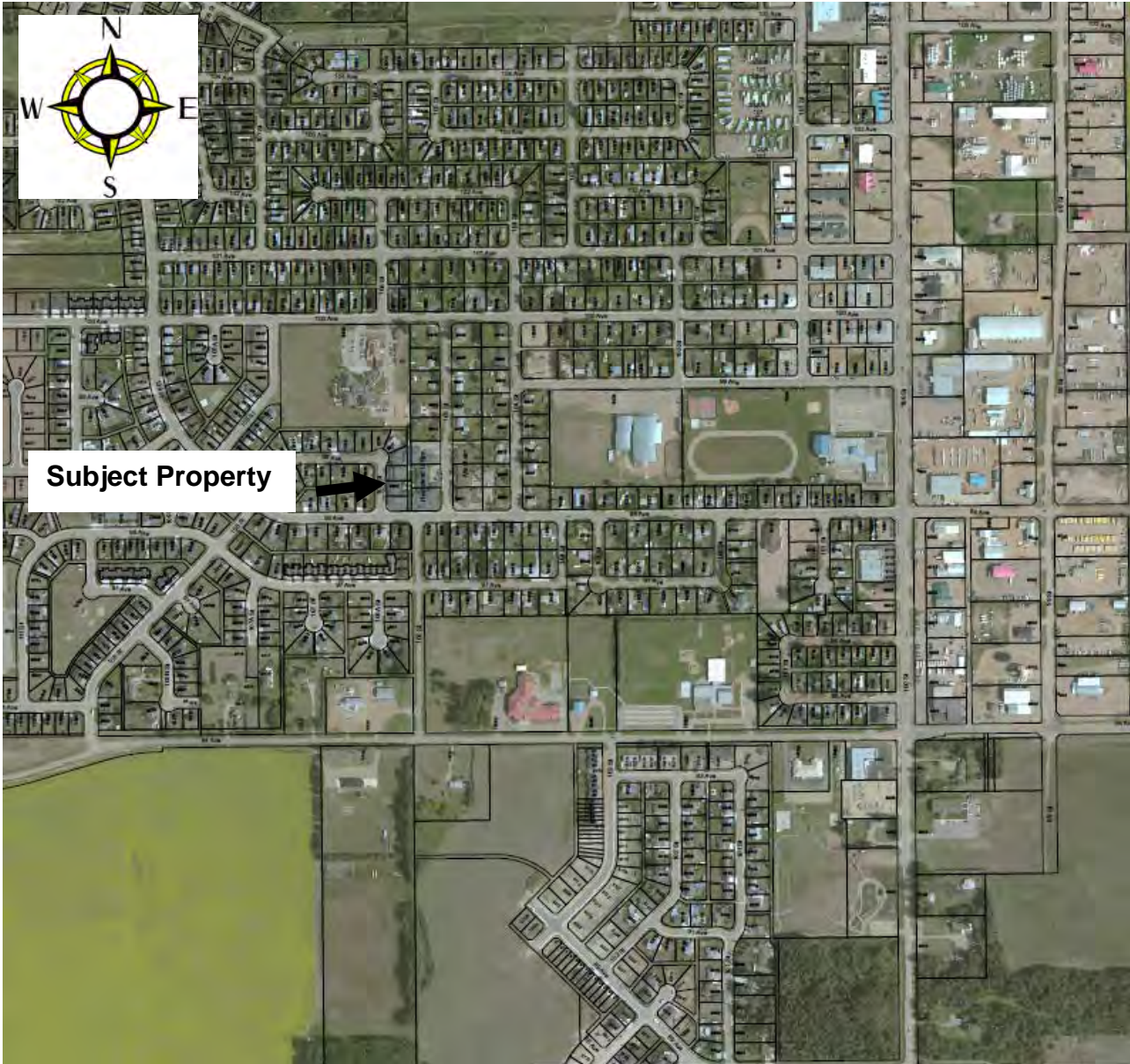
Lenard Racher
Chief Administrative Officer

BYLAW No. 1146-19

SCHEDULE "A"



BYLAW APPLICATION



File No. Bylaw 1146-19

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NOT TO SCALE



Mackenzie County



Mackenzie County

REQUEST FOR DECISION

Meeting:	Regular Council Meeting
Meeting Date:	July 24, 2019
Presented By:	Byron Peters, Deputy Chief Administrative Officer
Title:	Bylaw 1147-19 to Repeal and Replace Bylaw 1122-18 Plan Cancellation & Consolidation

BACKGROUND / PROPOSAL:

In 1999, a development permit was issued to the La Crete Municipal Nursing Association for the first phase of construction for a Seniors Lodge. Each phase of construction required a development permit. The last development permits issued were 43-DP-06 & 157-DP-07 in 2006 and 2007 respectively.

Condition 10 of Development Permit 43-DP-06 states:
All the lots that the Lodge have constructed on were to be consolidated into a single large lot.

Development Permit 157-DP-07 granted several setback variances for the purpose of obtaining a Compliance Certificate. The County approved the setback variances and the Compliance Certificate with the understanding that the La Crete Municipal Nursing association would complete the consolidation.

There have been six (6) letters sent to the La Crete Municipal Nursing Association throughout the years requesting the consolidation be completed. Mackenzie County sent a letter, November 10, 2010 informing the La Crete Municipal Nursing Association of the necessary steps to start the consolidation process. The last letter was sent on February 2, 2016 asking La Crete Municipal Nursing Association to come into compliance with condition 10 of their development permit.

Through a review of County records, it has come to the attention of the Planning Department that the consolidation of these lots has not been completed. This makes the Heimstead lodge a non-compliant development. The County has begun the process to bring the lodge into compliance.

Author: K. Racine **Reviewed by:** C. Smith **CAO:**

This item was taken to Council on November 13, 2018, for first, second and third reading where it was passed with the following motions:

MOTION 18-11-903 **MOVED** by Councillor Wardley

That first reading be given to Bylaw 1122-18, being a Plan Cancellation and Consolidation Bylaw to cancel and consolidate Plan 752 1580, Block 11, Lots 6, 7 & 8 into one lot.

CARRIED

MOTION 18-11-904 **MOVED** by Councillor A. Peters

That second reading be given to Bylaw 1122-18, being a Plan Cancellation and Consolidation Bylaw to cancel and consolidate Plan 752 1580, Block 11, Lots 6, 7 & 8 into one lot.

CARRIED

MOTION 18-11-905 **MOVED** by Deputy Reeve Sarapuk

That consideration be given to go to third reading of Bylaw 1121-18, being a Plan Cancellation and Consolidation Bylaw to cancel and consolidate Plan 752 1580, Block 11, Lots 6, 7 & 8 into one lot.

CARRIED UNANIMOUSLY

MOTION 18-11-906 **MOVED** by Councillor Jorgensen

That third reading be given to Bylaw 1121-18, being a Plan Cancellation and Consolidation Bylaw to cancel and consolidate Plan 752 1580, Block 11, Lots 6, 7 & 8 into one lot.

CARRIED

Due to a typographical error the bylaw was rejected while trying to be registered at Alberta Land Titles Office. The original bylaw did not have "THE LACRETE MUNICIPAL NURSING ASSOCIATION" but instead had "The La Crete Nursing Association" as shown below. With this change, the bylaw will register at the Land Titles Office.

962 141 855	06/06/1996	TRANSFER OF LAND	SEE INSTRUMENT
OWNERS			
THE LACRETE MUNICIPAL NURSING ASSOCIATION.			

Author: K. Racine Reviewed by: C. Smith CAO:

OPTIONS & BENEFITS:

The Planning Department has no issues or concerns with this proposal to consolidate the lots.

Consolidation of lots can be completed by Bylaw or by registration of a consolidation plan. The applicant chose the Bylaw option as it is less costly and time consuming.

COSTS & SOURCE OF FUNDING:

All cost the responsibility of the applicant.

SUSTAINABILITY PLAN:

The Sustainability Plan does not address plan cancellations and consolidations in the Municipality. As such, the proposed consolidation neither supports nor contradicts the Sustainability Plan.

COMMUNICATION / PUBLIC PARTICIPATION:

The Municipal Government Act no longer requires that Council hold a public hearing for subdivision plan consolidations. Section 658 (Cancellation of plan of subdivision) has been revised to remove the requirement of having a public hearing during plan cancellation. The use of old templates impeded the change when the requirement was removed. According to the most recent Municipal Government Act there is no requirement for cancellation of plan of subdivision to be advertised nor to have a public hearing. This allows for all three readings of the Bylaw to be held in succession.

The bylaw can still be advertised after first reading if Council determines that it is necessary and adjacent landowners can be sent notification letters.

POLICY REFERENCES:

Not applicable at this time.

Author: K. Racine Reviewed by: C. Smith CAO:

RECOMMENDED ACTION:

Motion 1

Simple Majority Requires 2/3 Requires Unanimous

That first reading be given to Bylaw 1147-19 to repeal and replace Bylaw 1122-18 being a Plan Cancellation and Consolidation Bylaw to cancel and consolidate Plan 752 1580, Block 11, Lots 6, 7 & 8 into one lot.

Motion 2

Simple Majority Requires 2/3 Requires Unanimous

That second reading be given to Bylaw 1147-19 to repeal and replace Bylaw 1122-18 being a Plan Cancellation and Consolidation Bylaw to cancel and consolidate Plan 752 1580, Block 11, Lots 6, 7 & 8 into one lot.

Motion 3

Simple Majority Requires 2/3 Requires Unanimous

That consideration be given to go to third reading of Bylaw 1147-19 to repeal and replace Bylaw 1122-18 being a Plan Cancellation and Consolidation Bylaw to cancel and consolidate Plan 752 1580, Block 11, Lots 6, 7 & 8 into one lot.

Motion 4

Simple Majority Requires 2/3 Requires Unanimous

That third reading be given to Bylaw 1147-19 to repeal and replace Bylaw 1122-18 being a Plan Cancellation and Consolidation Bylaw to cancel and consolidate Plan 752 1580, Block 11, Lots 6, 7 & 8 into one lot.

Author: K. Racine **Reviewed by:** C. Smith **CAO:** _____

BYLAW NO. 1147-19
BEING A BYLAW OF
MACKENZIE COUNTY
IN THE PROVINCE OF ALBERTA

TO REPEAL AND REPLACE BYLAW 1122-18 FOR THE PURPOSE OF A PLAN CANCELLATION AND CONSOLIDATION IN ACCORDANCE WITH SECTION 658 OF THE MUNICIPAL GOVERNMENT ACT, CHAPTER M-26, REVISED STATUTES OF ALBERTA 2000

WHEREAS, Mackenzie County passed Bylaw 1122-18 on February 22, 2018 for the purpose of cancelling and consolidating in accordance with Sections 658 of the Municipal Government Act, Chapter M-26, Revised Statutes of Alberta 2000; and

WHEREAS, the Council of Mackenzie County in the Province of Alberta has deemed it desirable to repeal Bylaw 1122-18 and replace with Bylaw 1147-19 with the correct registered landowner name.

WHEREAS, Council of Mackenzie County has determined that a portion of a subdivision, as outlined in Schedule "A" hereto attached, be subject to cancellation, and

WHEREAS, THE LACRETE MUNICIPAL NURSING ASSOCIATION being the registered owner of Plan 752 1580, Block 11, Lots 6, 7, & 8, has requested that the lands be consolidated; and

NOW THEREFORE, THE COUNCIL OF MACKENZIE COUNTY, IN THE PROVINCE OF ALBERTA, DULY ASSEMBLED, HEREBY ENACTS AS FOLLOWS:

1. That Subdivision Plan 752 1580, Block 11, Lots 6, 7 & 8 as outlined in Schedule "A" hereto attached, are hereby cancelled in full and shall be consolidated as Lot 09.

READ a first time this _____ day of _____, 2019.

READ a second time this _____ day of _____, 2019.

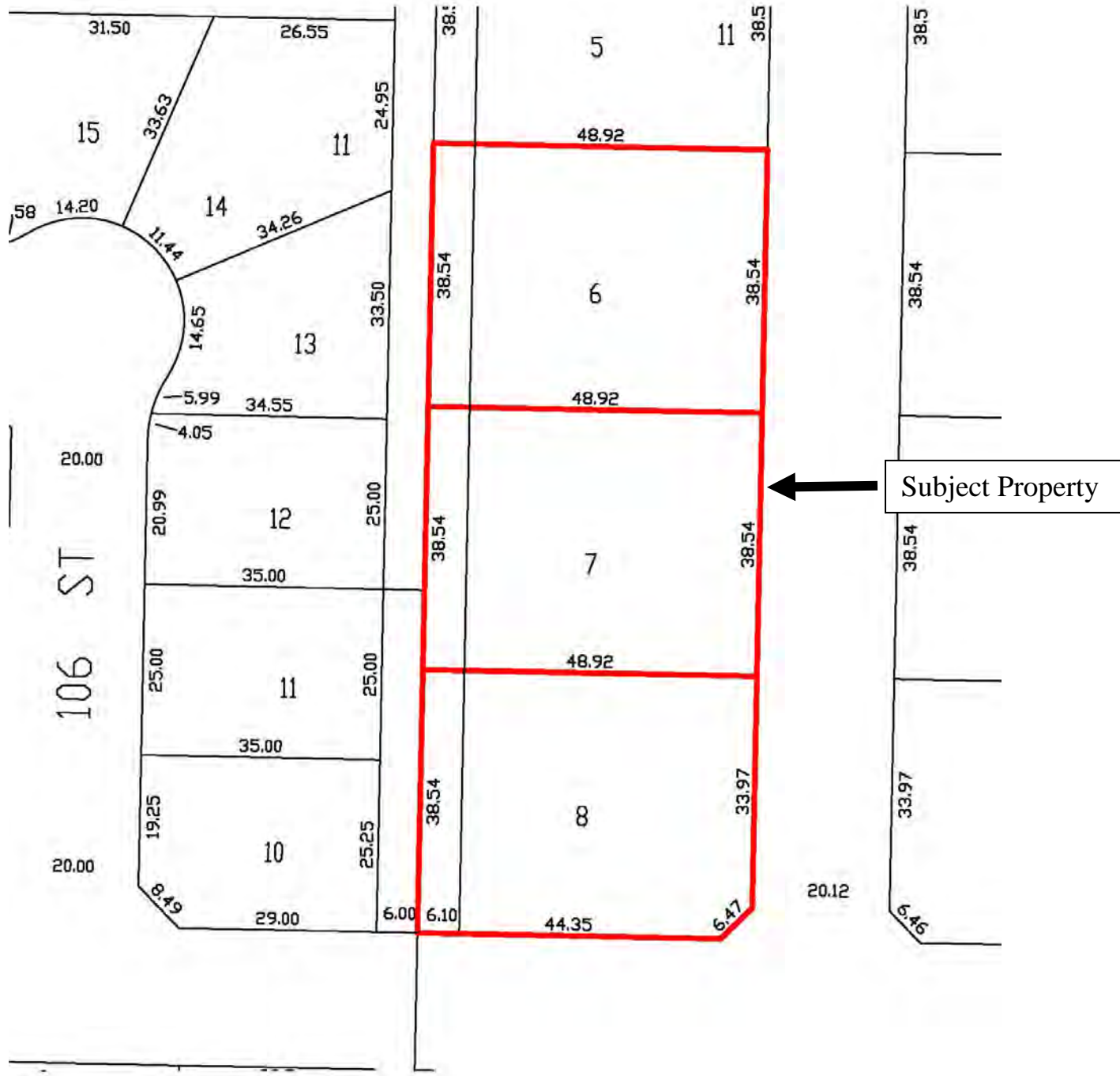
READ a third time and finally passed this _____ day of _____, 2019.

Joshua Knelsen
Reeve

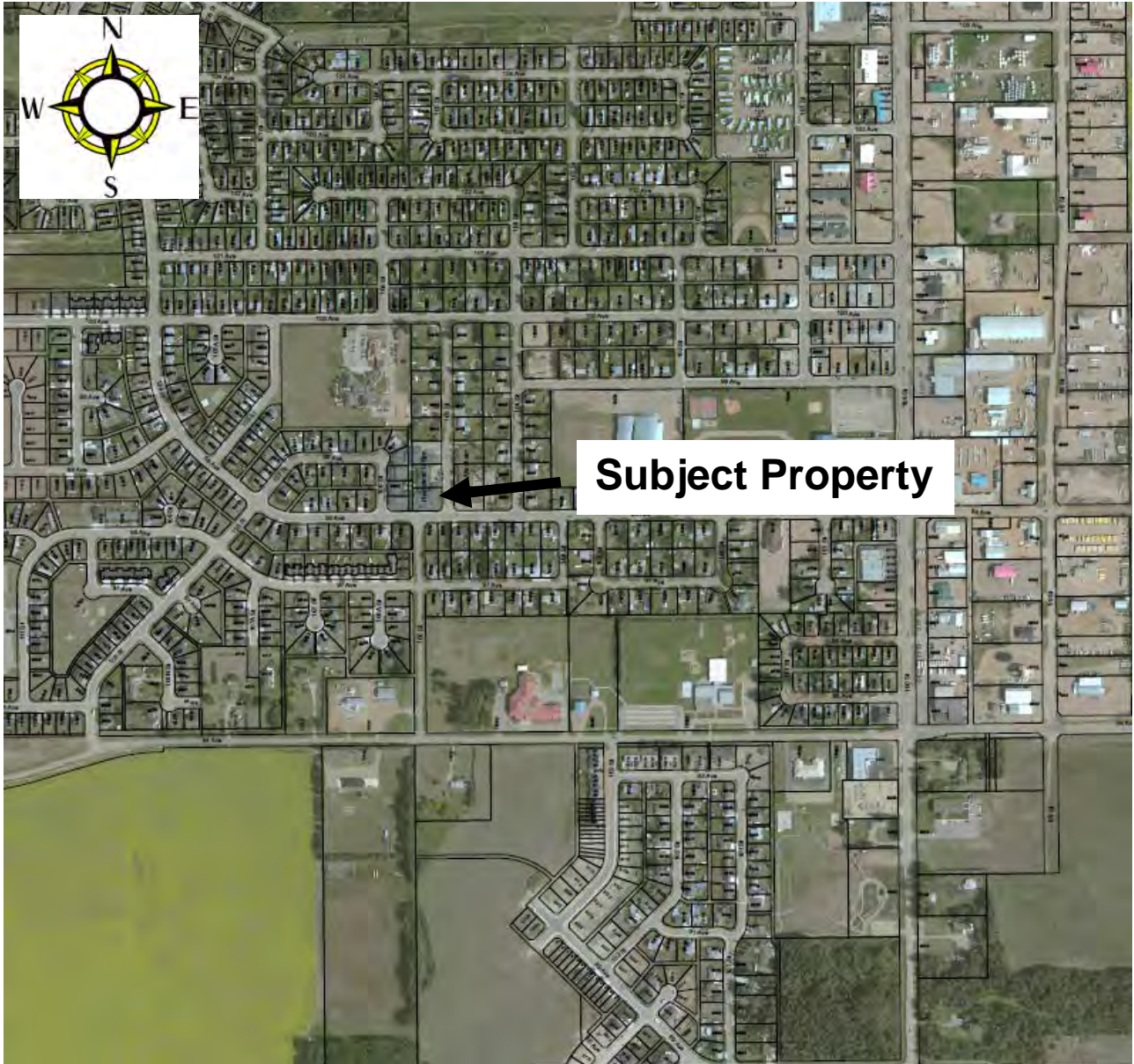
Lenard Racher
Chief Administrative Officer

BYLAW No. 1147-19

SCHEDULE "A"



BYLAW APPLICATION



File No. Bylaw 1147-19

NOT TO SCALE

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Mackenzie County



Mackenzie County

REQUEST FOR DECISION

Meeting:	Regular Council Meeting
Meeting Date:	July 24, 2019
Presented By:	Byron Peters, Deputy Chief Administrative Officer
Title:	Bylaw 1148-19 Land Use Bylaw Amendment to Rezone Plan 892 2718,, Lot 2, & NE 26-105-15-W5M from Agricultural “A” to Rural Industrial General “RIG” (La Crete Rural)

BACKGROUND / PROPOSAL:

Mackenzie County has received a request to rezone Lot 2, Plan 892 2718 & NE 26-105-15-W5M from Agricultural “A” to Rural Industrial General “RIG” otherwise known as the La Crete Sawmills. Currently, these properties are not zoned correctly to accommodate the Sawmill.

This rezoning will bring everything into compliance. The applicant was granted a temporary permit to construct an addition to their existing office building. This permit was given on the condition that the property would need to be rezoned from “A” to “RIG”.

The intention of the RIG district is to provide for heavy industrial uses on large land parcels, distant from residential uses.

Bylaw 11xx-19 was presented to the Municipal Planning Commission on June 13, 2019 where the following motion was made:

MPC-19-06-081 **MOVED** by David Driedger

That the Municipal Planning Commission recommend to Council to approve Bylaw 11__ -19 being a Land Use Bylaw Amendment to Rezone Plan 892 2718,, Lot 2 & NE 26-105-15-W5M from Agricultural “A” to Rural Industrial General “RIG” to accommodate Natural Resource Processing.

CARRIED

Author: L Washkevich **Reviewed by:** C Smith **CAO** _____

OPTIONS & BENEFITS:

Options are to pass, defeat, or table first reading of the bylaw.

COSTS & SOURCE OF FUNDING:

All costs will be borne by the applicant.

SUSTAINABILITY PLAN:

Goal E26 That Mackenzie County is prepared with infrastructure and services for continually growing population.

COMMUNICATION/PUBLIC PARTICIPATION:

The bylaw amendment will be advertised as per MGA requirements, this includes all adjacent landowners. The applicant will also be required to display a rezoning notification sign on their property as per Mackenzie County Land Use Bylaw regulation.

POLICY REFERENCES:

RECOMMENDED ACTION:

- Simple Majority
- Requires 2/3
- Requires Unanimous

That first reading be given to Bylaw 1148-19 being a Land Use Bylaw Amendment to rezone Plan 892 2718,, Lot 2 & NE 26-105-15-W5M from Agricultural “A” to Rural Industrial General “RIG” to accommodate Natural Resource Processing, subject to public hearing input.

Author: L Washkevich **Reviewed by:** C Smith **CAO** _____

BYLAW NO. 1148-19
BEING A BYLAW OF
MACKENZIE COUNTY
IN THE PROVINCE OF ALBERTA

TO AMEND THE
MACKENZIE COUNTY LAND USE BYLAW

WHEREAS, Mackenzie County has a Municipal Development Plan adopted in 2009, and

WHEREAS, Mackenzie County has adopted the Mackenzie County Land Use Bylaw in 2011, and

WHEREAS, Mackenzie County Council, in the Province of Alberta, has deemed it desirable to amend the Mackenzie County Land Use Bylaw to accommodate Natural Resource Processing.

NOW THEREFORE, THE COUNCIL OF THE MACKENZIE COUNTY, IN THE PROVINCE OF ALBERTA, DULY ASSEMBLED, HEREBY ENACTS AS FOLLOWS:

1. That the land use designation of the subject parcel known as:

Plan 892 2718,, Lot 2 & NE 26-105-15-W5M

be rezoned from Agricultural "A" to Rural Industrial General "RIG" as outlined in Schedule "A" hereto attached.

READ a first time this ___ day of _____, 2019.

PUBLIC HEARING held this ___ day of _____, 2019.

READ a second time this ___ day of _____, 2019.

READ a third time and finally passed this ___ day of _____, 2019.

Joshua Knelsen
Reeve

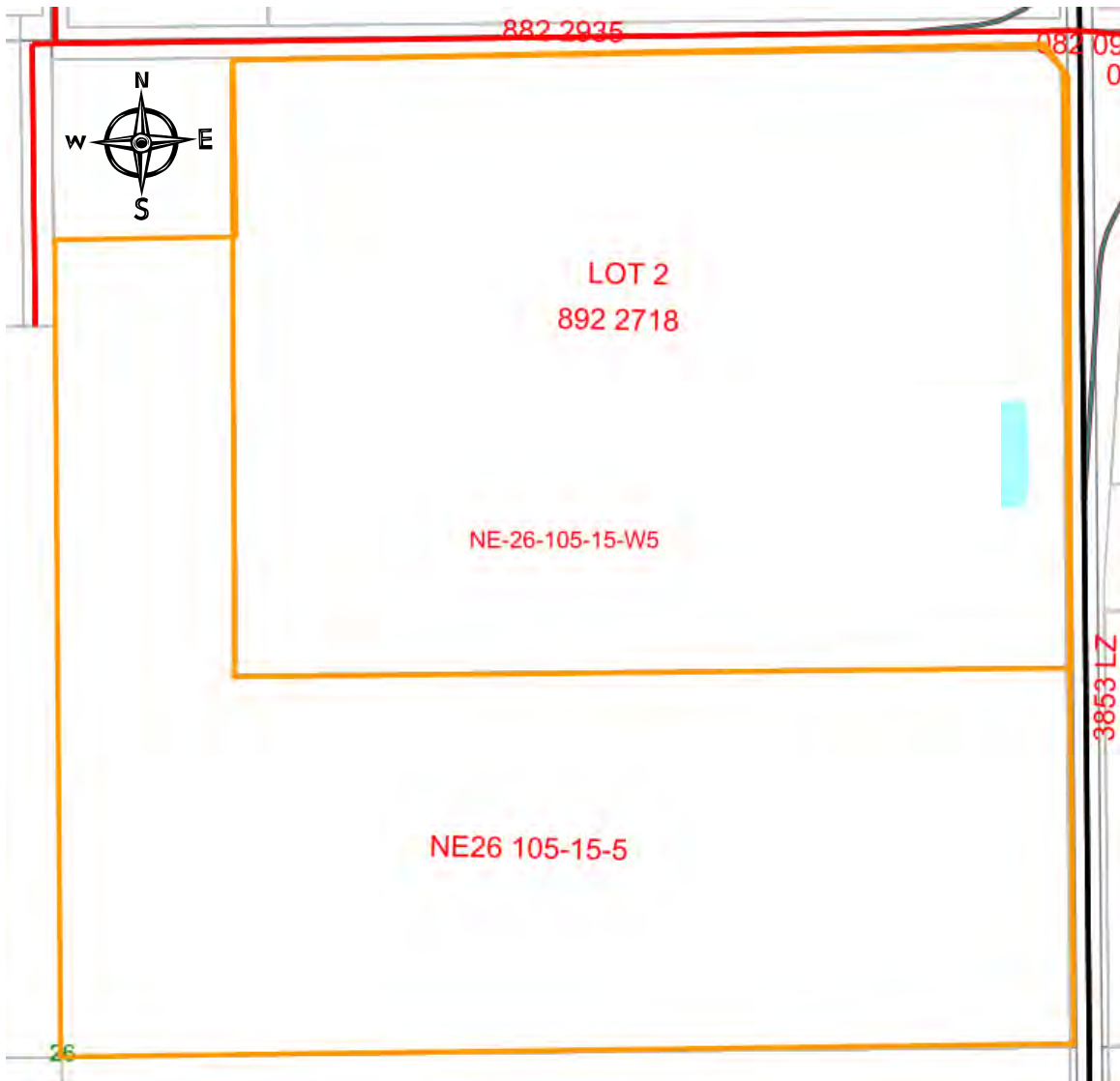
Lenard Racher
Chief Administrative Officer

BYLAW No. 1148-19

SCHEDULE "A"

1. That the land use designation of the following property known as:

Plan 892 2718, Lot 2 & NE 26-105-15-W5M in Mackenzie County, be rezoned from Agricultural "A" to Rural Industrial General "RIG"



FROM: Agricultural "A"

TO: Rural Industrial General "RIG"

LAND USE BYLAW AMENDMENT APPLICATION

APPLICATION NO. _____

NAME OF APPLICANT		
ADDRESS		
TOWN		
POSTAL CODE	PHONE (RES.)	BUS.

COMPLETE IF DIFFERENT FROM APPLICANT

NAME OF REGISTERED OWNER <i>LaCrete Sawmills</i>		
ADDRESS <i>Box 1090</i>		
TOWN <i>LaCrete</i>		
POSTAL CODE <i>AB</i>	PHONE (RES.) <i>80928-2292</i>	BUS.

LEGAL DESCRIPTION OF THE LAND AFFECTED BY THE PROPOSED AMENDMENT

QTR./LS.	SEC.	TWP.	RANGE	M.	OR	PLAN	BLK	LOT
<i>NE</i>	<i>26</i>	<i>105</i>	<i>15</i>	<i>5</i>	<i>and</i>	<i>8922718</i>		<i>2</i>

LAND USE CLASSIFICATION AMENDMENT PROPOSED:

FROM: *A* TO: *R1G*

REASONS SUPPORTING PROPOSED AMENDMENT:

Rezoning is required to support any development on this property. LaCrete Sawmills would fall under Industrial use, Heavy which isn't a use in Agriculture.

I/WE HAVE ENCLOSED THE REQUIRED APPLICATION FEE OF \$ *460.00*

RECEIPT NO. *248920*

APPLICANT

DATE

NOTE: REGISTERED OWNER'S SIGNATURE REQUIRED IF DIFFERENT FROM APPLICANT.

[Signature]

REGISTERED OWNER

May 15, 2019

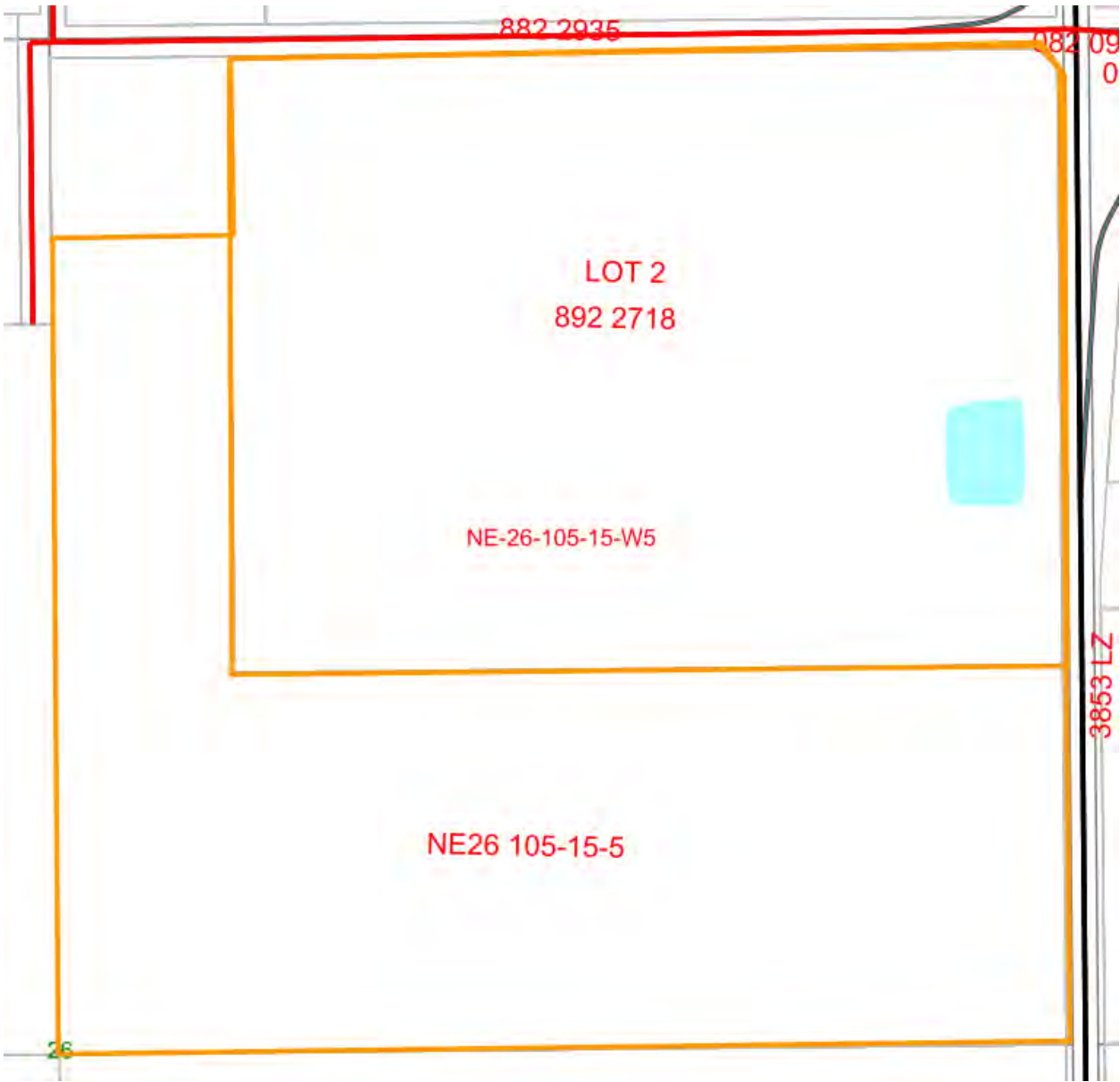
DATE

Mackenzie County
Box 640, 4511-46 Avenue
Fort Vermilion, AB T0H 1N0



Phone: (780) 927-3718
Fax: (780) 927-4266
Email: office@mackenziecounty.com
www.mackenziecounty.com

BYLAW APPLICATION



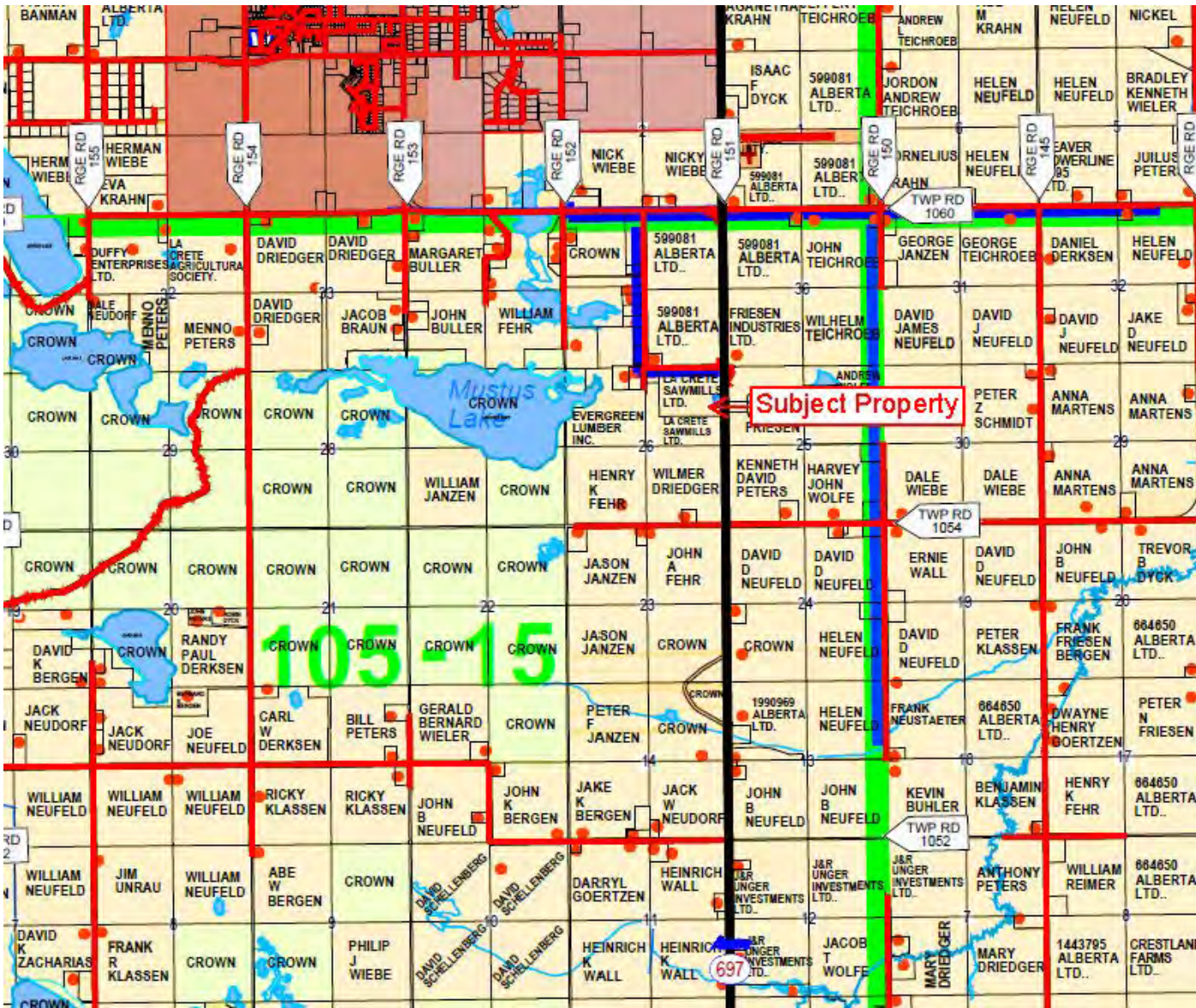
File No. Bylaw 1148-19

NOT TO SCALE

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BYLAW APPLICATION



File No. Bylaw 1148-19

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NOT TO SCALE



Mackenzie County



Mackenzie County

REQUEST FOR DECISION

Meeting:	Regular Council Meeting
Meeting Date:	July 24, 2019
Presented By:	Byron Peters, Deputy Chief Administrative Officer
Title:	Bylaw 1149-19 Water and Sewer Systems

BACKGROUND / PROPOSAL:

A local developer has begun the process to install a private sewage collection and treatment system for a multi-lot development. The development has been previously approved with the understanding that the private sewage utility would collect and treat the sewage. As administration and the developer work through the legal process of allowing and creating the private entity, we realized that the County needs a provision to allow for a private utility.

Attached is a proposed amendment to the Water and Sewer Systems bylaw to allow for the provision of private sewage collection and water distribution systems.

OPTIONS & BENEFITS:

Options are to pass, defeat, or table first reading of the bylaw.

COSTS & SOURCE OF FUNDING:

No municipal expenses are anticipated by this bylaw amendment.

SUSTAINABILITY PLAN:

Goal E26 That Mackenzie County is prepared with infrastructure and services for a continually growing population.

Author: B. Peters **Reviewed by:** _____ **CAO:** _____

COMMUNICATION/PUBLIC PARTICIPATION:

POLICY REFERENCES:

N/A

RECOMMENDED ACTION:

Motion 1

Simple Majority Requires 2/3 Requires Unanimous

That first reading be given to Bylaw 1149-19 being the Water and Sewer Systems bylaw which includes the provision for private sewage collection and water distribution systems within the County as presented.

Motion 2

Simple Majority Requires 2/3 Requires Unanimous

That second reading be given to Bylaw 1149-19 being the Water and Sewer Systems bylaw for Mackenzie County.

Motion 3

Simple Majority Requires 2/3 Requires Unanimous

That consideration be given to go to third reading of Bylaw 1149-19 being the Water and Sewer Systems bylaw for Mackenzie County

Motion 4

Simple Majority Requires 2/3 Requires Unanimous

That third reading be given to Bylaw 1149-19 being the Water and Sewer Systems bylaw for Mackenzie County.

Author: B. Peters Reviewed by: _____ CAO: _____

BYLAW NO. ~~1074-17~~ 1149-19

**BEING A BYLAW OF THE MACKENZIE COUNTY
IN THE PROVINCE OF ALBERTA
RESPECTING THE WATER AND SEWER SYSTEM**

WHEREAS Part 3 Division 3 Section 7(g) of the *Municipal Government Act*, R.S.A. 2000, c. M-26, as amended or repealed and replaced from time to time, empower municipalities to provide municipal utility services, and

WHEREAS Mackenzie County Council may pass a bylaw governing the management of the Municipality's water system, sewer system and storm drainage system,

WHEREAS Mackenzie County operates utilities within its boundaries

WHEREAS this Mackenzie County bylaw applies to all users of municipal water and or sewer systems.

NOW THEREFORE the Council of Mackenzie County, in the Province of Alberta, duly assembled enacts as follows:

1. **SHORT TITLE**

This bylaw may be cited as the "Water and Sewer Bylaw".

2. **INTERPRETATION**

In this bylaw, unless the context otherwise requires,

- a) **"Authorized Employee"** is a person appointed by the County's Chief Administrative Officer to act on behalf of the County with regard to the County's water and sewer and storm drainage systems.
- b) **"Bulk Water"** means any container that exceeds 200 litres.
- c) **"CAO"** means the Chief Administrative Officer of Mackenzie County, a person duly appointed pursuant to the Municipal Government Act and the County's Chief Administrative Officer Bylaw.
- d) **"Catch Basin"** means Storm Sewer inlets that filter out debris such as leaves and litter. They are typically located next to street curbs or within Utility Right of Way.
- e) **"Code"** means the National Plumbing Code of Canada, the Safety Codes Act of Alberta – Plumbing Code Regulation, the Alberta Building Code and/or Mackenzie County's Engineering Guidelines and/or General Municipal Improvement Standards. If a conflict exists between portions of these

documents, the document with the most restrictive applicable portion shall govern.

- f) **“Commercial”** means a service provided to a commercial or industrial establishment owned and operated by a business or individual for profit, or any property assessed as a commercial or industrial property.
- g) **“Consumer”** means any individual, corporation, partnership or other legal entity that receives the Municipal Utility services and, where the context or circumstances so require, includes any individual, corporation, partnership or other legal entity who makes or has made an application for the Municipal Utility services or otherwise seeks to receive the Municipal Utility services.
- h) **“Council”** means the Council of Mackenzie County elected pursuant to the *Local Authorities Election Act*, R.S.A. 2000, c. L-21.
- i) **“County”** means Mackenzie County.
- j) **“Designate”** means a person appointed by the CAO to act on the County’s behalf with regard to the County’s Water System and Sanitary Sewer and Storm Sewer systems.
- k) **“Hamlet(s)”** means the unincorporated communities of Zama, Fort Vermilion, and La Crete as established with designated boundaries and approved by Mackenzie County.
- l) **“His”** shall mean his and/or her and/or a corporate entity, in the singular or plural, as the context requires.
- m) **“Interceptor”** means a receptacle that is installed to prevent oil, grease, sand or other materials from passing into a drainage system.
- n) **“Municipal Utility”** means the County Water System, Sanitary Sewer system and Storm Sewer system.
- o) **“Point of Delivery”** shall mean at the property line between the County’s property, right-of-way and/or easement and the Consumers property.
- p) **“Registered Owner”** means the person registered as the owner of the property pursuant to the provisions of the *Land Titles Act*, R.S.A. 2000, c. L-4.
- q) **“Rural Waterline”** a municipal potable waterline operated as a trickle system, which is not part of any Hamlet’s distribution system.
- r) **“Rural Water User”** means any Consumer, located outside of Hamlet boundaries, that is connected to the Rural Waterline.

- s) **“Sanitary Sewer”** means municipal sanitary sewer system including all mains, treatment and storage facilities.
- t) **“Storm Sewer”** means municipal storm drainage system, including ditches, Catch Basins, underground works, and outflows.
- u) **“Trickle System”** means a water distribution system with reduced pressure and flow.
- v) **“Urban Subdivided Parcel – To Rural Standards”** shall mean a lot that exists or has been allowed to be created within the boundaries of a Hamlet and not being in accordance to Hamlet lot standards by way of size and development layout. This includes subdivisions that were completed as a farmstead or homestead separation out of a quarter section and/or any lots that have been created or exist contrary to the current land use and/or the use intended as specified in the applicable Hamlet Area Structure Plan.
- w) **“Utility Connections policy”** shall mean policy UT004, Utility Connections policy, as approved by Council and as amended or repealed and replaced from time to time.
- x) **“Water System”** means municipal waterworks system including all the mains, storage and treatment facilities, and all appurtenances thereof.

3. **USE AND CONTROL OF THE WATER, SANITARY SEWER AND STORM SEWER SYSTEM**

3.1. GENERAL RULES

3.1.1. Council hereby delegate to the CAO all those powers stipulated by this bylaw to be exercised by the County and all necessary authority to exercise those powers, excluding thereout, the power to set Municipal Utility rates or enact bylaws, or do anything else reserved exclusively for Council pursuant to the provisions of the Municipal Government Act. Without limiting the generality of the foregoing, the CAO may deal with the following subject matters:

- a) Procedures or requirements that a customer must comply with before a utility connection is installed or activated, or before a Municipal Utility services are provided, or as a condition of ongoing provision of Municipal Utility services;

- c) Measurement of water consumption;
- d) Procedures or requirements concerning investigating customer complaints and concerns;
- e) Procedures or requirements for upgrading, resizing, relocating or otherwise changing a service connection, whether at the instigation of the County or at the request of the Consumer;
- f) Turn – on and turn – off of water services, whether at the instigation of the County or at the request of a Consumer;
- g) Supply of water for firefighting purposes, including without limitation procedures or requirements concerning the maintenance of public or private fire hydrants and permissible use of water from fire hydrants; and
- h) Delegate any powers, duties or functions under this bylaw to an employee of the County.

3.1.2. All water, sewer and drainage systems must be constructed in accordance with the Code and any applicable Federal/Provincial regulatory requirements.

3.1.3. No person may operate a system for the collection of sewage within Mackenzie County that is similar to that operated by the County, unless that person first obtains the written consent of the County. Any consent granted may include conditions.

3.1.4. No person may operate a system for the distribution of water within Mackenzie County that is similar to that operated by the County, unless that person first obtains the written consent of the County. Any consent granted may include conditions.

3.1.5. All construction and/or installations of utilities shall cease on November 1 of each calendar year and commence again on May 1 of each calendar year. Any variance to the mentioned dates shall be at the discretion of the CAO or Designate.

3.1.6. No person shall receive a Municipal Utility service without approval of the County.

3.1.7. No person shall do any work upon or interfere in any way with the

Municipal Utility system unless specifically authorized, in writing, to do so by the CAO or Designate.

- 3.1.8. The Registered Owner of any building connected to the Municipal Utility shall, at all reasonable times allow or permit the utilities officer or Designate to enter into and upon the premises for the purpose of inspecting connections, drains, and any other apparatus used in connection with the Municipal Utility system.
- 3.1.9. The Consumer shall, at His own expense, maintain all utilities within His property lines, unless otherwise stated within this bylaw.
- 3.1.10. Service calls outside of regular working hours shall be levied a fee as per the Fee Schedule bylaw.

3.2. REQUIREMENT TO CONNECT TO WATER AND SEWER MAINS

- 3.2.1. No water and sewer connections other than that specified in the County's Land Use Bylaw shall be undertaken, unless an application for it has been approved by the County and all required permits have been issued.
- 3.2.2 Each and every dwelling and every occupied building situated on land abutting the water and/or sewer mains in the Hamlet shall be connected with connections approved by the County to the Municipal Utility.
 - a) Any Urban Subdivided Parcel – To Rural Standards shall not be required to connect to the Municipal Utility. Should the Registered Owner and/or developer desire to connect to the Municipal Utility, the utilities must be installed in accordance with the current Area Structure Plan.
- 3.2.3 If the Consumer refuses to connect within one (1) year, the County may enter on the land, building, erection, or structure to install the Municipal Utility and charge the cost thereof against the land, building, erection or structure in question, in the same manner as taxes and with the same priority as to lien and to payment thereof, as in the case of ordinary municipal taxes.
 - a) The one (1) year period shall begin when the construction of either the building, erection, structure or Municipal Utility is deemed to have been substantially completed.
- 3.2.4. At such time as the Development Permit is applied for, the Consumer shall apply for Municipal Utility services. If the application is approved by the County, the County shall provide the water and/or sewer service to the property line. All costs pertaining to the construction and supplies used for

the utility service and connection shall be charged back to the Consumer.

- 3.2.5. Where a rural multi-lot subdivision is developed immediately adjacent to the Rural Waterline, each lot shall be serviced at a minimum, in accordance with the development application, to the property line.
- a) The developer shall provide a meter lift for the purpose of regulating water flow and protection of the water meter. The servicing shall be completed using products equivalent to the products the County uses when installing Rural Waterline services.
 - b) The developer shall pay the County a fee, as specified in the Fee Schedule bylaw and as required within the development agreement, as compensation for the cost of the Rural Waterline.
- 3.2.6. Potential Rural Water Users that are not part of a rural multi-lot subdivision may be given the option to connect to the Municipal Utility.

3.3. TAPPING WATER AND SEWER MAINS

- 3.3.1. No person except Authorized Employees of Mackenzie County, or persons authorized by the County, shall make any connection to any Municipal Utility.
- 3.3.2. All water service/sewer pipes laid in private property, between the property line and the water meter, and all sewer service pipes laid in private property, between the property line and the interior of the building, shall be of a material that meets the Code.
- 3.3.3. No connection shall be made to the water service pipe between the property line and the water meter, unless such connection is metered and is approved by the CAO or Designate.
- 3.3.4. Unless otherwise approved in writing by a certified engineer, all sewer connections must have a backflow prevention device installed, and such device must meet the Code and may be inspected by the County. All tapping and backfilling shall be done to meet the Code and be at the cost of the developer.
- 3.3.5. A separate and independent utility service connection shall be provided to every lot, or, to every unit that is divided vertically through all levels, where the subdivision of the building and property may occur at a later date (eg. dwelling-duplex, dwelling-multiple)

3.4. INSPECTIONS

- 3.4.1. All connections shall be inspected and approved by an Authorized Employee prior to back fill. Any damage during backfilling shall be the responsibility of the Registered Owner. If any connections to the Municipal Utility are covered or concealed before it is inspected, or tested, it shall be uncovered if the Authorized Employee so directs.
- 3.4.2. Due to the potential impact on the Municipal Utility, before any repairs to utilities on private property are started, the County must be notified of the existing problem and the timeframe and method of the proposed repairs.
- a) Any required repairs performed by a Consumer to a utility service, where there is the potential need to excavate on County property, shall receive prior written approval from the CAO or Designate.
- 3.4.3. A minimum of one (1) working day notice is required for all inspections. If the inspection is an urgent situation requiring a response in less than the required one (1) working day, and the County agrees to respond in less than one (1) working day, the cost of responding to such a request may be billed at a rate in accordance with the Fee Schedule bylaw, in addition to normal fees to the person, corporation, or other such entities to whom the Municipal Utility charges are being billed, have been billed or will be billed.

3.5. ADMINISTRATION OF WATER AND SEWER COSTS

- 3.5.1. All Municipal Utility accounts shall be approved by the Registered Owner of the property. Any charge on a Consumer's account remaining unpaid after the due date will be in arrears and constitute a debt owing to the County and is recoverable by adding the outstanding account balance to the tax roll of the Registered Owner of the property.
- 3.5.2. Municipal Utility service charges and rates shall be levied and collected from Consumers connected to and utilizing the Municipal Utility system in accordance with the Fee Schedule bylaw.
- 3.5.3. Mackenzie County may shut off or discontinue water service for non-payment of account or failure to make application for a Municipal Utility connection. Fee to reconnect such service as per the Fee Schedule bylaw.
- 3.5.4. Failure of the Consumer, being charged for water service, to receive a statement of account shall in no way affect the liability of such Consumer to pay such levies and charges.

4. WATER SYSTEM

4.1. TAMPERING AND CROSS CONNECTIONS

- 4.1.1. No person shall cause or permit the breaking, damaging, destruction, defacing or tampering with any part of the water services or any permanent or temporary device installed in the water services for the purpose of measuring, sampling and testing of matter in the water services, and any person who does perform such acts shall be liable for any damage incurred.
- 4.1.2. No Consumer of any house, building or other premises which is connected to the Water System shall increase the supply of water beyond that fixed by the rating of the premises.
- 4.1.3. No person shall connect, cause to be connected or permit to remain connected to the Water System a cross connection that has not been adequately protected and approved by the County.
- 4.1.4. Where the County believes a cross connection exists in contravention to Subsection 4.1.2, the County may carry out an inspection:
 - a) upon reasonable notice to the Consumer;
 - b) without notice where the County believes that an immediate threat of contamination to the Water System exists
- 4.1.5. Upon inspection, where the County continues to believe that a cross connection exists in contravention of Subsection 4.1.2, the County may terminate the water service to that parcel or premises with reasonable notice, and where the County believes that such a cross connection poses an immediate threat of contamination of the Water System, the County may terminate such water service without notice.

4.2. GENERAL RULES

- 4.2.1. The Consumer shall be liable for the costs of installations of all piping within His own premises including the piping from the Point of Delivery to the buildings and shall assume all risk and responsibility with respect to such piping and His equipment and protection of the same.
- 4.2.2. Any such piping shall be done in conformity with all by-laws and Codes.
 - a) The County shall have the right to inspect such piping but such inspection shall not relieve the Consumer of His responsibility.

4.3. WATER METERS

- 4.3.1. Each and every water service attached to the Water System shall be metered and the water consumed, as indicated by the meter, shall be paid for in accordance with the Fee Schedule bylaw.
- 4.3.2. All water meters shall be supplied and installed by Authorized Employees of Mackenzie County or person authorized by the County, at the expense of the Consumer, as per the Fee Schedule bylaw.
- 4.3.3. All meters, are and shall remain the property of Mackenzie County and as such shall be moved, changed, repaired, etc. only by Authorized Employees of Mackenzie County or person authorized by the County, and at the discretion of the County.
- 4.3.4. All water meters and remote readers must be installed in an approved location set by the utilities officer, with input from the Consumer, and be readily accessible to authorized person for the purpose of reading, inspecting or changing same.
- 4.3.5. The Consumer shall give access to Authorized Employees of Mackenzie County, or person authorized by the County, to a meter for the purpose of reading, inspecting, or changing same, and shall be responsible to keep said meter free from damage. The Consumer shall be liable for any damage which occurs to the meter.
- 4.3.6. The Consumer must report to Mackenzie County any damage caused to the water meter within one regular working day upon discovering the damage.
- 4.3.7. Any damage caused to meters and/or remote water meter readers by, but not limited to, abuse, tampering, freezing or hot water shall be considered the responsibility of the Consumer, and all repairs shall be assigned to the account of the Consumer.
- 4.3.8. An Authorized Employee of Mackenzie County, or person authorized by the County, may undertake water meter repairs and/or replacements, and charge all costs to the account of the Consumer.
- 4.3.9. Repairs necessitated to meters through normal operation and wear and tear will be repaired by the County, and will be considered as an operating expense and as such, charged to the Utilities Department.
- 4.3.10. No meter by-pass line shall be installed without having obtained prior written approval by the CAO or Designate.

- a) Where a by-pass line and valve are installed around the meter, this valve shall be sealed and the seal is not to be broken. In the case of an emergency, the seal on a by-pass valve may be broken.
 - b) The breaking of any seals whether by accident or emergency shall be reported immediately to the County.
- 4.3.11. Should any Consumer claim a meter is not reading properly, the Consumer shall pay a fee to the County, the sum set out in the Fee Schedule bylaw, to have the meter tested. The meter will then be removed from service and given a proper bench test. Should the said meter be found to over read by more than 3%, the Consumer shall be refunded their fee. Any meter which meets the requirements previously stated shall be considered adequate and the Consumer shall forfeit the said fee to the County to cover costs of removal and testing of the said meter. All conveniences during business hours shall be afforded the Consumer to witness meter tests.
- 4.3.12. The size of all meters installed shall be determined by the County and will not necessarily conform to the size of service pipe installed in the building, but will be based on the estimated rate of consumption.
- 4.3.13. Should a meter cease to operate between reading periods; billing of the account will be done on an estimated consumption for the period. This estimate will be based on previously obtained consumption figures.

4.4. FIRE HYDRANTS AND VALVES

- 4.4.1. Except as hereinafter provided, no person other than authorized person set out by the County shall open, close, operate, or interfere with any valve, hydrant, or draw water there from.
- 4.4.2. The Chief of a Rural Fire Protection Association or a Voluntary Fire Brigade, His assistants and officers, are authorized to use the hydrants for the purpose of extinguishing fires, for making trail of hose pipe or for fire protection, but all such uses shall be under the direction and supervision of the said Chief or His authorized assistants and in no event shall an inexperienced or incompetent person be permitted to manipulate or control in any way any hydrant.
- 4.4.3. No person shall in any matter obstruct the free access to any hydrant or valve or curb stop. No vehicle, building, rubbish or any other matter which could cause obstruction shall be placed nearer to a hydrant than the property line of the street in which the hydrant is located, nor within twenty (20) feet of the hydrant in the direction parallel with the said property line. Fines for violations will be charged in accordance with the Fee Schedule

bylaw.

4.5. CONNECTION OR DISCONNECTION OF WATER SERVICES

- 4.5.1. A minimum of one (1) working day notice is required for connection or disconnection of water services. If the service connection or disconnection requires a response in less than one (1) working day, and the County agrees to respond in less than one (1) working day, the fee for responding to such a request may be billed at a rate in accordance with the Fee Schedule bylaw.
- 4.5.2. After any construction, reconstruction, alteration, change or the completion of any work requiring a permit, water shall not be turned on to any building or premises until the work has been done to the satisfaction of a Mackenzie County employee or person authorized by the County.
- 4.5.3. Water shall be turned on or off at the curb stop only by Mackenzie County employees, or person authorized by the County.
- 4.5.4. The County shall not be held responsible for damages caused within a residence, or other building, as a result of turning water on or off at a curb stop.

4.6. RESALE AND WASTING OF WATER

- 4.6.1. No residential customer of any house, building or other premises which is connected to the Water System, shall vend, sell, or dispose of Bulk Water therefrom, or give away, or permit the same to be taken or carried away.
- 4.6.2. A Consumer shall not use water from the Water System, or allow water obtained from the Water System to be used:
 - a) In an unauthorized manner;
 - b) In a manner that will impede water use by other Consumers;
 - c) Unless a Municipal Utility account has been opened by the Consumer; or
 - d) Unless the water has first passed through a meter
- 4.6.3. A Consumer shall not vend or sell water withdrawn from a private well within hamlet boundaries.

4.7. WELLS AND OTHER SOURCES OF SUPPLY OF WATER

- 4.7.1. No Consumer located in a Hamlet, other than an Urban Subdivided Parcel – To Rural Standards, shall use any source of water supply other than the municipal Water System without a motion of Council.

- a) Any such permission may be withdrawn by order of Council at any time, without notice, and no person shall use a well or other source of supply of water after a permit for use of the same has been withdrawn.
- b) Should any other source of water supply other than the municipal Water System be approved its use shall only be used for non-potable purposes and shall have no effect on the municipal wastewater system.

4.8. RURAL WATERLINE CONNECTIONS

- 4.8.1. All Municipal water lines located outside of any Hamlet boundary be deemed as Rural Waterlines and all **new** residential connections require meter pits with flow restrictors. Industrial / commercial connections shall be reviewed and approved by Council / CAO on a case by case basis.
- 4.8.2. A Registered Owner requesting a water service from the Rural Waterline shall apply for Municipal Utility services. If the application is approved by the County, the County shall provide the water service to the property line.
- 4.8.3. Where water service has been brought to the property line of a vacant parcel of land, the developer and/or Registered Owner of the property is required to connect to the water service and pay for the costs of the same upon the construction and/or placement of any dwelling or occupied building on the lands.
- 4.8.4. The Consumer shall pay a fee as set out in the Fee Schedule bylaw for the connection to the Rural Waterline.
- 4.8.5. The County shall sell and deliver water to the Consumer, so far as is practical to do so at the service location indicated in the Utility Connections policy. The County will install and operate the Rural Water Line as a Trickle System at a maximum rate of 1 gallon per minute for residential users and 2 gallons per minute for Commercial users, unless otherwise approved in writing by the CAO.
- 4.8.6. Title of water supplied by the County shall pass from the County to the Consumer at the outlet of the meter lift.
- 4.8.7. The Consumer shall not add or sell water to other structures, including houses, trailers, or businesses that are not directly owned by him, exist on the serviced yard and/or are further than 200 meters from the primary dwelling, unless approved in writing by the CAO or Designate. The County reserves the right to discontinue service to the primary service location on the decision of the County that a service violation has been installed.

4.8.8. In the event that the Consumer subdivides the parcel of land to which water is supplied hereunder, the water service shall apply to that portion of the subdivided land upon which the Point of Delivery is located.

- a) Water service shall only be available to the other subdivided parcel or parcels pursuant to a new application being submitted and subsequently being approved by the County.

4.8.9. The Consumer must construct, at His own sole cost and expense, a holding tank for reserve purposes that will be suitable and adequate for His anticipated water requirements. Anticipated water requirement shall be calculated as specified within Mackenzie County's Engineering Guidelines and/or General Municipal Improvement Standards

5. SANITARY SEWER AND STORM SEWER SYSTEM

5.1. SEWER SYSTEM

5.1.1 No person shall turn, lift, remove, or tamper with the cover of any manhole, ventilator, or other appurtenance of any Hamlet's sewer, except Mackenzie County employees, or person authorized by the County.

5.1.2 No person other than Mackenzie County employees, or person authorized by the County, shall cut, break, pierce, or tap any Hamlet sewer or appurtenance thereof, or induce any pipe, tube, trough, conduit, or appurtenance thereof, into any Hamlet's sewer.

5.1.3 No person shall interfere with the free discharge of any Hamlet's sewer, or part thereof, or do any act or thing which may impede, obstruct the flow, or clog up any Hamlet's sewer or appurtenance thereof.

5.1.4 Provisions of Interceptors:

- a) All establishments defined in the Code as requiring an Interceptor shall install and maintain the appropriate Interceptor as specified in the Code.
- b) All Interceptors shall be:
 - 1) of a type and capacity approved and certified under the Code,
 - 2) located to be readily and easily accessible for cleaning and inspection, and,
 - 3) maintained by the Registered Owner or occupier at His expense.

5.2. USE AND PROTECTION OF SANITARY SEWER SYSTEM

5.2.1. No person shall without the prior written approval of the County, discharge, deposit, or cause or permit the discharge or deposit into a Sanitary Sewer system the following:

- a) Matter which because of its type, temperature or quantity, may be or may become a health or safety hazard to any person or which may or may become harmful to a Sanitary Sewer system or the operation thereof, or which may cause the Sanitary Sewer system's effluent or operation to contravene any federal, provincial or local legislation or requirement;
- b) Matter which, because of its type, temperature or quantity, may cause the restriction or blockage of the Sanitary Sewer system;
- c) Matter that may cause an offensive odor to emanate from a Sanitary Sewer system;
- d) Subsurface drainage, including weeping tile drainage;
- e) Water that had originated from a source separate from the Water System of the County, unless there is no Water System abutting the premises;
- f) Matter resulting from site remedial activities at spill sites or at petroleum leak sites, and
- g) Hauled sewage in any amount without the prior written approval from the County

5.2.2. Any person who releases or causes or permits the release into any Storm Sewer system any matter set out in Section 5.2.1 above shall:

- a) Notify the County immediately upon becoming aware of the release;
- b) Provide the County with information respecting the release, to the satisfaction of the County;
- c) Be liable for all costs incurred by the County respecting the release for containment, sampling, testing, removal, cleanup, disposal and any other related activity.

5.2.3. Mackenzie County employees, or person authorized by the County shall have the right at all reasonable times to enter dwellings or structures which have been connected with the Hamlet Sanitary Sewer system. The County shall have the power to stop or prevent any person from discharging into the Sanitary Sewer system any substances which are set out in Section 5.2.1.

5.3. USE AND PROTECTION OF THE STORM SEWER SYSTEM

5.3.1. No person shall, without the County's prior written approval, release matter of any kind listed below into any land drainage works, private bench drains, or connections to any Storm Sewer system:

- a) Matter which because of its type may:
 - 1) Interfere with the proper operation of a Storm Sewer;
 - 2) Result in a hazard to any person, animal, property or vegetation;
 - 3) Impair the quality of water in any well, lake, river, pond, spring, stream, reservoir or other water or watercourse;
 - 4) Result in a contravention of any federal, provincial or municipal legislation including an approval, requirement, direction or other order issued by Alberta Environmental Protection or other enforcing agency with respect to the Storm Sewer or its discharge;
- b) Matter containing more than fifty (50) milligrams per liter of suspended solids;
- c) Mater containing dyes or coloring material which discolor the water;
- d) Matter containing solvent extractable matter or vegetable origin or a mineral or synthetic origin which causes a visible film, sheen or discoloration on the water surface;
- e) Any matter which by itself or in combination with other substances is capable of causing or contributing to any explosion or supporting combustion;
- f) Matter that is considered Sanitary Sewer sewage

5.3.2. Any person who releases or causes or permits the release into any Storm Sewer system any matter set out in Section 5.3.1 above shall:

- a) Notify the County immediately upon becoming aware of the release;
- c) Be liable for all costs incurred by the County respecting the release for containment, sampling, testing, removal, cleanup, disposal and any other related activity.

6. CONTRAVENTION

6.1. A person who contravenes a provision of this Bylaw is guilty of an offence and is liable to a fine in an amount not less than that established in the Fee

Schedule bylaw and not exceeding \$10,000.00.

- 6.2. Without restricting the generality of section 6.1, the fine amounts established for use on violation tickets if a voluntary payment options is offered are as set out in the Fee Schedule bylaw
- 6.3. A bylaw enforcement officer may issue a violation ticket to any person whom the bylaw enforcement officer has reasonable and probable grounds to believe has contravened any provision of this bylaw
- 6.4. A violation ticket issued with respect to a contravention of this bylaw shall be served upon the person responsible for the contravention in accordance with the *Provincial Offences Procedure Act*.
- 6.5. If a violation ticket is issued in respect of an offence, the violation ticket may:
 - a) Specify the fine amount established by the Fee Schedule bylaw for the offence; or
 - b) Require a person to appear in court without the alternative of making a voluntary payment.
- 6.6. A person who commits an offence may:
 - a) If a violation ticket is issued in respect of the offence; and
 - b) If a violation ticket specifies the fine amount established by the Fee Schedule bylaw for the offense;

Make a voluntary payment equal to the specified fine.

- 6.7. When a clerk records in the court records the receipt of a voluntary payment pursuant to the Fee Schedule bylaw and the *Provincial Offences Procedures Act*, the act of recording receipt of that payment constitutes acceptance of the guilty plea and also constitutes a conviction and the imposition of a fine in the amount of the specified penalty.

7. RESCINDING OF FORMER BYLAWS

- 7.1. This Bylaw hereby rescinds Bylaw ~~909-13~~ 1074-17.

8. DATE OF COMMENCEMENT

- 8.1. This Bylaw shall take effect after receiving three readings.

READ a first time this _____ day of _____, 2019.

READ a second time this _____ day of _____, 2019.

READ a third time and finally passed this _____ day of _____, 2019.

Joshua Knelsen
Reeve

Lenard Racher
Chief Administrative Officer



Mackenzie County

REQUEST FOR DECISION

Meeting:	Regular Council Meeting
Meeting Date:	July 24, 2019
Presented By:	Byron Peters, Deputy Chief Administrative Officer
Title:	Bylaw 1150-19 Land Use Bylaw Amendment to Rezone SE 08-106-15-W5M from Urban Fringe “UF” to Hamlet Residential District 1B “H-R1B”(La Crete)

BACKGROUND / PROPOSAL:

Bylaw 1014-16 was approved on February 22, 2016 as a rezoning bylaw for SE 8-106-15-W5M and Plan 102 2263, Block 01, Lot 03. The location was rezoned from Urban Fringe “UF” to Hamlet Residential 1B “HR1-B” to accommodate Dwelling – Single Family developments with or without Garage – Attached.

Upon review, the bylaw has a typographical error that reads SE 8-106-17-W5M, but should read SE 8-106-15-W5M. The rezoning for Plan 102 2263, Block 01, Lot 03 is correct and does not need to be amended.

In order to correct the mistake, another amendment must be made. This will require another public hearing.

OPTIONS & BENEFITS:

Passing of this bylaw will correct the error made on the land location and rezone the correct property.

COSTS & SOURCE OF FUNDING:

Cost of advertising will come from the Planning and Development operating budget as this is a correction.

Author: C Smith **Reviewed by:** B Peters **CAO:** _____

SUSTAINABILITY PLAN:

Goal E26 That Mackenzie County is prepared with infrastructure and services for continually growing population.

COMMUNICATION / PUBLIC PARTICIPATION:

The bylaw amendment will be advertised as per MGA requirements, this includes all adjacent landowners. The applicant will also be required to display a rezoning notification sign on their property as per Mackenzie County Land Use Bylaw regulation.

POLICY REFERENCES:

N/A

RECOMMENDED ACTION:

Simple Majority Requires 2/3 Requires Unanimous

That first reading be given to Bylaw 1150-19 being a Land Use Bylaw amendment to rezone SE 8-106-15-W5M from Urban Fringe “UF” to Hamlet Residential 1B “H-R1B to accommodate Dwelling – Single Family developments with or without a Garage – Attached, subject to public hearing input.

Author: C Smith **Reviewed by:** B Peters **CAO:** _____

BYLAW NO. 1150-19
BEING A BYLAW OF
MACKENZIE COUNTY
IN THE PROVINCE OF ALBERTA

TO AMEND THE
MACKENZIE COUNTY LAND USE BYLAW

WHEREAS, Mackenzie County has a Municipal Development Plan adopted in 2009, and

WHEREAS, Mackenzie County has adopted the Mackenzie County Land Use Bylaw in 2017, and

WHEREAS, the Council of Mackenzie County, in the Province of Alberta, has deemed it desirable to amend the Mackenzie County Land Use Bylaw to accommodate hamlet Dwelling – Single Family development.

NOW THEREFORE, THE COUNCIL OF THE MACKENZIE COUNTY, IN THE PROVINCE OF ALBERTA, DULY ASSEMBLED, HEREBY ENACTS AS FOLLOWS:

1. That the land use designation of the subject parcel known as:

SE 8-106-15-W5M

within the hamlet of La Crete, be rezoned from Urban Fringe “UF” to Hamlet Residential District 1B “H-R1B” as outlined in Schedule “A” hereto attached.

READ a first time this ___ day of _____, 2019.

PUBLIC HEARING held this ___ day of _____, 2019

READ a second time this ___ day of _____, 2019.

READ a third time and finally passed this ___ day of _____, 2019.

Joshua Knelsen
Reeve

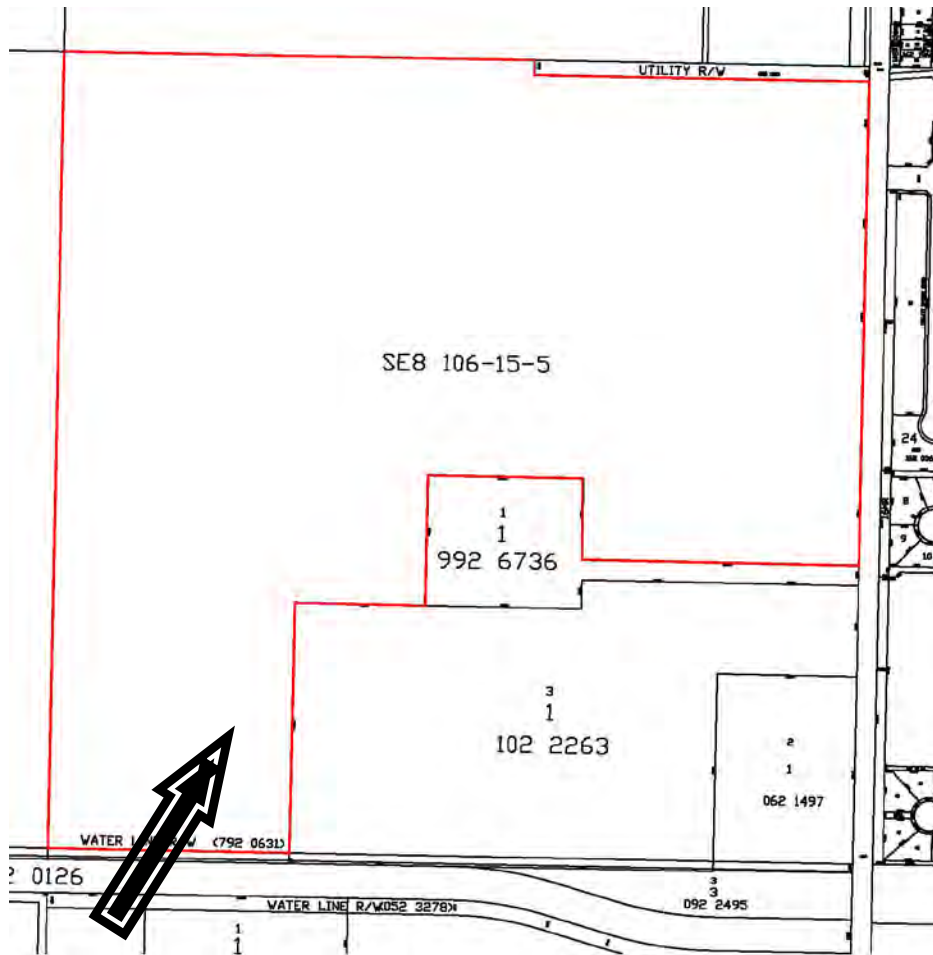
Lenard Racher
Chief Administrative Officer

BYLAW No. 1150-19

SCHEDULE "A"

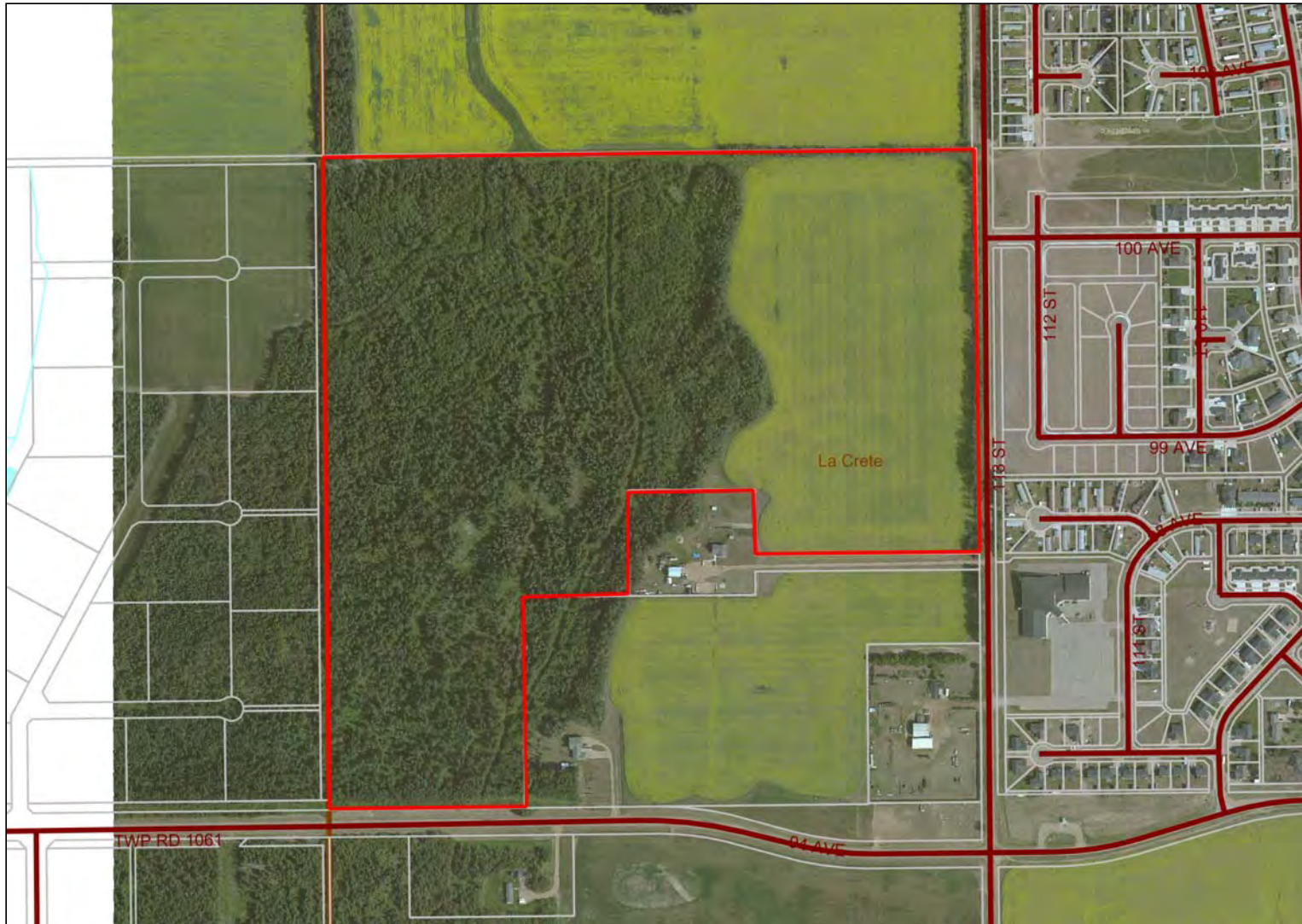
1. That the land use designation of the following property known as:

SE 8-106-15-W5M within hamlet of La Crete be rezoned from Urban Fringe "UF" to Hamlet Residential 1B "H-R1B"













FROM: Urban Fringe "UF"

TO: Hamlet Residential District 1B "H-R1B"





Legend

-  Lot Lines
-  Hydro Features
-  Roads
-  Alberta Roads
-  Indian Reserves
-  County Boundary
-  Railway
-  Industrial Accounts
-  Crown/Leased Land
-  Hamlet Boundaries

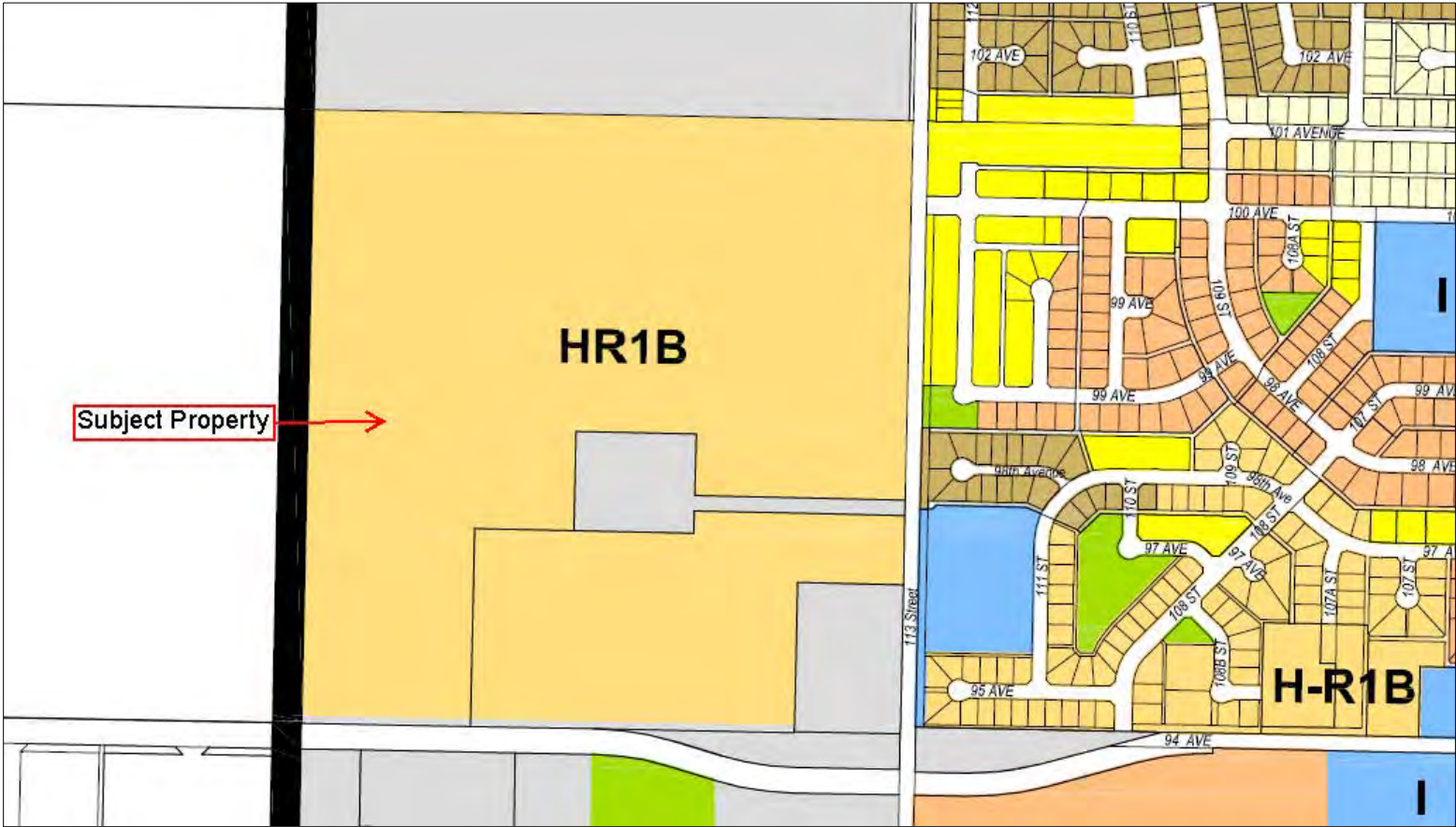



Scale 1: 7,500

100 yd 
100 m 

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BYLAW AMENDMENT APPLICATION



File No. Bylaw 1150-19

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NOT TO SCALE



Mackenzie County



Mackenzie County

REQUEST FOR DECISION

Meeting:	Regular Council Meeting
Meeting Date:	July 24, 2019
Presented By:	Byron Peters, Deputy Chief Administrative Officer
Title:	Municipal Planning Commission Meeting Minutes

BACKGROUND / PROPOSAL:

The minutes of the June 13, 2019 Municipal Planning Commission meetings are attached.

OPTIONS & BENEFITS:

N/A

COSTS & SOURCE OF FUNDING:

N/A

SUSTAINABILITY PLAN:

N/A

COMMUNICATION / PUBLIC PARTICIPATION:

N/A

POLICY REFERENCES:

Author: B. Peters Reviewed by: _____ CAO: _____

RECOMMENDED ACTION:

- Simple Majority Requires 2/3 Requires Unanimous

That the Municipal Planning Commission meeting minutes of June 13, 2019 be received for information.

Author: B. Peters Reviewed by: _____ CAO: _____

**MACKENZIE COUNTY
Municipal Planning Commission Meeting**

**Mackenzie County Office
La Crete, AB**

Thursday, June 13, 2019 @ 10:00 a.m.

PRESENT: Beth Kappelar Vice Chair, MPC Member
John W Driedger MPC Member
David Driedger Councillor, MPC Member
Jacquie Bateman Councillor, MPC Member (via Teleconference)

REGRETS: Erick Carter Chair, MPC Member

ADMINISTRATION: Byron Peters Deputy Chief Administrative Officer
Caitlin Smith Planning Supervisor
Kristin Racine Planner
Lynda Washkevich Development Officer
Nicole Friesen Administrative Assistant/Recording Secretary

MOTION 1. CALL TO ORDER

Beth Kappelar called the meeting to order at 10:01 a.m.

2. ADOPTION OF AGENDA

MPC-19-06-071 MOVED by John W Driedger

That the agenda be adopted as presented.

CARRIED

3. MINUTES

a) Adoption of Minutes

MPC-19-06-072 MOVED by John W Driedger

That the minutes of the May 9th, 2019 Municipal Planning Commission meeting be adopted as presented.

CARRIED

b) Business Arising from Previous Minutes

None.

4. TERMS OF REFERENCE

For information.

5. DEVELOPMENT

**a) 098-DP-19 George Schmidt
Bed & Breakfast in "HR1"
Plan 3383ET, Block 02, Lot 04 (4209 River Road)**

MPC-19-06-073 MOVED by David Driedger

That Development Permit 098-DP-19 on Plan 3383ET; Block 02; Lot 04 in the name of George Schmidt be APPROVED with the following conditions:

Failure to comply with one or more of the attached conditions shall render this permit Null and Void

1. This permit is for the operation of a Bed and Breakfast out of an existing building.
2. **This development permit may be revoked at any time, if, in the opinion of the Development Authority, the Bed & Breakfast has become detrimental or otherwise incompatible with the amenities of the neighborhood.**
3. **Comply with applicable legislation under the Public Health Act and obtain the appropriate approvals prior to commencement of development. Contact the Health Inspector at 780-841-3252.**
4. **At all times, the privacy of the adjacent dwellings shall be preserved and the Bed & Breakfast shall not unduly offend the surrounding residents by way of excessive lighting, noise, traffic, congestion, late visitations by clients.**
5. The architecture, construction materials and appearance of accessory buildings and other structures shall compliment the natural features and character of the site to the satisfaction of the Development Authority.

6. The Bed & Breakfast is to be connected to the municipal water and sewer system and the cost of connection fees will be borne by the owner.
7. The Municipality has assigned the following address to the noted property **4209 River Road**. You are required to display the address (**4209**) to be clearly legible from the street and be on a contrasting background. The minimum size of the characters shall be four inches in height.
8. Provide adequate off street parking as follows: The minimum parking shall be 1 stall per vehicle owned, plus 1 stall for each guest room. *“One parking space, including the driveway area, shall occupy 300 square feet.”*
9. Bed & Breakfasts are limited to one sign not exceeding 1.1 square meters (12 square feet) in area.
10. The sign shall not be placed within the Road Right of Way.
11. The site and sign shall be kept in a safe, clean, and tidy condition, or may be required to be renovated or removed.
12. The sign shall:
 - a. Not obstruct the orderly and safe flow of vehicular and pedestrian traffic,
 - b. Not unduly interfere with the amenities of the district,
 - c. Not materially interfere with or affect the use, enjoyment or value of neighbouring properties, and
 - d. Not create visual or aesthetic blight.
13. Illumination of any signs must not negatively affect, nor pose a safety hazard to, an adjacent site or street.
15. No construction or development is allowed on a right-of-way. It is the responsibility of the developer/owner/occupant to investigate the utility rights-of-way, if any, that exist on the property prior to commencement of any construction and to ensure that no construction or development is completed on any utility right-of-way.
16. The total site area (lot) shall have a positive surface drainage without adversely affecting the neighbouring properties.

17. The Developer shall at all times comply with all applicable Federal, Provincial and Municipal legislation and regulations and County Bylaws and resolutions relating to the development of the lands.

CARRIED

6. SUBDIVISIONS

- a) 31-SUB-17 Peter & Annie Driedger (Time Extension)
10 Acre Subdivision
NW 24-106-13-W5M (88 Connector)**

MPC-19-06-074 MOVED by Jacquie Bateman

That a one (1) year time extension for Subdivision Application 31-SUB-17 in the name of Peter and Annie Driedger on NW 24-106-13-W5M be GRANTED to expire on June 13, 2020.

CARRIED

- b) 08-SUB-18 Benjamin & Katherine Peters (Time Extension)
10 Acre Subdivision
SE 02-104-17-W5M**

MPC-19-06-075 MOVED by John W Driedger

That a one (1) year time extension for Subdivision Application 31-SUB-17 in the name of Benjamin and Katherine Peters on SE 2-104-17-W5M be GRANTED to expire on June 13, 2020.

CARRIED

- c) 17-SUB-19 Jacob & Helen Wolfe
4 Acre Subdivision
NE 3-106-15-W5M (La Crete)**

MPC-19-06-076 MOVED by David Driedger

That Subdivision Application 17-SUB-19 in the name of Jacob and Helen Wolfe on NE 3-106-15-W5M be APPROVED with the following conditions:

1. This approval is for a single lot subdivision, 4 acres (1.619 hectares) in size.

2. Applicant/developer shall enter into and abide by a Development Agreement with the Mackenzie County which shall contain, but is not limited to:
 - a) Prior to any development on the proposed subdivision, the developer shall obtain a development permit from the Municipality,
 - b) Provision of all sanitary systems including service lines, main and appurtenances as required by the Municipality,
 - c) Provision of all water lines, including all fittings and valves as required by the County,
 - d) Provision of municipal servicing (water and sanitary sewer) to each lot,
 - e) All drainage systems, provisions for weeping tile flow where a high water table or other subsurface conditions cause continuous flow in the weeping tile, and associated works, all as and where required by the County. Where trunk storm sewer mains are required, the County shall reimburse the Developer for the cost of the trunk storm sewer mains in accordance with current County policy;

The developer shall provide the municipality with a site drainage and surface water management plan that outlines the following:

- (1) Drainage of internal road system,
 - (2) Erosion prevention systems, if required,
 - (3) Direction of site drainage, and
 - (4) Elevation plans for each lot
- f) Provision of internal roads, sidewalks and other infrastructure as required by the County in accordance to Mackenzie County Engineering Guidelines and at the Developers expense, such construction of roads to serve the lots to be created by the subdivision;
 - g) Provision of access to lot being created by the subdivision and the balance of the lands in accordance with Mackenzie County standards at the developers' expense. This requirement is in accordance with Mackenzie County's Rural Road, Access Construction and Surface Water Management Policy No. PW039;

- h) Provision of street lighting with underground wiring, design and location as required by the County,
- i) Engineered signage package,
- j) Provision of utilities (power, gas, telephone, etc.) to each lot. Such utilities to be provided in a location and to a standard to be approved by the appropriate utility company and the County. Responses from utilities companies are shown in Schedule "C" hereto attached. Written confirmation of the completed utility installation is required to be submitted to the County by each utility company prior to registration of the subdivision,
- k) Provision of and/or negotiation for utilities rights-of-way and/or easements as required by utilities companies. Any costs incurred for line relocation will be the responsibility of the developer. All utility lanes/lots must be accessible. All public utility lanes/lots shall be cleared to ground level with all tree stumps and debris removed and then landscaped. Where necessary, utility lanes/lots shall be excavated or landscaped to provide drainage for the subdivision. Any excavation or landscaping of the public utility lanes/lots shall be to engineered plans and completed prior to the installation of utilities,
- l) The developer is responsible for site grading and landscaping to design elevation and seeding with grass or other approved landscaping, in a manner that does not negatively impact adjacent properties or infrastructure.
- m) Provision of an agreement with the adjacent landowners for utility lanes/lots if required,
- n) Any outstanding property taxes shall be paid in full prior to registration of title,
- o) Provision of municipal reserve in the form of money in lieu of land. Specific amount is based on 10% of the subject land and on the current market value. The current market value for this property is \$15,000.00 per acre. Municipal reserve is charged at 10%, which is \$1, 500 per subdivided acre. **4 acres times \$1, 500 equals \$6, 000.**
- p) Security, in the form of an irrevocable letter of credit or certified cheque, in the amount of 25% of subsurface and surface infrastructure construction cost must be submitted to the County prior to installation and construction of any permanent

infrastructure. Security amounts required in accordance with Mackenzie County's Multi-Lot/Urban Subdivision Construction and Registration Policy No, DEV003.

CARRIED

**d) 25-SUB-19 Benny Klassen
240 Acre Consolidation
NE 11-105-14-W5M (Buffalo Head Prairie)**

MPC-19-06-077 **MOVED** by David Driedger

That Consolidation Application 25-SUB-19 in the name of Benny Klassen on NE 11-105-14-W5M be APPROVED with the following conditions:

1. This approval is for a **CONSOLIDATION**, 240 acres (97.12 hectares) in size.
2. Applicant/developer shall enter into and abide by a Development Agreement with the Mackenzie County which shall contain, but is not limited to:
 - a) Prior to any development on the proposed consolidation, the developer shall obtain a development permit from the Municipality.
 - b) Provision of a road and access to the consolidation in accordance with Mackenzie County standards at the developer's expense.
 - c) All sewage disposals shall conform to the Alberta Private Sewage Systems Standard of Practice 2015.
 - d) **Provision of a storm water management plan. Contact Planning and Development staff at 780-928-3983 to discuss the requirements for your subdivision.**
 - e) Any outstanding property taxes are to be paid on the land proposed to be consolidated prior to registration.
 - f) Provision of utility right-of-way as required by ATCO Electric, Telus and Northern Lights Gas and others.
 - g) Provision of and negotiations for utility rights-of-way and/or easements as required by utility companies. The Developer shall be responsible for any line relocation or correction costs that occur as a result of this development. Responses from utilities companies are shown in Schedule "C" hereto attached.

- h) **Mackenzie County shall not be held liable for any concerns, issues or damages related to and/or resulting from the water tables and any other water problems as a result of any low land levels of the proposed development. It is the responsibility of the developer to ensure that adequate drainage and other precautions are taken to avoid water seepage into the dwellings/basement and/or flooding of the basement, and/or any ancillary buildings.**

CARRIED

- e) **26-SUB-19 Peter Driedger
40 Acre Subdivision
SE 24-104-15-W5M (Blue Hills)**

MPC-19-06-078 **MOVED** by Jacquie Bateman

That Subdivision Application 26-SUB-19 in the name of Peter Driedger on SE 24-104-15-W5M be APPROVED with the following conditions:

1. This approval is for a **TYPE A** subdivision, 40.00 acres (16.19 hectares) in size.
2. Applicant/developer shall enter into and abide by a Development Agreement with the Mackenzie County which shall contain, but is not limited to:
 - b) Provision of a road and access to both the subdivision and the balance of the lands in accordance with Mackenzie County standards at the developer's expense.
 - c) All sewage disposals shall conform to the Alberta Private Sewage Systems Standard of Practice 2015.
 - d) **Provision of a storm water management plan. Contact Planning and Development staff at 780-928-3983 to discuss the requirements for your subdivision.**
 - e) Any outstanding property taxes are to be paid on the land proposed to be subdivided prior to registration.

- f) Provision of utility right-of-way as required by ATCO Electric, Telus and Northern Lights Gas and others.
- g) Provision of and negotiations for utility rights-of-way and/or easements as required by utility companies. The Developer shall be responsible for any line relocation or correction costs that occur as a result of this development. Responses from utilities companies are shown in Schedule "C" hereto attached.
- h) **Mackenzie County shall not be held liable for any concerns, issues or damages related to and/or resulting from the water tables and any other water problems as a result of any low land levels of the proposed development. It is the responsibility of the developer to ensure that adequate drainage and other precautions are taken to avoid water seepage into the dwellings/basement and/or flooding of the basement, and/or any ancillary buildings.**

CARRIED

5. DEVELOPMENT

- b) **110-DP-19 Paulus Driedger (Handout)
Dwelling-Single Family in "A" (Low Lying)
Plan 112 3400, Block 01, Lot 01 (NW 20-105-13-W5M)**

MPC-19-06-079 **MOVED** by Jacquie Bateman

The Development Permit 110-DP-19 on Plan 112 3400, Block 01, Lot 01 in the name of Paulus Driedger be TABLED until a flood risk assessment is provided to the Municipal Planning Commission.

CARRIED

7. MISCELLANEOUS

- a) **Bylaw 11xx-19 Land Use Bylaw Amendment
Rezone from Hamlet Residential 1A "H-R1A"
To Hamlet Residential 1B "H-R1B"
Plan 162 0364, Block 24, Lots 18, 19, 20, 21, & 22**

MPC-19-06-080 **MOVED** by Jacquie Bateman

That the Municipal Planning Commission recommend to Council to approve Bylaw 11__-19 being a Land Use Bylaw Amendment to Rezone Plan 162

0364, Block 24, Lots 18, 19, 20, 21 & 22 from Hamlet Residential 1A "H-R1A" to Hamlet Residential 1B "H-R1B".

CARRIED

**b) Bylaw 11xx-19 Land Use Bylaw Amendment
Rezone from Agricultural "A" to Rural Industrial General "RIG"
Plan 892 2718, , Lot 2 & NE 26-105-15-W5M**

MPC-19-06-081 **MOVED** by David Driedger

That the Municipal Planning Commission recommend to Council to approve Bylaw 11__-19 being a Land Use Bylaw Amendment to Rezone Plan 892 2718,, Lot 2 & NE 26-105-15-W5M from Agricultural "A" to Rural Industrial General "RIG" to accommodate Natural Resource Processing.

CARRIED

8. IN CAMERA

None.

9. MEETING DATES

- ❖ Thursday, June 27, 2019 @ 10:00 a.m. in Fort Vermilion
- ❖ Thursday, July 25, 2019 @ 1:00 p.m. in Fort Vermilion

10. ADJOURNMENT

MPC-19-06-082 **MOVED** by John W Driedger

That the Municipal Planning Commission Meeting be adjourned at 10:34 a.m.

CARRIED

These minutes were adopted this 25th day of July, 2019.

Beth Kappelar, Vice Chair



Mackenzie County

REQUEST FOR DECISION

Meeting:	Regular Council Meeting
Meeting Date:	July 24, 2019
Presented By:	Grant Smith, Agricultural Fieldman
Title:	Agricultural Service Board Meeting Minutes

BACKGROUND / PROPOSAL:

The minutes of the July 4, 2019 Agricultural Service Board meeting are attached.

OPTIONS & BENEFITS:

N/A

COSTS & SOURCE OF FUNDING:

N/A

SUSTAINABILITY PLAN:

N/A

COMMUNICATION / PUBLIC PARTICIPATION:

N/A

POLICY REFERENCES:

Author: _____ Reviewed by: _____ CAO: _____

RECOMMENDED ACTION:

Simple Majority Requires 2/3 Requires Unanimous

That the Agricultural Service Board meeting minutes of July 4, 2019 be received for information.

Author: B. Peters Reviewed by: _____ CAO: _____

**MACKENZIE COUNTY
AGRICULTURAL SERVICE BOARD MEETING**

**Thursday, July 4, 2019
10:00 A.M.**

Fort Vermilion Office

PRESENT:	Joe Peters	ASB Vice Chair
	Anthony Peters	Councillor
	Terry Batt	Member at Large
	Josh Knelsen	Reeve
	Dicky Driedger	Member at Large
REGRETS:	Ernie Peters	Councillor
ALSO PRESENT:	Len Racher	Chief Administrative Officer (Left at 10:15 AM)
	Grant Smith	Agricultural Fieldman
	Colleen Sarapuk	Public Works Administrative Officer (Recording Secretary)
	Dave Schellenberg	Assistant Agricultural Fieldman
	Ryleigh-Raye Wolfe	Environmental Resource Planner

Minutes of the Mackenzie County Agricultural Service Board meeting held on Thursday, July 4, 2019

CALL TO ORDER: 1. a) Call to Order

Vice Chair Joe Peters called meeting to order at 10:05 a.m.

AGENDA: 2. a) Adoption of Agenda

MOTION ASB 19-07-37 MOVED BY Josh Knelsen

That the agenda be adopted with the addition of 7.i) Class 1 Drivers Training.

CARRIED

PREVIOUS MINUTES 3.a) Minutes of the March 28, 2019 ASB Minutes

MOTION ASB 19-07-38 MOVED BY Anthony Peters

That the minutes of the March 28, 2019 ASB meeting be approved as presented.

CARRIED

**BUSINESS ARISING FROM
PREVIOUS MINUTES**

4.a) NONE

ACTION LIST

5.a) Action List

MOTION ASB 19-07-039

MOVED BY Josh Knelsen

That the action list be received for information.

CARRIED

7.a) Appointment of 2019 Weed Inspectors

MOTION ASB 19-07-040

MOVED BY Terry Batt

That the Agricultural Service Board appoint Brittany Winsor and Dave Schellenberg as Weed Inspectors under the Alberta Weed Control Act for the 2019 season.

CARRIED

7.b) Agricultural Fieldman Report

MOTION ASB 19-07-041

MOVED BY Joe Peters

That the Agricultural Fieldman Report be received for information.

CARRIED

7.c) Shelterbelt Program

MOTION ASB 19-07-042

MOVED BY Terry Batt Moves

That administration investigate alternative options and suppliers for the Shelterbelt Program, and bring options to the next ASB meeting.

CARRIED

7.d) Clubroot Signs

MOTION ASB 19-07-043

MOVED BY Josh Knelsen

That the Clubroot signs be received for information.

CARRIED

**Meeting Recessed 10:55 AM
Meeting Reconvened 11:05 AM**

7.e) Flood Control Channel Erosion Repairs

MOTION ASB 19-07-044

MOVED BY Dicky Driedger

That the ASB host a meeting on July 23, 2019 at 7:30 PM to meet with landowners along the Blue Hills Flood Control Channel to discuss repair options and ensure all easements are in place.

CARRIED

MOTION ASB 19-07-045

Moved by Dicky Driedger

That administration obtains cost estimates for the AJA Flood Control Channel and the Bluehills Flood Control Channel repairs.

**Break For Lunch
Reconvened**

7.f) Stray Livestock Discussion

MOTION ASB 19-07-046

MOVED BY Josh Knelsen

That the Stray Livestock Discussion be tabled until the next ASB meeting.

CARRIED

7.g) Weed Notice and Agricultural Appeal Follow up Procedure

MOTION ASB 19-037-047

MOVED BY Anthony Peters

That administration adjust the ASB021 Weed Control Policy and bring back to the next ASB meeting.

CARRIED

7.h) Buffalo Head Prairie Filling Station

MOTION ASB 19-07-048

MOVED BY Dicky Driedger

That administration have the Buffalo head Praire Filling station land sprayed for weeds and tilled, then put out and RFP for hayland rental.

CARRIED

7.i) Class 1 Drivers

MOTION ASB 19-07-049

MOVED BY Josh Knelsen

That a letter be sent to Alberta Transportation supporting the exemption of Farmers from the additional Class 1 drivers training.

CARRIED

SET NEXT MEETING DATE 8.a) Next Meeting Date

The next ASB meeting will be held on July 23, 2019 6:30 P.M. at the Tompkins Fire Hall.

ADJOURNMENT 9.a) Adjournment

MOTION ASB 19-07-050 MOVED BY Dicky Driedger

That the ASB meeting be adjourned at 2:07 PM.

CARRIED

These minutes will be presented for approval at the next ASB Meeting.

Ernie Peters, Chair

Grant Smith, Agricultural Fieldman



Mackenzie County

REQUEST FOR DECISION

Meeting:	Regular Council Meeting
Meeting Date:	July 24, 2019
Presented By:	Len Racher, Chief Administrative Officer
Title:	Information/Correspondence

BACKGROUND / PROPOSAL:

The following items are attached for your information, review, and action if required.

- Action List
- Correspondence – Alberta Municipal Affairs (IDP Exemption with Northern Sunrise County)
- Correspondence – Alberta Municipal Affairs (Petition to Form a New Municipality)
- Correspondence – Alberta Municipal Affairs (Disaster Recovery Program – Wildfire)
- Correspondence – Town of High Level (Opening of New Agricultural Land)
- Correspondence – Town of High Level (Chuckegg Creek Fire – Review Request)
- Mackenzie County Library Board Meeting Minutes
- Equestrian Canada – 2018 Community Coach of the Year
-
-
-
-
-
-
-
-
-

OPTIONS & BENEFITS:

Author: C. Gabriel Reviewed by: _____ CAO: _____

COSTS & SOURCE OF FUNDING:

SUSTAINABILITY PLAN:

COMMUNICATION / PUBLIC PARTICIPATION:

POLICY REFERENCES:

RECOMMENDED ACTION:

Simple Majority Requires 2/3 Requires Unanimous

That the information/correspondence items be accepted for information purposes.

Author: C. Gabriel Reviewed by: _____ CAO: _____

Mackenzie County Action List as of June 12, 2019

Council Meeting Motions Requiring Action

Motion	Action Required	Action By	Status
May 28, 2013 Council Meeting			
13-05-375	That the Zama Access paving be the first capital priority for paving a road outside a hamlet boundary and that administration continue reviewing options and applying for provincial and/or federal grants as these may become available with intent to complete the paving of this road.	Len	Expression of Interest Submitted
February 22, 2016 Council Meeting			
16-02-135	That the County covers the additional cost of the survey on Plan 5999CL, Lot E to date and have administration release a copy of the report to the landowner informing them that the initial investigation survey has been completed.	Byron	Refer to Motion 18-06-411 In progress. Meeting with landowners.
May 10, 2016 Regular Council Meeting			
16-05-354	That administration be authorized to proceed as follows in regards to the Zama Crown Land Procurement: <ul style="list-style-type: none"> • cancel PLS 080023; • pursue acquisition of land parcels as identified on the map presented in red; • identify a parcel of land to be subdivided from Title Number 102 145 574 +1 (Short Legal 0923884; 21; 1) and offered for trade or sale to Alberta Environment and Parks due to its unsuitability for a hamlet development , specifically the land use restrictions per Alberta Energy Regulator. 	Don	PLS Cancelled. Asset list with all leases, caveats, dispositions, easements, etc. Response Received from AEP 2017-11-27. Application submitted. RFD to Council once response is received to our application.
July 12, 2016 Regular Council Meeting			
16-07-526	That the County pursue purchasing the leased lands at the Hutch Lake campground.	Doug Len	Application for purchase of Hutch Lake has been filed.
August 9, 2016 Regular Council Meeting			
16-08-599	That administration proceed with registering the utility right of way on NE 3-106-15-W5M and NW 3-106-15-W5M. (La Crete SE Drainage Ditch)	Byron	Re-negotiating with landowners. Re-survey completed.
April 11, 2017 Regular Council Meeting			
17-04-254	That administration bring back options for an additional sub-class under residential for lots too small to legally develop.	Byron Bill	In progress.
August 23, 2017 Council Meeting			

Motion	Action Required	Action By	Status
17-08-593	That administration proceed with meeting with the developers and draft an off-site levy bylaw for the La Crete Sanitary Sewer Expansion project.	Fred Byron	Finalizing report then draft offsite levy bylaw.
September 25, 2017 Council Meeting			
17-09-650	That administration work with the Mackenzie Ski Hill Society to obtain a Registered Road Disposition (RRD) disposition for the road, and that the County commits to an endeavor to assist, as per current policy, to cover a portion of road construction costs to the proposed ski hill in the Buffalo Head Hills.	Dave	Paperwork complete. Waiting for approvals. Disposition is in place.
February 27, 2018 Council Budget Meeting			
18-02-146	That the replacement of the 1995 GMC Fire Truck be approved with an initial down payment of \$50,000 coming from the Vehicle & Equipment and Emergency Services Reserve and that the balance be paid, up to a maximum of \$500,000, upon receipt with funding coming from the Vehicle & Equipment and Emergency Services Reserve and that the 1995 GMC Fire Truck be disposed upon arrival of the replacement.	Doug	Funding transfer complete. MSI Funding as per Motion 18-06-483 Disposal expected in Sept 2019
April 25, 2018 Council Meeting			
18-04-314	That administration be authorized to proceed with a Department License of Occupation (DLO) for existing and future walking trail expansion on SE 14-106-15-W5 once the title transfer has been completed for SE 15-106-15-W5.	Doug	Application submitted. FNC process
18-04-315	That administration move forward in purchasing more land north of the existing Hutch Lake Cabins and that final costs be brought back to Council for decision.	Doug	Sketch plan completed. Application to purchase is in progress.
May 23, 2018 Council Meeting			
18-05-399	That the County apply for funding under the Green Infrastructure Projects Grant and the Alberta Municipal Water and Wastewater Partnership Grant for the Zama Sewage Forcemain project.	Fred	Application submitted for GIPG.
June 12, 2018 Council Meeting			
18-06-432	That the County apply to Alberta Environment & Parks for a bank stabilization and clean-up along the Peace River in the Hamlet of Fort Vermilion as a result of the ice jam flooding event.	Dave	In progress. Need engineering report.
June 27, 2018 Council Meeting			
18-06-471	That the operating costs for the proposed La Crete Wellness Centre be brought back for review prior to passing the Borrowing Bylaw.	Doug	Society to provide operation costs.
18-06-476	That administration bring back the Purchasing Authority Directive and Tendering Process Policy to a future council meeting with recommendations to change the COR/SECOR requirements.	Bill	In progress

Motion	Action Required	Action By	Status
August 14, 2018 Council Meeting			
18-08-564	That the Agricultural Service Board create a follow-up procedure for weed notices and Agricultural Appeal Board decisions.	Grant	Draft going to next ASB meeting.
October 9, 2018 Council Meeting			
18-10-763	That administration proceeds with the water diversion licences as discussed.	Fred	In progress
October 24, 2018 Council Meeting			
18-10-849	That the operation of the Handi-Van program be passed on to a non-profit community organization and that administration be directed to request Expressions of Interest from the community.	Doug	LC – Completed Working with FV FCSS
November 13, 2018 Regular Council Meeting			
18-11-883	That the stray livestock discussion be referred to the Agricultural Service Board for review and recommendation to Council.	Grant	ASB meeting
18-11-885	That the Zama Water Treatment Improvements Project be retendered with a project scope change.	Fred	In progress
18-11-910	That a three (3) year moratorium be placed on the development of road allowances for non-municipal use until new policies and procedures are in place to determine priority, and future use.	Byron Dave	Advertised In progress
December 11, 2018 Regular Council Meeting			
18-12-1009	That the La Crete Recreation Board be reimbursed for the operational items that were overspent in the amount of \$14,279.37 with funding coming from the La Crete Recreation Board's 2018 previously approved capital funds. <ul style="list-style-type: none"> • Review Engagement Bill (\$4,371.25) • Artificial Ice Plant Start-up (\$4,908.12) • VRA Natural Gas Filler (\$2,000.00) • Gas Detector and Exhaust Fan (\$3,000.00) 	Doug	Completed
January 14, 2019 Budget Council Meeting			
19-01-010	That the Zama Road LOC project report be received for information and that the bridge request from Paramount be brought back for consideration.	Len	Discuss at Paramount Meeting
January 16, 2019 Regular Council Meeting			
19-01-025	That administration redraft a condensed Public Consumption of Cannabis Survey, with consumption meaning smoking or vaping.	Carol	Committee of the Whole Meeting 2019-07-23
February 12, 2019 Regular Council Meeting			
19-02-062	That the 2018 tax recovery public auction be adjourned for the following properties: <ul style="list-style-type: none"> • Tax Roll 077071 • Tax Roll 300574 • Tax Roll 296347 	Bill	Completed

Motion	Action Required	Action By	Status
	<ul style="list-style-type: none"> Tax Roll 106062 Tax Roll 148080 		
19-02-063	That administration continue to investigate the pros and cons of de-registering the Zama Airstrip with NavCanada and that it be brought back to Council.	Don	In progress
February 27, 2019 Regular Council Meeting			
19-02-107	That a letter of support be provided for the Northwest Species at Risk Committee Alberta Biodiversity Monitoring Institute Collaborative Caribou Ranges Research Project.	Byron	Completed
19-01-117	That administration proceed with Plan 5999CL in Fort Vermilion as discussed.	Byron	In progress
March 12, 2019 Regular Council Meeting			
19-03-169	That Mackenzie County proceed with stakeholder and community engagement to identify rural industrial lands neighbouring the hamlet of La Crete.	Byron	Fall/Winter 2019
19-03-171	That the draft smoke management bylaw be redrafted with the following: <ul style="list-style-type: none"> No burning within the white zone (agricultural land) without a permit. No burning between November 1st and February 28th. No burning within the green zone within 10 miles of a major roadway without a permit. 	Carol Len	In progress Under review due to jurisdiction restrictions under the MGA
19-03-186	That Mackenzie County investigate partnering with the Town of High Level and the Town of Rainbow Lake to host the 2022 Alberta Summer Games.	Byron	Tri-Council Meeting discussion Deadline for submissions was June 2, 2019 for 2020.
March 27, 2019 Regular Council Meeting			
19-03-203	That Mackenzie County attempt to become part of the new monitoring committee for Wood Buffalo National Park.	Byron	
19-03-210	That Mackenzie County continue to fund the RCMP Enhanced Policing Position – School Resource Officer, subject to financial contribution by the Fort Vermilion School Division; and that Mackenzie County continue to fund the second RCMP Enhanced Policing Position (½ time School Resource Officer and ½ time La Crete Community Policing).	Len Carol Doug	In progress
19-03-211	That administration work with the Fort Vermilion School Division and the RCMP to review and bring back a revised Memorandum of Understanding for Enhanced Policing services.	Len Carol Doug	Meeting held 2019-04-04 MOU in progress. Waiting for response from FVSD.
19-03-214	That Municipal Affairs be invited to meet with Council to discuss ongoing concerns within the County.	Len Carol	In progress

Motion	Action Required	Action By	Status
April 8, 2019 Regular Council Meeting			
19-04-232	That administration be directed to apply for funding to complete a scoping audit for the La Crete and Fort Vermilion Recreation Complexes through the Recreation Energy Conservation (REC) Program and, if successful, bring these audits back to Council for further direction.	Doug	Application approved. Next application phase.
19-04-245	That Bylaw 1134-19 being a Road Closure Bylaw to close the land between Plan 142 0594, Block 34, Lot 8 and Lot 9 for the purpose of consolidation be forwarded to the Minister of Transportation for approval, and that purchaser of the laneway be required to install a chainlink fence on both sides of the walkway, with the walkway being ten feet wide within 30 days of the signing of the agreement.	Byron	Submitted to Municipal Affairs for approval.
19-04-246	That Policy DEV001 Urban Development Standards for Industrial Use zoned land be brought back to include an option for a Council approved variance.	Byron	In progress
19-04-247	That the County secure a 40 meter right of way on 100 th Street in La Crete for future main street widening and that administration move forward to close 100A Street.	Byron	
19-04-250	That the bridge request from Paramount Resources be added to the agenda for the Paramount meeting on June 13, 2019.	Len	2019-07-24
April 24, 2019 Regular Council Meeting			
19-04-273	That Foothills Developments Ltd. be required, in order to proceed with development, to pay for the 1.604 acres in Municipal Reserve owing in cash for Phases 5 & 6 and that the 0.532 acres owing for Phase 7A be taken from the agreed upon 4 acres owing for all future development for a total of 5.072 acres.	Byron	In progress
May 7, 2019 Regular Council Meeting			
19-05-303	That third reading be given to Bylaw 1137-19 being the borrowing bylaw for the Highway 88 Connector Project.	Bill	Completed
19-05-305	That the outstanding amounts shown in Appendix #1 (attached) of \$11,737.66 for accounts receivable accounts and \$5,869.12 for utility accounts be written off.	Bill	Completed
19-05-306	That additional grant funds in the amount of \$2,000 be provided to the Fort Vermilion Seniors Club from the Grants to Other Organizations Reserve.	Bill	Completed
19-05-308	That administration be authorized to enter into a new Subscriptions and Advertising Memorandum of	Carol	In progress

	Agreement with Mackenzie Report Inc. for a three-year term ending in July, 2023 at a rate of \$54,000 per year.		
19-05-315	That administration research October dates for the Lobby Government Effectively Seminar and that the Town of High Level and Rainbow Lake be invited to participate if they are willing to cost share.	Carol	Tri-Council Meeting
June 12, 2019 Regular Council Meeting			
19-06-334	That the road construction supervisor/quality control be re-advertised and received for information.	Dave	
19-06-337	That the School Zones and Other Speed Zones Bylaw be brought back to Council to include the following area as a playground zone: <ul style="list-style-type: none"> • 52nd Street to 50th Street on 44th Avenue in the Hamlet of Fort Vermilion 	Dave	2019-07-24
19-06-348	That first reading be given to Bylaw 1115-18 being a Municipal Reserve Closure to close Plan 052 2360, Block 2, 3MR (NW 3-106-15-W5M), subject to public hearing input.	Byron	PH 2019-08-13
19-06-349	That first reading be given to Bylaw 1116-18 being a Road Closure Bylaw to close a portion of lane between Lots 1 & 3MR, Block 2, Plan 052 2360 for the purpose of consolidation, subject to public hearing input.	Byron	PH 2019-09-13
19-06-350	That Mackenzie County requests that the Minister of Municipal Affairs grant a time extension for the completion of Inter-municipal Collaboration Frameworks and Inter-municipal Development Plans between Mackenzie County and the Town of High Level and the Town of Rainbow Lake until one (1) year after the conclusion of the process/review to consider a new municipality within Mackenzie County.	Byron	In progress
19-06-353	That the 2018 Annual Report be compiled and released to the public by the end of July and that Council reconsider public engagement in the fall of 2019.	Carol	In progress.
19-06-356	That a letter be sent to the Minister of Transportation regarding the reclassification of service rigs, mirroring the concerns of Northern Sunrise County and the Rural Municipalities of Alberta.	Len	
19-06-358	That Mackenzie County waive the municipal tax charges on power bills for customers affected by the evacuation up to a total maximum cost of \$500.00.	Bill	
19-06-364	That the 2019 Bursaries be awarded to 18 qualifying recipients for the total amount of \$19,000, and that administration be authorized to approve applications received prior to June 14, 2019, subject to qualification.	Bill	Completed

Motion	Action Required	Action By	Status
19-06-365	That Mackenzie County work towards identifying gaps, improvements, and solutions for emergency events.	Len	
19-06-366	That a three-week extension be granted to the Stop Orders issued on May 15, 2019 due to the impact on mail delivery because of the wildfires.	Byron	
19-06-368	That \$177,100 be preauthorized in the 2020 Budget for Mackenzie County's cost share portion for the purchase of a Wildland Urban Interface Engine for the Town of High Level with funding coming from the General Operating Reserve.	Bill	Completed

AR96834

June 7, 2019

Reeve Joshua Knelsen
Mackenzie County
PO Box 640
Fort Vermilion AB T0H 1N0

Dear Reeve Knelsen:

Thank you for your letter of March 7, 2019, requesting an exemption to the creation of an Intermunicipal Development Plan (IDP) between Mackenzie County and Northern Sunrise County.

I am pleased to advise you that Mackenzie County and Northern Sunrise County have met the requirements for an IDP exemption.

For more information on IDPs, please contact Michael Kahn, Planning Advisor, toll-free at 310-0000, then 780-644-1575, or at michael.kahn@gov.ab.ca. Should you have any questions regarding Intermunicipal Collaboration Frameworks, please contact Michael Scheidl, Manager, Intermunicipal Relations, toll-free at 310-0000, then 780-415-1197, or at michael.scheidl@gov.ab.ca.

Sincerely,



Meryl Whittaker
Deputy Minister

cc: Honourable Kaycee Madu, Minister of Municipal Affairs
Reeve Carolyn Kolebaba, Northern Sunrise County
Cindy Millar, Chief Administrative Officer, Northern Sunrise County
Lenard Racher, Chief Administrative Officer, Mackenzie County
Michael Kahn, Planning Advisor, Municipal Affairs
Michael Scheidl, Manager, Intermunicipal Relations, Municipal Affairs



ALBERTA
MUNICIPAL AFFAIRS

*Office of the Minister
MLA, Edmonton - South West*

AR96699

JUN 13 2019

Reeve Joshua Knelsen
Mackenzie County
PO Box 640
Fort Vermilion AB T0H 1N0

Dear Reeve Knelsen and Council,

On April 15, 2019, the previous Deputy Minister of Municipal Affairs advised your Chief Administrative Officer that the petition to form a new municipality in northern Alberta was determined to be sufficient.

Prior to making any decision with respect to the petition request, I would like to meet with council to better understand your views on the matter.

My office will be in contact with you to make the necessary arrangements.

Yours very truly,


Kaycee Madu
Minister





ALBERTA
MUNICIPAL AFFAIRS

Office of the Minister
MLA, Edmonton - South West

AR97335

Reeve Josh Knelsen
Mackenzie County
josh@mackenziecounty.com

Dear Reeve Knelsen:

On behalf of the Government of Alberta, we commend you for your strength and leadership during this difficult time. We stand with you and will continue to provide our support as you recover from this devastating event.

I am pleased to inform your community that a Disaster Recovery Program has been approved. This program will help with the incremental costs incurred as a result of the recent wildfires.

Should you have any questions, please do not hesitate to reach out to Brad Geddes, Executive Director, Recovery Branch, Alberta Emergency Management Agency, at (780) 490-9025 or Brad.Geddes@gov.ab.ca.

Yours very truly,

Kaycee Madu
Minister

Attachments: Recovery Program Fact Sheet – 2019

cc: Dan Williams, MLA, Peace River
Lenard Racher, Chief Administrative Officer, Mackenzie County
Doug Munn, Mackenzie County
Brad Geddes, Executive Director, Recovery Branch,
Alberta Emergency Management Agency

Disaster Recovery Program

Overview

Disaster Recovery Programs help Albertans and communities affected by disaster. The government provides funding to help return damaged property to pre-disaster, basic functionality, or to cover costs related to emergency operations and evacuation.

Eligibility

All local governments – cities, towns, villages, counties, municipal districts and Métis Settlements that fall within the program boundary are eligible to apply for assistance. First Nation communities are supported directly by Indigenous Services Canada.

Program criteria

A local authority may apply for compensation for costs incurred in conducting emergency response operations.

Eligible response costs may include:

- Delivery of emergency services to the affected population, including temporary relocation, shelter, food, potable water, clothing, rescue and transportation and related social services.
- Incremental costs of providing emergency medical care, treatment and evacuation.
- Incremental costs incurred to provide essential services, equipment, material and labour required to sustain the operability of public infrastructure.
- Short-term costs for setting-up and operating emergency operations centres, including the rental cost of temporary telecommunications equipment, facilities and services.

Cost categories

The three primary cost categories relating to a disaster:

- Emergency operations
- Infrastructure projects
- Public building projects

These categories address incremental expenses directly related to the response and repair of the damage.

Application process

A case manager will contact the local authority. The local authority will need to submit the following:

- a list of projects with cost estimates
- a map locating all of the infrastructure damage
- documentation confirming ownership or responsibility for damaged infrastructure
- reports, timesheets, equipment schedules and invoices and proof of payment to support all costs submitted

Damage assessment

An engineer will arrange for an initial site inspection and confirm the estimate totals based on the submitted project list.

Local authorities must ensure all required regulatory and environmental permits and approvals are in place before beginning repairs.

Tracking and reporting

It is important to begin tracking costs as early as possible.

Establishing segregated account codes for disaster-related expense is required.

1. Number projects beginning with emergency operations (Project #1) and followed with

infrastructure repair projects and public building project number and corresponding payment account codes.

2. Submit a project cost summary sheet and detailed spreadsheet to the AEMA case manager.
3. Spreadsheet entries must be supported by documentation that verifies the date and cost: timesheets, employee schedules, invoices, etc.
4. The “activity” column in the spreadsheet should include the expense described later in this document. Equipment operators should be clearly associated with the appropriate piece of equipment.
5. All work performed under emergency operations should be completed within six months of the event date. Expenses relating to emergency operations should be submitted for reimbursement as soon as possible after program approval. Invoices may be dated up to 60 days after the emergency operations period.

Expense categories

There are four general expense categories: labour, equipment, material, and contracts.

Labour:

Includes costs associated with:

- Regular employees
- Casual employees
- Temporary employees
- Equipment operators

Expenses incurred by employees in disaster-related work will be considered for reimbursement

Equipment:

Use of municipal/government-owned equipment is eligible for reimbursement. This includes heavy equipment as well as smaller equipment such as half ton trucks, water pumps, generators, etc. The reimbursed rates are based on 50% of the current Alberta Road Builders and Heavy Construction Association (ARHCA) equipment rental rates.

Material:

Consumable material purchased for response is eligible for reimbursement. This includes emergency supplies, road building materials, building repair materials, etc.

Materials used from Public Applicants stock supplies are also eligible. Documentation from the municipal accounting system must be provided indicating cost rates that do not include overhead costs or profit margins.

Contracts:

This expense category applies to third-party services. Contractor’s expenses for the response to a disaster are fully reimbursable. This includes providing construction services, engineering services, trucking services and pumping services. Contracts must be procured using appropriate standard procurement policies outside of the immediate disaster response time frame.

Payment

Upon completion of a project, the local authority will be issued payment following a review of the submission and final inspection of the infrastructure and building projects.

For more information:

- Contact your case manager
- Visit <https://www.alberta.ca/disaster-recovery-programs.aspx> and review the Disaster Assistance Guidelines
- Contact Brad Geddes, Executive Director Recovery Branch
 - Brad.Geddes@gov.ab.ca
 - 780-490-9025



TOWN OF
HIGH LEVEL

Town of High Level
10511 - 103rd Street
High Level, AB T0H 1Z0
Canada

Telephone: (780) 926-2201
Facsimile: (780) 926-2899
town@highlevel.ca
www.highlevel.ca

June 27, 2019

Honourable Devin Dreeshen
Minister of Agriculture and Forestry
Office of the Minister
Agriculture and Forestry
229 Legislature Building
10800 – 97 Avenue
Edmonton, AB T5K 2B6

Dear Minister Dreeshen:

Opening of New Agricultural Land

I have been apprised that there is interest in having Agriculture and Forestry open new agricultural land in the Mackenzie region of northwest Alberta. If your department is considering public land being opened for private sale, I would request a process be implemented to allow input from all interested parties in the region.

Agriculture is an important cornerstone of the economy in northwest Alberta and the Town of High Level supports any measures that will increase the prosperity of our region and its people. However, any increase in new agricultural property must be balanced with other economic interests and with the recreational, traditional and cultural uses of the lands in question.

Thank you for your consideration of my request and I look forward to working with Agriculture and Forestry in any consultations on the possible increase of agricultural land in our region.

Sincerely,

Crystal McAteer
Mayor

cc: Dan Williams, MLA Peace Region
Town of High Level Council
Reeve and Council – Mackenzie County
Chief and Council – Dene Tha' First Nation
Chief and Council – Beaver First Nation





Town of High Level
10511 – 103 Street
High Level, AB T0H 1Z0
Canada

Telephone 780-926-2201
Facsimile 780-926-2899
town@highlevel.ca
www.highlevel.ca

July 12 2019

Honourable Devin Dreeshen
Minister of Agriculture and Forestry
Office of the Minister
Agriculture and Forestry
229 Legislature Building
10800 97 Avenue
Edmonton, AB T5K 2B6

Dear Minister Dreeshen:

Chuckegg Creek Fire – Review Request

It is the understanding of the Town of High Level that it is common practice to conduct a review or audit of the response to large wildfires at the end of the fire season. By way of this letter, the Town of High Level is requesting the inclusion of the affected municipalities and First Nations communities in any review of the Chuckegg Creek Fire

The Chuckegg Creek Fire had a direct effect on the Town of High Level Mackenzie County, the Dene Tha' First Nation, the Beaver First Nation and the Paddle Prairie Metis Settlement. The involvement of the communities included structural protection, emergency coordination and evacuation. It is important to capture the experiences of all parties involved in this emergency. Everything we have learned as a region can be transferred to emergency situations in other areas of the province. There were many 'firsts' in this incident, such as Unified Command between municipalities and Alberta Wildfire, the use of the Northwest Incident Management Team, the successful integration of structural protection resources with Alberta Wildfire staff and the close working relationship with the Alberta Emergency Management Agency.

As stated in our previous correspondence, the Town of High Level Council is eternally grateful to Alberta Agriculture and Forestry, your Alberta Wildfire Management personnel



and their people on the ground fighting this fire. Please help us capture the knowledge of this incident for the benefit of all Albertans.

Thank you,

A handwritten signature in black ink, appearing to read 'Crystal McAteer', with a long horizontal line extending to the right.

Crystal McAteer
Mayor

Cc: Kaycee Madu, Minister of Municipal Affairs
Dan Williams, MLA Peace Region
Town of High Level Council
- Reeve and Council, Mackenzie County
Chief and Council, Dene Tha' First Nation
Chief and Council, Beaver First Nation
Chief and Council, Paddle Prairie Metis Settlement

Mackenzie County Library Board (MCLB)
May 7, 2019 Board Meeting Minutes
Fort Vermilion County Office
Fort Vermilion, Alberta

Present: Beth Kappelar, Cameron Cardinal, Lisa Wardley, La Dawn Dachuk, Lorraine Peters, Lorna Joch, Lucille Labrecque, Wally Schroeder.

Regrets: Kayla Wardley, Lisa Wardley.

Guest: Beth Gillis: High Level Library Board Member.

1.0 Beth Kappelar called the meeting to order at 7:03 pm.

2.0 Approval of the Agenda:

MOTION #2019-04-01 Cameron Cardinal moved the approval of the agenda as revised, **CARRIED**

3.0 Approval of the Minutes:

MOTION #2019-04-02 La Dawn Dachuk moved the approval of the Apr 9/19 MCLB meeting minutes. **CARRIED**

4.0 Review of Action Items:

- The action items of the previous MCLB meeting were reviewed.

5.0 Financial:

5.1 MCLB Financial Report as of April 30, 2019:

- Balance Forward \$ 76,472.44

- Total Revenues \$ 121,518.10

- Total Expenses \$ 142,060.98

- Bank Balance \$ 55,929.56

MOTION #2019-04-03 Wally Schroeder moved to accept the financial report as presented. **CARRIED**

6.0 Library Reports:

6.1 La Crete:

- Kindergarten tours of the library for 3 schools will occur May 28. Each child will receive a book.

- Quickbook is charging \$12/mon. to add Blue Hills to the accounting system.

- Pictures of children in the library can't be posted on social media without parental permission.

- They have started their inventory.

- Parent Link will be bringing children to the library for story time on May 24th.

- They will be charging \$,25 per copied side for photocopying.

- They had no heat in the trailer one day. The County will deal with future heat issues.

- The entertainer has been booked for the Salmon Grill.

6.2 Blue Hills Satellite:

- All Blue Hills books have been cataloged, sold or disposed of. There is \$450 left to purchase more.

- The Blue Hills Library needs a book drop off box.

6.3 Fort Vermilion:

- All Society positions were filled at their AGM on Apr 10/19.

- The yoga classes also attract library patrons.

6.4 Zama:

- No report.

6.5 Mackenzie County Library Consortium (MCLC):

- No report.

6.6 High Level:

- They plan to send board members to MCLB meetings.

- They are completing their Plan of Service and would like to also review MCLB's.

- Evening hours will be increased in the fall and winter.

MOTION #2019-04-04 Wally Schroeder moved the acceptance of the reports for information. **CARRIED**

...2

7.0 Old Business:

7.1 MCLB Plan of Service:

- More completed surveys are required. Attendees at the rate payers meetings may be asked to fill out paper surveys.

7.2 Library Basics Workshop:

- The workshop will be held in La Crete Sept 28/19.
- Lorraine will book the Barn.

7.3 Library Insurance Coverage:

- Tabled to the next meeting.

8.0 New Business:

8.1 MCLB Positions:

- An Updated list was provided. Six positions are expiring.
- The position of the board member retiring at the end of June will not be filled until October.

8.2 High Level Get to Know You Night:

- MCLB will set up a table at this event.

9.0 Correspondence:

9.1 Friesens Printing Manitoba

9.2 High Level Municipal Library 40th Birthday Celebration May 11/19

10.0 In Camera:

- **Not required.**

11.0 Next Meeting Dates and Location: Fort Vermilion County Office June 13, July 9, Sept 10, 2019 at 7:00 p.m.

12.0 Adjournment:

MOTION # 2019-04-05 La Dawn Dachuk moved to adjourn the meeting at 7:55 p.m.

CARRIED

These minutes were adopted this 13th day of June 2019.

Beth Kappelar, Chair



2018 COMMUNITY COACH OF THE YEAR: RAEMA RACHER



Photo Credit: Courtesy of Raema Racher

Raema Racher of La Crête, AB, has been awarded the title of 2018 Community Coach of the Year for her efforts ensuring that the Equestrian Canada (EC) Learn to Ride and Coaching programs are available to everyone, regardless of location or resources.

Racher is a third generation professional horse trainer who has been involved in the EC Coaching Program since 1996 and now holds the designation of Western Competition Coach Specialist in General Performance, Speed Events and Reining. Furthermore, she is a National Coaching Certification Program (NCCP) Coach Developer and has achieved Master Coach Developer status.

In the summer of 2015, Racher and her husband, Len moved to the remote northern Alberta town of La Crête in McKenzie County. She immediately became active in their equestrian community and introduced many to the Learn to Ride - Western program. Racher's dissemination of the program was so successful that in the fall of 2018, Ridgewood School of the Fort Vermillion School Division hired her to develop a riding program for select students to enhance their education. Racher presented them with Cheval Québec's P'tit Trot program for a three-year pilot project, which is successfully finishing its first year. She continues to embrace education programs and actively encourages others to do the same, leading to positive growth within her local equestrian community.